

Crown Commercial Service

Call-Off Order Form for RM6187 Management Consultancy Framework Three (MCF3)

Framework Schedule 6 (Order Form and Call-Off Schedules)

Order Form

Call-off reference:	CCCC21B18
The buyer:	REDACTED TEXT under FOIA Section 40, Personal Information.
Buyer address:	REDACTED TEXT under FOIA Section 40, Personal Information. REDACTED TEXT under FOIA Section 40, Personal Information. REDACTED TEXT under FOIA Section 40, Personal Information. REDACTED TEXT under FOIA Section 40, Personal Information.
The supplier:	REDACTED TEXT under FOIA Section 40, Personal Information.
Supplier address:	REDACTED TEXT under FOIA Section 40, Personal Information. REDACTED TEXT under FOIA Section 40, Personal Information.
Registration number:	REDACTED TEXT under FOIA Section 40, Personal Information.

DUNS number: REDACTED TEXT under FOIA Section 40, Personal information
Sid4gov id: REDACTED TEXT under FOIA Section 40, Personal Information.

Applicable framework contract:

RM6187 Management Consultancy Framework Three, Lot 4

This Order Form is for the provision of the Call-Off Deliverables and dated:

February 2022

It is issued under the Framework Contract with the reference number RM6187 for the provision of management consultancy services.

Call-off lot:

Lot 4 Audit

Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.
Where schedules are missing, those schedules are not part of the agreement and cannot be used. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

Joint Schedules for RM6187 Management Consultancy Framework Three

- Joint Schedule 1 (Definitions)
- Joint Schedule 2 (Variation Form)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 11 (Processing Data)

Call-Off Schedules

- Call-Off Schedule 7 (Key Supplier Staff)

- Call-Off Schedule 17 REDACTED TEXT under FOIA Section 43 Commercial Interests.
- Call-Off Schedule 20 (Call-Off Specification)

4. CCS Core Terms (version 3.0.10)
5. Joint Schedule 5 (Corporate Social Responsibility)
6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

Call-off special terms – None

Call-off start date: 10th February 2022

Call-off expiry date: 3 months after start date

Call-off initial period: 3 months

Call-off deliverables:

Option A:

Milestone	Description	Completed	Timeframe
1	Mobilise and confirm the Project plan for Annual Reconciliation Audit for CY15		
2	Data Gathering and Analysis completed		
3	Report generation completed		
4	Presentation of findings completed to management and qualification of any inappropriate cost recovery.		
5	Final report completed including management responses		

Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are:

[insert Estimated Year 1 Charges of the Contract. REDACTED TEXT under FOIA Section 43 Commercial Interests.

Call-off charges – TBC Upon Award

Option A:

Rate Card to be inserted

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)

Reimbursable expenses – Reasonable Travel and Subsistence expenses incurred for the purposes of delivering under the Contract are permitted.

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.

Payment method – Payment on completion of all activity under the contract.

Payment is made electronically through CP&F. Supplier is to submit their invoice on Exostar on acceptance of delivery

Buyer's invoice address

REDACTED TEXT under FOIA Section 40, Personal Information.

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Buyer's authorised representative

As above

Buyer's security policy – Short Form Security Requirements and refer to Statement of Requirement

Supplier's authorised representative

REDACTED TEXT under FOIA Section 40, Personal Information.

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REDACTED TEXT under FOIA Section 40, Personal Information.

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Supplier's contract manager

REDACTED TEXT under FOIA Section 40, Personal Information.
REDACTED TEXT under FOIA Section 40, Personal Information
REDACTED TEXT under FOIA Section 40, Personal Information
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REDACTED TEXT under FOIA Section 40, Personal Information

Progress report frequency

Not applicable

Progress meeting frequency

Not applicable

Key staff –

REDACTED TEXT under FOIA Section 40, Personal Information
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REDACTED TEXT under FOIA Section 40, Personal Information
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Key subcontractor(s) – Not Applicable

Commercially sensitive information –

Supplier Rates provided

Service credits – Not Applicable

Additional insurances – Not Applicable

Guarantee – Not Applicable

Buyer's environmental and social value policy

You must implement the REDACTED TEXT under FOIA Section 43 Commercial Interests.

Social Value Model to ensure that procurement decisions fully consider UK Social Value, as required by the REDACTED TEXT under FOIA Section 43 Commercial Interests.

- Delivery teams must determine the Social Value policy outcomes that are relevant and proportionate to their procurement and non-discriminatory to all potential bidders.
- You must consider Social Value at every stage of the procurement lifecycle to understand the themes and outcomes that are relevant to the procurement. However, the Social Value Model should only be applied at the tender evaluation stage.
- It is mandated that all above-threshold procurements subject to Public Contracts Regulations (PCR) 2015 and REDACTED TEXT under FOIA Section 43 Commercial Interests. 2011 and procurements that are exempt from the Regulations include Social Value criteria in tender evaluation with a minimum weighting of 10% of the overall score.
- You must include the Social Value Model Award Criteria in the Invitation to Tender but you must not include it in the Pre-Qualification Questionnaire.
- You must not include all 24 Model Award Criteria in your Tender Documentation. In most instances, applying 3 or 4 Model Award Criteria will be appropriate.
- In most cases, the REDACTED TEXT under FOIA Section 43 Commercial Interests. Social Value Model and Model Award Criteria (MAC) should not be amended. Any amendments must be approved at 1* Commercial level.
- You must publish a KPI on Social Value on a quarterly basis under the Government Transparency Agenda, for Category A (Cat A) procurements that include Social Value criteria in tender evaluation.
- The Social Value Model does not apply to 'below-threshold' procurements or single-source procurements.

Social value commitment – Not Applicable, below value threshold

Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

REDACTED TEXT under FOIA Section 40, Personal Information
For and on behalf of the Supplier:

Signature: REDACTED TEXT under FOIA Section 40, Personal Information
Name: REDACTED TEXT under FOIA Section 40, Personal Information
Role: Partner

Date: 11th February 2022

REDACTED
For and on behalf of the Buyer:

Signature: *Original Signed*

Name REDACTED TEXT under FOIA Section 40, Personal Information
Role: REDACTED TEXT under FOIA Section 40, Personal Information
Date: 15th February 2022

[Buyer guidance: execution by seal / deed where required by the Buyer].