

3.10 On completion of the works, the Supplier shall provide the Company with a set of digital, date stamped images of the asset and associated works that are taken; before, during and after every key element of the maintenance and inspection interventions and include this along with a written report within the Handover Document and/or completion certificate.

4. Location of Works

4.1 The Station Drainage Works covered under this scope will generally lie within the core London Underground boundaries and property schedules. These property schedules and plans will be provided to the Supplier to allow for a full assessment of the areas covered under this scope of works.

4.2 For some London Underground boundaries, third party interfaces apply such as; public highways, river crossings, private land, Network Rail Track, DLR Track, etc. For these interface areas, the Supplier is expected to manage the interface and consider any specific rules and/or requirements that may apply.

5. Hours of Work

Access will be obtained in accordance with the arrangements set out in Schedule 13 [Access Arrangements]. Compliance with these arrangements is mandatory.

6. Standards and Specifications

6.1 The Supplier shall deliver the Services to meet the requirements of the Terms and Conditions of Contract – Schedule 1.

6.2 The Supplier shall deliver the Maintenance & Inspection Works in accordance with all relevant standards and specifications; this includes but is not limited to, London Underground Standards, British Standards, Building Regulations, National Standards and Eurocodes.

6.3 It is the responsibility of the Supplier to ensure that the Standard applied to the scope of work is relevant at the time of undertaking the work.

7. Skills and Competencies

7.1 The Supplier's personnel shall be fully trained, experienced and competent to meet the requirements of this Scope of Services. Such training, including any subsequent refresher training shall be at the Supplier's expense. It is the Suppliers responsibility to ensure that adequate training is maintained for its staff allocated to this scope of services and throughout the life of the contract.

7.2 The Supplier shall formally submit to the Company all Training & Competency matrices for its staff allocated to this scope of services. These matrices shall be submitted quarterly.

7.3 The Supplier shall only employ the services of a sub-Supplier once the Company has been informed formally of the intention for delivering the works through this route and the relevant certification and competency to carry out the works is evidenced by the main Supplier. The main Supplier is wholly

responsible for the performance of the sub-Supplier to meet the scope of works and specification as set out by the Company.

8. Plant and Equipment

- 8.1 The Supplier shall deliver the Services to meet the requirements of the Terms and Conditions of Contract – Clause 2.9.

9. Quality & Compliance Inspections

- 9.1 The Company will carry out quality inspections of Maintenance & Inspection Services completed by the Supplier in accordance with Schedule 12 [Performance].
- 9.2 The Company shall carry out routine Health & Safety audits on the Supplier whilst works are being delivered 'on-site'. The audits will assess all procedures and processes' being carried out to ensure that, as a minimum, compliance is achieved against the standards and specifications.
- 9.3 The output of the Company HSE audits will give a consolidated score which will determine the level of compliance. This will then be aligned to 3 achievement ratings; 'Below Compliance', 'Compliant' and 'Good Practice'.
- 9.4 The HSE audit scores form part of the Contract 'Key Performance Indicators' and are reviewed each period and discussed at the Supplier Periodic Review Meetings. Below is a summary of the 'Key Performance Measures' that are assessed each period.

- ✓ **Health, Safety, Quality and Environment** (Assessment of practices in line with business compliance and legislation)
- ✓ **Tendering** (Assessment of the quality & compliance of tenders received)
- ✓ **Assurance** (Assessment of the quality & compliance of assurance management)
- ✓ **Cost Management** (Assessment of the quality & compliance of cost management)
- ✓ **Service Quality** (Assessment of the overall Service Quality)
- ✓ **Work Planning (Progress Vs Plan)** (Assessment of the delivery of works in accordance with the contracted programme)
- ✓ **Reporting** (Assessment of the quality & compliance of reporting)
- ✓ **Service Delivery** (Measure of the quality & compliance of Service Delivery)

- ✓ **LUL Interface** (Assessment of the overall quality of LUL interfaces)

10. Asset Management System

10.1 The Supplier shall use the Asset Management Systems to record details of work undertaken by the Supplier on the Company's assets as part of the Services and to carry out any other activities in relation to the Asset Management System as set out in the Specification.

10.2 The Supplier shall ensure that all Supplier Personnel attend any training by the Company in relation to the Asset Management System and follow the methods and processes required by the Company, as may be more particularly described in the Specification or notified to the Supplier from time to time.

10.3 The Supplier shall perform its obligations under this Clause **Error! Reference source not found.** so as not to put the Company in breach of any of its obligations under any Third Party Licence and shall comply with the terms of any Third Party Licence as if it were a party to the Third Party Licence.

