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Group Commercial Directorate
Department for Transport (DfT)
33 Horseferry Road
Westminster
London
SW1P 4DR

Web Site: www.dft.gov.uk

Our ref: TIT 0313

Date: 05/11/2021

Dear Supplier

**Contract number & Title: TIT 0313 FoSS Training Development
CCS Framework RM1557.12 G-Cloud 12
Service ID – 4640 5727 0141 899**

On behalf of the Secretary of State for Transport, I accept the above service offering, under the terms and conditions of the G-Cloud 12 Framework Agreement (RM1557:12).

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for CCS Framework reference RM1557:12
2. The CCS Framework G Cloud 12 Call Off Agreement.
3. CCS Framework RM 1557:12 – Service Offering 4640 5727 0141 899
4. Services as described in supplier's proposal as embedded below:

The contract will commence on 8 November 2021 and will expire on 7 November 2022 with the option to extend for a further 24 months in 2 x 12 month increments.

The total contract value is up to £300,000 excluding VAT, with an initial commitment to spend £194,740 excluding VAT. DfT is under no obligation to use the full contract value.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below:



Invoicing
Procedure.doc

[Redacted]

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me via email.

Yours sincerely

Sent via email unsigned

[Redacted]
**Procurement Business Partner
Department for Transport
Swansea (DVLA)**

[Redacted]
On behalf of the Secretary of State for Transport

[Redacted]