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| --- | --- |
| Commercial Directorate | |
| DVLA  Longview Road  Morriston  Swansea  SA6 7JL | |
| Phone: |  |
|  |  |
| Web: www.gov.uk/browse/driving | |
| Twitter: @dvlagovuk | |
| Our ref: | PS/21/102 |
| Date: | 30/06/2021 |

Gartner UK Ltd

Tamesis

The Glanty

Egham

England

TW20 9AH

Dear Keith Jones,

**Provision of Gartner Services – PS/21/102 – RM1557.12**

On behalf of the Secretary of State for Transport, I accept your tender with Service Offering ID’s 768869028283861 & 857550685817649

under the terms and conditions of the G-Cloud 12 framework (RM1557.12).This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework referenceRM1557.12
2. The Call-Off agreement
3. Your service offering and service documents referenced within Service ID 768869028283861
4. Your service offering and service documents referenced within Service ID 857550685817649

The period of the contract will be 24 months, commencing on 01/07/2021 and expiring on 30/06/2023.

The Firm Price for this contract is £109,850 exclusive of Value Added Tax.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA’s Invoicing Procedures below.



**Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.**

Please contact the Contract Owner *XXXXXX redacted under FOIA section 40* on email address *XXXXXX redacted under FOIA section 40* to discuss arrangements for commencement of the contract.

Please acknowledge your receipt of this letter by signing in the allocated space below and returning to me at the above address.

Accepted for and on behalf of Gartner UK Ltd by:-

Signature:

Name:

Capacity:

Date:

Yours sincerely,

|  |  |
| --- | --- |
| *XXXXXX redacted under FOIA section 40* |  |
|  |  |
| Commercial Advisor |  |
| *XXXXXX redacted under FOIA section 40*  **On behalf of the Secretary of State for Transport** |  |