10.4 The supplier acknowledges that the company shall not have any liability to the Supplier in respect of any inaccuracy, error or omission contained in, or any unavailability of the Asset Management System, and the Supplier shall not be relieved of its obligations under this Contract as a result of the Asset Management System being unavailable or containing any inaccuracies, error or omissions.

Annex A
JNP Asset Base Subject to 'Station Drainage Inspection & Maintenance' Scope

Station Drainage (SD)

SD – No. of Stations Across JNP	Jubilee	Northern	Piccadilly	Total
Stations (no.)	24	40	36	100

NOTE: The above asset volumes are the entire JNP asset base and the specific individual assets out of the above groups and types will be selected by the Company in each year for Planned Preventative Interventions.

Part C: Form of Proposal

From: [Contractor]

To: [the Company's Representative]

Date:

Dear Sirs

Proposal

Contract Title:

Reference no.:

In accordance with the Framework Agreement between us dated [*insert date*], "the Framework Agreement", we hereby offer to supply the Works described in your Invitation to Tender dated [*insert date*].

Words and expressions defined in the Framework Agreement bear the same meanings in this Proposal.

If you accept the Proposal in this letter the Contract shall consist of:

1. the Invitation to Tender
2. the terms and conditions of the Framework Agreement and supporting Schedules to the Framework Agreement;
3. the attached Specification previously issued with your Invitation to Tender dated [*insert date*] and our fixed price quotation; and
4. The confirmed or, if requested by the Company's Representative, amended Order.

Yours faithfully

Duly authorised for and on behalf of [the Contractor]

Part D: Form of Acceptance

To: [full name of the Contractor]

Date:

Dear Sirs

Acceptance

Contract title:

Reference no.:

In accordance with Clause 3 of the Framework Agreement between us dated [insert date], we hereby confirm acceptance of your Proposal dated [insert date] in respect of the above Contract.

Yours faithfully

For [Transport for London]

Part E: Mini-Competition Criteria

Pursuant to Clause 3.8 of the Form of Agreement, the criteria to establish the most economically advantageous tender will be either Section 1 or Section 2 (as indicated in the ITT):

Section 1:

Commercial: 40%

[criteria]

Technical: 60%

[criteria]

Section 2:

Commercial: 20%

[criteria]

Technical: 80%

[criteria]

Schedule 3
Form of Contract Completion Certificate

Certificate of Completion of the Works

[INSERT DESCRIPTION OF THE CONTRACT] Date:

Issued by: [the Company]
Address: Windsor House
42-50 Victoria Street
London SW1H 0TL

Contractor:
Address:

Works:

Situated at:

Order Title:
Order No:

Contract Commencement Date:

Pursuant to Clause 10 of the Conditions of Contract:

I certify that the Works have reached completion on:

Signed:
Company

Date:

The Defects Liability Period is [12 months after issuance of this Completion Certificate].

