**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**
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# Framework Schedule 6 (Order Form Template and Call-Off Schedules)

# Order Form Template

| | |
|---|---|
| CALL-OFF REFERENCE: | **C237228** |
| THE BUYER: | **UK Health Security Agency** |
| BUYER ADDRESS | 10, South Colonnade<br>Canary Wharf<br>London<br>E14 4PU |
| SUPPLIER REFERENCE | OP001287541<br>N3/1a/230019 |
| THE SUPPLIER: | Virgin Media Business Limited |
| SUPPLIER ADDRESS: | 500 Brook Drive, Reading, RG2 6UU |
| REGISTRATION NUMBER: | **01785381** |
| DUNS NUMBER: | **289824328** |
| SID4GOV ID: | **N/A** |

**APPLICABLE FRAMEWORK CONTRACT**

This Order Form is for the provision of the Call-Off Deliverables and dated as per the final signature date on the last page of this Order Form.

It's issued under the Framework Contract with the reference number RM6116 for the provision of Network Services.

CALL-OFF LOT(S): 1a

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## CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form, including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6116
3. Framework Special Terms
4. The following Schedules in equal order of precedence:

    ● Joint Schedules for RM6116
        o Joint Schedule 2 (Variation Form)
        o Joint Schedule 3 (Insurance Requirements)
        o Joint Schedule 4 (Commercially Sensitive Information)
        o Joint Schedule 6 (Key Subcontractors)
        o Joint Schedule 10 (Rectification Plan)
        o Joint Schedule 11 (Processing Data)

    ● Call-Off Schedules for RM6116
        o Call-Off Schedule 1 (Transparency Reports)
        o Call-Off Schedule 2 (Staff Transfer)
        o Call-Off Schedule 3 (Continuous Improvement)
        o Call-Off Schedule 9 (Security) – Part A applies
        o Call-Off Schedule 10 (Exit Management)
        o Call-Off Schedule 14 (Service Levels)
        o Call-Off Schedule 15 (Call-Off Contract Management)
5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility) RM6116
7. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## CALL-OFF SPECIAL TERMS
The following Special Terms are incorporated into this Call-Off Contract:
None

CALL-OFF START DATE:              **01/04/2024**

CALL-OFF EXPIRY DATE:             **31/03/2026**

CALL-OFF INITIAL PERIOD:          **24 Months**

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**CALL-OFF OPTIONAL EXTENSION PERIOD** 1 x period of up to 12 Months

**MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION**

The Buyer may terminate the Contract or an individual Service by giving the Supplier not less than 90 days' written notice, provided such notice does not take effect until the last date of the Call-Off Initial Period or, if selected the last date of the applicable Call-Off Optional Extension Period

**CATALOGUE SERVICE OFFER REFERENCE**

RM6116-VMB-LOT1a-VMBSO015

**CALL-OFF DELIVERABLES VIA DIRECT AWARD**

Option A: Please refer to the table below under Call Off Charges.

**CALL-OFF DELIVERABLES VIA FURTHER COMPETITION**
N/A

**MAXIMUM LIABILITY**
The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£560,632.00**

**CALL-OFF CHARGES**
Option A:

| Post Code | Chosen Premise | Product | Bearer | Bandwidth | SO Service | SO Resilience / Topology | SO Installation Charge | SO Annual Rental Charge |
|---|---|---|---|---|---|---|---|---|
| ██ | ████████████ | ██ | ██ | ██ | █████ | ████ | ██ | ███ |
| ██ | ████████████ | ██ | ██ | ██ | █████ | ████ | ██ | ███ |
| ██ | ████████████ | ██ | ██ | ██ | █████ | ████ | ██ | ███ |

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**REIMBURSABLE EXPENSES**
None

**PAYMENT METHOD**
The Supplier will issue electronic invoices monthly in arrears. BACS payment to be made within 30 days of a valid undisputed invoice.
The Invoice must quote Contract Reference - C237228. The invoice must also specify the circuit number in each line item as per the quotation attached in Appendix A

**BUYER'S INVOICE ADDRESS:**
UKHSA
Accounts  Payable,
Manor  Farm  Road,
Porton Down,
Salisbury, SP4 0JG
payables@ukhsa.gov.uk

**BUYER'S AUTHORISED REPRESENTATIVE**

## BUYER'S ENVIRONMENTAL POLICY
The Supplier will comply with its own Environmental Policy.

## BUYER'S SECURITY POLICY
N/A

## SUPPLIER'S AUTHORISED REPRESENTATIVE

## SUPPLIER'S CONTRACT MANAGER

## PROGRESS REPORT FREQUENCY

## KEY STAFF
N/A

## KEY SUBCONTRACTOR(S)

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## COMMERCIALLY SENSITIVE INFORMATION

The following is the Supplier's Commercially Sensitive Information: Call-Off Order Form including Call-Off Schedule 4 (Call-Off Tender), Supplier's Security Management Plan and all Supplier's policies.

## SERVICE CREDITS

The Service Credit Cap is in accordance with Call-Off Schedule 14 (Service Levels)

The Service Period is one (1) Month
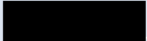
## ADDITIONAL INSURANCES

Not applicable
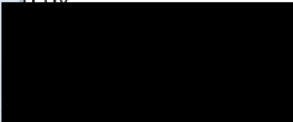
## GUARANTEE

Not applicable

## SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule.

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| For and on behalf of the Supplier: | | For and on behalf of the Buyer: | |
|---|---|---|---|
| Signature: | ▮▮ by: ██████ | ▮ by: ██████ ████████ | |
| Full Name: | ██████ | ██████ | ████████ |
| Job Title/Ro▮ | ██████████████ | /Ro▮ | ██████████ |
| Date Signed : Name: | 20/02/2024 | Date Signed Name: | 23/02/2024 |
| Role: | | Role: | |
| Date: | | Date: | |

Execution by seal / deed where required by the Buyer.

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## APPENDIX A

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A_Budgetary IPVPN R