

Framework Schedule 6 (Direct Award short order form and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	GSS25166
THE BUYER:	UK Research and Innovation (UKRI)
BUYER ADDRESS	UK SBS Polaris House, North Star Avenue, Swindon, SN2 1FF
THE SUPPLIER:	Saxton Bampfylde Hever Ltd
SUPPLIER ADDRESS:	The Ministry, 79-81 Borough Road, London, SE1 1DN
REGISTRATION NUMBER:	02018211
DUNS NUMBER:	297550360
SID4GOV ID:	N/A

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 20th March 2025.

It's issued under the Framework Contract with the reference number RM6290 for the provision of Executive & Non Executive Recruitment Services.

CALL-OFF LOT(S): Lot 1 Executive Search - Grade 6, SCS1 & SCS2 (and equivalents)

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CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form
2. Joint Schedule 1(Definitions and Interpretation) **RM6290**
3. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6290**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for **RM6290**
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 9 (Security)
4. CCS Core Terms (version 3.0.11)
5. Joint Schedule 5 (Corporate Social Responsibility) **RM6290**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: 26th March 2025

CALL-OFF EXPIRY DATE: 9th March 2026

GDPR POSITION

Independent Controller (default unless specified); or Controller to Processor; or Joint Controller

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

CALL-OFF DELIVERABLES

UK Research & Innovation (UKRI) are seeking a strategic and visionary Challenge Director to lead a UK-wide industrial programme focused on research and innovation into battery technology and the wider innovation sector. The transition to an electrified future will require many types of batteries, with some yet to be imagined. Therefore, the next generation of battery technology must be developed, along with exploration and de-risking of new production processes that ensure long-term UK success in battery manufacturing and car-making. The Faraday

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Battery Challenge is a key initiative to delivery new research and innovation which will drive economic impact and maintaining the UK's competitive edge in these industries.

The Challenge Director will work across Innovate UK and play a pivotal role in delivering the next phase of this challenge, ensuring real economic value and fostering stakeholder collaboration. They must be a champion for the area, capable of bringing stakeholders together to deliver impact for the UK economy. They will leverage their leadership expertise to foster collaboration and alignment among partners and key stakeholders, ensuring programme success and economic impact. By leading a high-performing team, the candidate will drive innovation and deliver strategic outcomes that directly contribute to the growth of the UK economy.

Qualifications and experience:

- Educated to degree-level or post graduate level in a relevant scientific or technical subject, or equivalent experience.
- You will be a recognized industry leader in battery technologies from a manufacturing, engineering or transport related perspective or other associated domains.
- Keen interest about innovation ideally with experience of leading innovation programmes
- Strong familiarity with the research environment in batteries for EVs
- Extensive experience of working with industrial partners in a range of fields associated with this industry which are likely to include batteries, scale-up manufacturing of cells materials, electrodes, ULEV technology etc.
- You will have demonstrable experience in the management of multi-million budgets and be able to implement cost-control and forecasting in a rigorously controlled environment.
- You will have experience of managing distributed relationships and collaborating across teams, organisations, with experience of collaboration with a diverse range of government and industry stakeholders and able to coordinate this to deliver multi stakeholder programmes
- You will have a strong track record of delivering against demanding KPI and 'stretch' targets, with experience in the governance of "arm's length" organisations.
- You will be a competent leader and able to motivate high-performing teams, including direct and indirect reports, developing talent, and coaching and mentoring a diverse workforce as needed.
- You will have previously led the development and implementation of strategic plans and change initiatives.
- You will have substantial and demonstratable experience of managing with positive impact, diverse teams through times of change.

Skills:

- Outstanding communication and engagement capability

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- Excellent verbal communication and stakeholder management skills
- Self-awareness and excellent personal resilience as well as a high level of professionalism, discretion and tact
- A willingness to challenge preconceptions and offer well-reasoned and considered judgements to all levels of stakeholders
- Highly developed analytical and problem-solving skills, including the ability to quickly understand new and complex issues and to apply creative solutions
- Ability to think strategically and can translate into actionable plans
- Proven ability to work at Board and Executive-level
- Strong networking capability
- Proven ability to lead a diverse group of stakeholders around a common challenge
- Recognisable gravitas and influencing skills, with credibility as a senior leader
- Sound financial acumen with the ability to provide efficiency and value for money
- Leading by example, promoting an ethos of high performance, instilling a clear sense of purpose, priority and direction in order to set the standards
- Excellent planning and delivery across concurrent projects

CALL-OFF CHARGES

The total value of this call off shall not exceed £29,000.00 excluding VAT.

Rebate of 50% if candidate leaves within the first (6) six months.

PAYMENT METHOD

Services to the satisfaction of the Contracting Authority.

The invoice shall show the amount of VAT payable and bear the Purchase Order number.

Save where an invoice is disputed, the Contracting Authority shall pay the Contractor within 30 days of receipt of an invoice via BACS payment.

If you have a query regarding an outstanding payment please contact our accounts payable

section either by email to [REDACTED] or by telephone [REDACTED] between 09:00 and 17:00 Monday to Friday

The Supplier must facilitate payment by the Buyer of the Charges under a Call-Off Contract under any method agreed with the Buyer in the Order Form.

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The Supplier must facilitate a change of payment method during the term of any Call- Off Contract.

The Supplier shall not charge the Buyer for a change in payment method during the term of the Call-off Contract

BUYER'S INVOICE ADDRESS:

UK Research and Innovation (UKRI) C/O UK SBS
Polaris House,
North Star
Avenue,
Swindon,
SN2 1FF.

[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

[REDACTED]

Senior Talent Acquisition Partner
UK Research and Innovation

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Saxton Bampfylde Hever Ltd

[REDACTED]

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	[REDACTED]	Role:	[REDACTED]
Date:	[REDACTED]	Date:	[REDACTED]