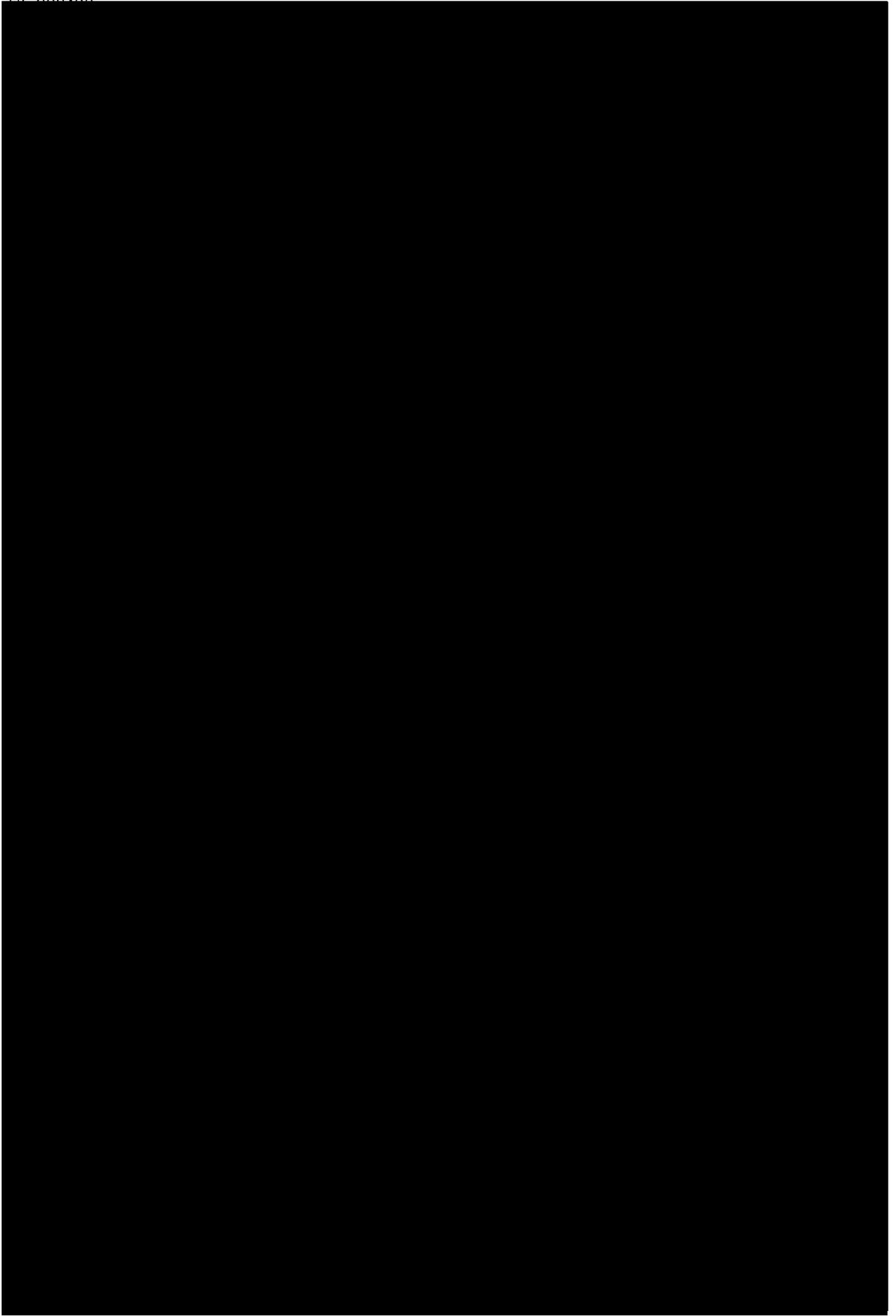
Distribution: Original to: Contractor

Copies to: Company

Schedule 4
