

Reed Talent Solutions Ltd

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Our ref:	PS.24.58 - STA.24.06
Date:	12/04/2024

**CONTRACT REFERENCE NUMBER: PS.24.58 - STA.24.06**  
**CONTRACT TITLE: Provision of End User Compute Services**

**PROPOSED CONTRACT AWARD – SUBJECT TO CONTRACT**

Dear XXXXX “redacted under FOIA section No 40 – Personal Information”,,

This letter advises you that the Secretary of State for Transport proposes to accept your tender/proposal dated 8<sup>th</sup> April 2024.

This is without prejudice to the right of the Secretary of State for Transport to abandon the procurement, cancel the award procedure or suspend awarding the contract for any reason without any liability to any bidder.

**ACTIONS FOR YOU NOW**

Please complete and return, via e-mail, the Supplier Details form at Annex A.

As stated in the specification, this contract will require the successful tenderer to process Government data on DVLA's behalf. Prior to formal award and before any data processing can commence in relation to this contract, you are required to complete and return the Statement of Assurance Questionnaire (SoAQ). The SoAQ was issued previously as part of the invitation to tender/quote. Completion of the questionnaire will help to satisfy DVLA that its data will be appropriately protected and will allow us to award the contract at the earliest opportunity.

Please complete the form and return by 3 working days from date of this letter for assessment by our Information Assurance & Governance team.

**SUMMARY**

To summarise, the Department for Transport intends to accept your tender/proposal but at the present time is unable to formally do so until we have completed the actions outlined in this letter. The information contained within this letter is considered confidential for the duration of this activity and should not be shared any wider without the written authorisation of the undersigned.

Yours sincerely,

XXXXXX "redacted under FOIA section No 40 –  
Personal Information"

Commercial Specialist

Commercial Directorate

XXXXXX "redacted under FOIA section No 40 –  
Personal Information"@dvla.gov.uk

**On behalf of the Secretary of State for Transport**