**Rossendale Borough Council**

**ITT5: SCHEDULE 5** **INTENTION TO TENDER FORM**

**Tender for** Provision of a supplementary fixed penalty notice service

**PLEASE COMPLETE AND RETURN THIS SHEET ONLY UNDER SEPARATE COVER IMMEDIATELY TO:-**

To: Phil Morton, Public Protection Manager, Rossendale Borough Council, The Business Centre, Futures Park, Bacup OL13 0BB

[philmorton@rosendalebc.gov.uk](mailto:philmorton@rosendalebc.gov.uk)

**Contract for Provision of supplementary fixed penalty enforcement service**

1 Please confirm whether you intend to submit a Tender for the Contract

|  |
| --- |
| YES/NO *(delete as appropriate)* |

1.1 If the answer to question 1 is no, please provide the reason below

|  |
| --- |
|  |

1.2 If the answer to question 1 is yes, please confirm that you have received the following:

|  |  |
| --- | --- |
| **Item** | **Received** |
| **ITT1 Schedule 1**: Invitation to Tender: Summary instructions and details of contract |  |
| **ITT2 Schedule 2**: Standard Terms and Conditions of Contract |  |
| ITT4 Schedule 4: Certificate Of Non-Collusion And Non-Canvassing. |  |
| **ITT5 Schedule 5**: Intention to Tender form (this form) |  |
|  |  |

2 Please provide details of how your organisation became aware of this Contract

|  |
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|  |

3 Please provide details of your organisation

|  |
| --- |
| Name of contact for Tender |
| Name of Organisation |
| Address |
|  |

Please complete and return as soon as possible to Phil Morton by e-mail to [philmorton@rossendalebc.gov.uk](mailto:philmorton@rossendalebc.gov.uk) .or post to the above address.