Rates and Prices – Information inserted for years 1-5

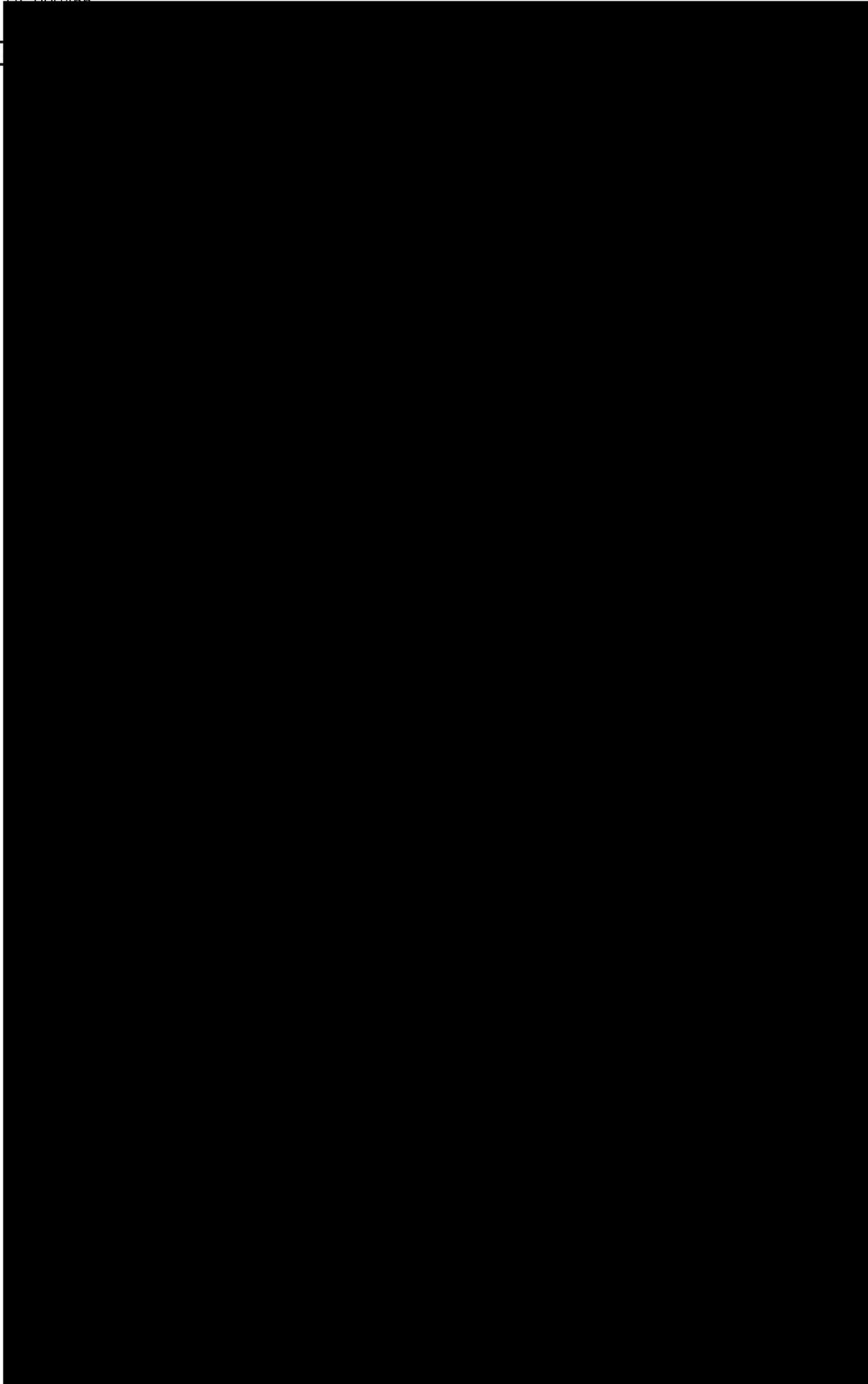


