**Specification**

**HMMPS Prisoners, Family and Significant Other Services**

**HMP Hatfield**

**NATIONAL MINIMUM STANDARD**

**Conduct Visits**

**Visits Room Refreshments**

HMP Hatfield Requirements for Refreshments

* Visits support is **not required.** HMP Hatfield shall retain responsibility for this area.

**Visits Play**

HMP Hatfield Requirements for Visits Play

* Visits play is **not required.** HMP Hatfield shall retain responsibility for this area.

**Services for Visitors**

**Visits Meet and Greet**

HMP Hatfield Requirements for Visits Meet and Greet

* Visits meet and greet is **not required**. HMP Hatfield shall retain responsibility for this area.

**Visits Enrichment Activity**

HMP Hatfield Requirements for Visits Enrichment Activity

* Visits enrichment activity is **not required.** HMP Hatfield shall retain responsibility for this area.

**Family Visit Days**

HMP Hatfield Requirements for Family Visit Days

* A core requirement of four (4) Family Visits Days (FVD) per year
* Each FVD shall be themed as appropriate to local events or key calendar dates (such as Christmas)
* FVD’s will be completed in partnership with other establishment providers such as the library service to ensure that a holistic approach is taken.
* FVD’s will be driven by data analysis to ensure that the approach taken addresses the needs of the prisoners, families and significant others. It is anticipated that the majority of the FVD’s will occur at the Lakes site of HMP Hatfield.

**Services for Prisoners without Contact with Family and Significant Others**

HMP Hatfield Requirements for Prisoners without Contact for Family and Significant Others

* Prisoners without Contact for Family and Significant Others activity is **not required.** HMP Hatfield shall retain responsibility for this area.

**Family Engagement / Advice**

**Family Engagement and Advice**

HMP Hatfield Requirements for Family Engagement and Advice (FEA)

* FEA shall form the central pillar of the Family and significant others strategy.
* Work undertaken will support the family and significant others strategy as appropriate and supply data as required
* Ensure those prisoners who are transferred from within the YPG, who were previously supported through the contract receive a seamless level of support during the transition period.

**Support for Secure Video Calls**

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HMP Hatfiled Requirements for Secure Video Calls

* Secure Video Calls support is **not required.** HMP Hatfield shall retain responsibility for this area.

**Optional Services**

* FEA will include short courses, where appropriate and based on need.