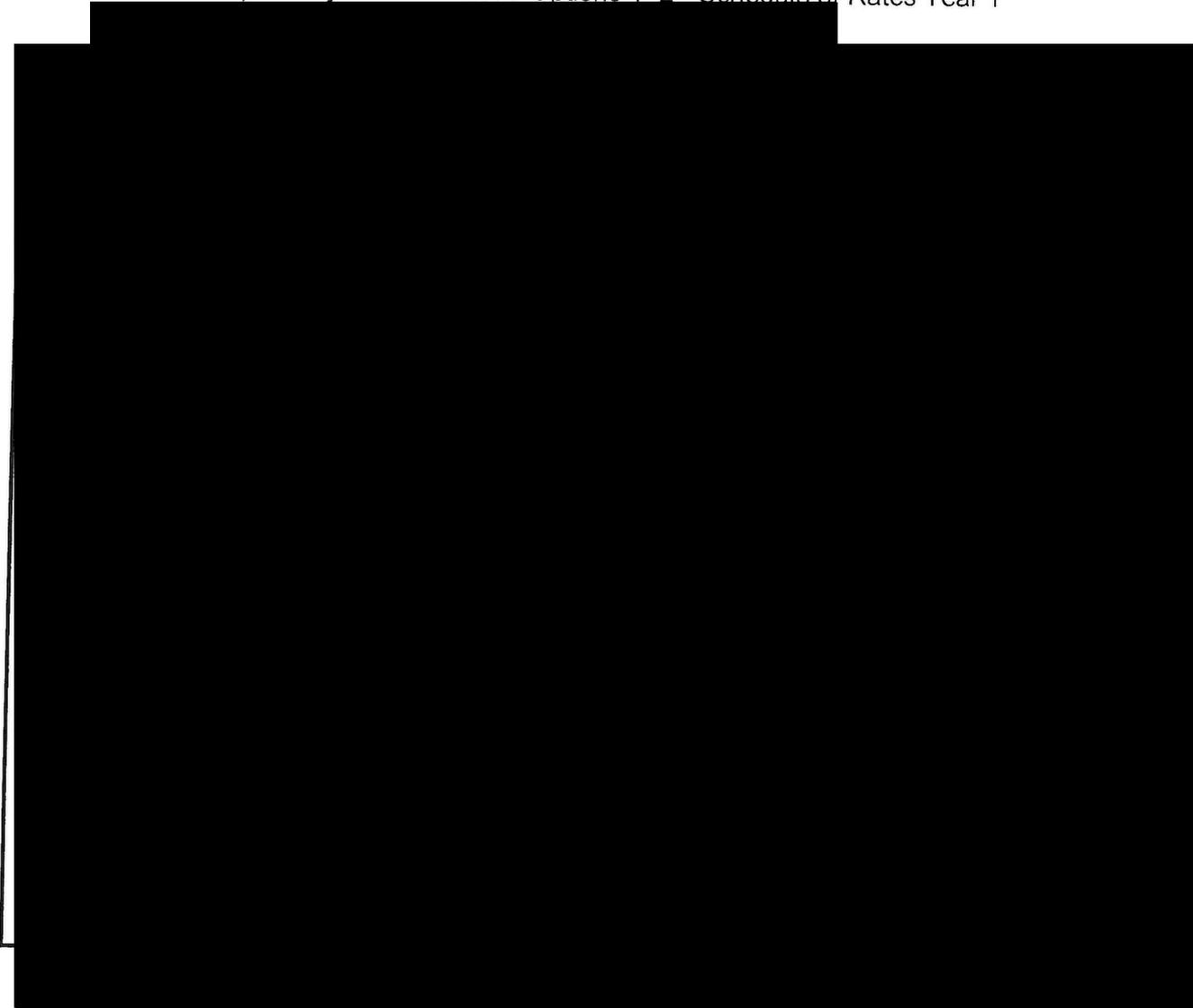
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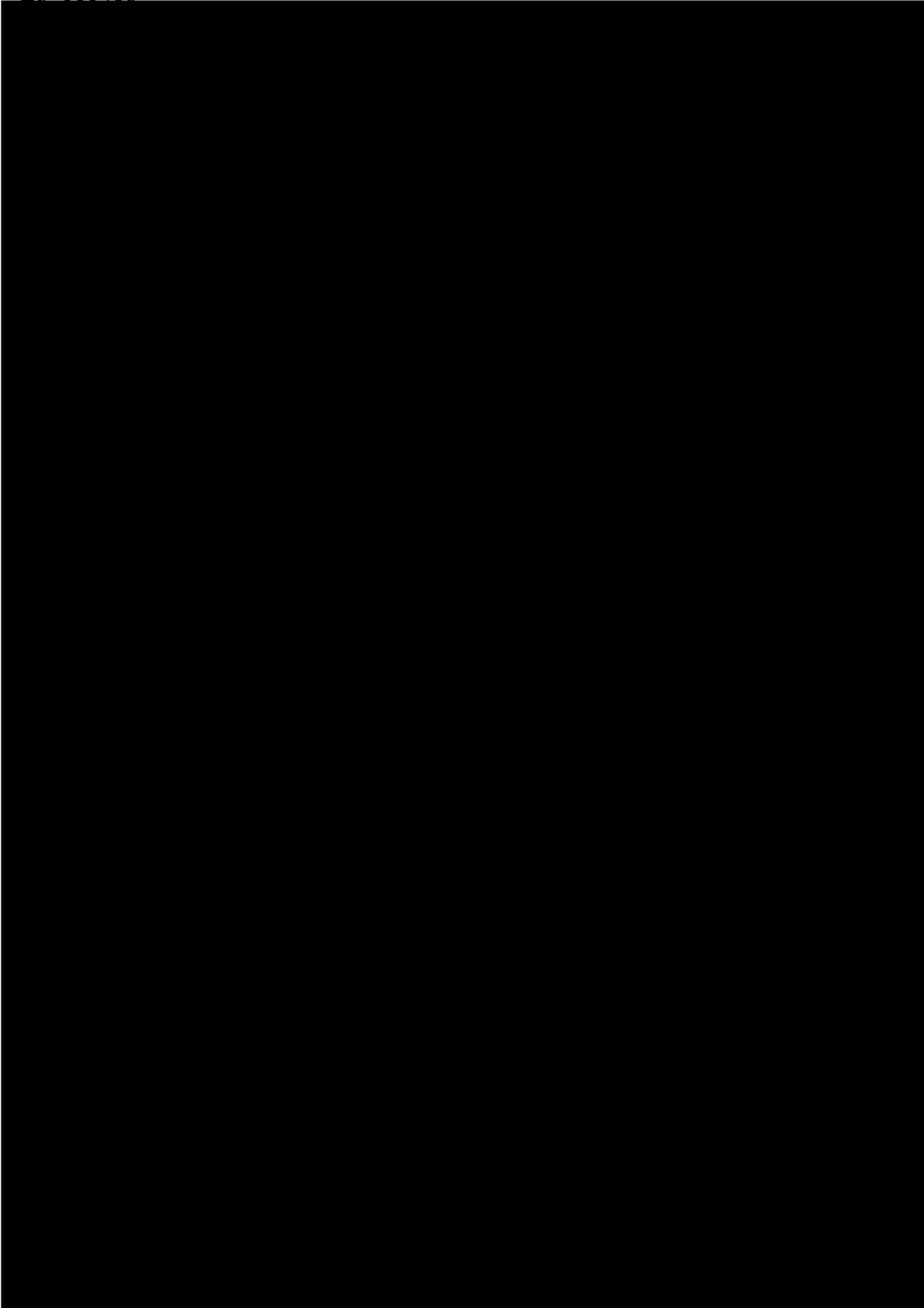
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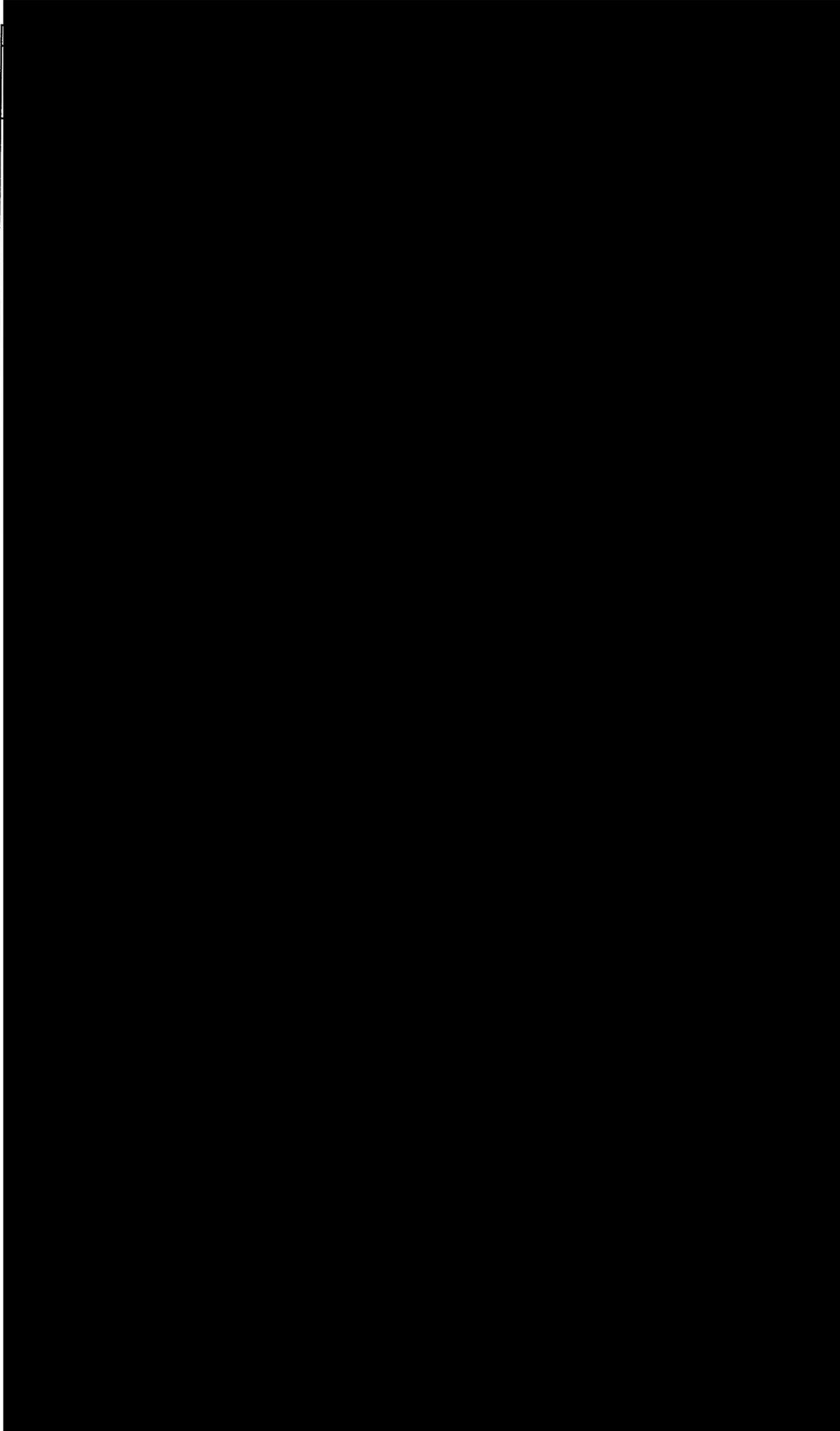




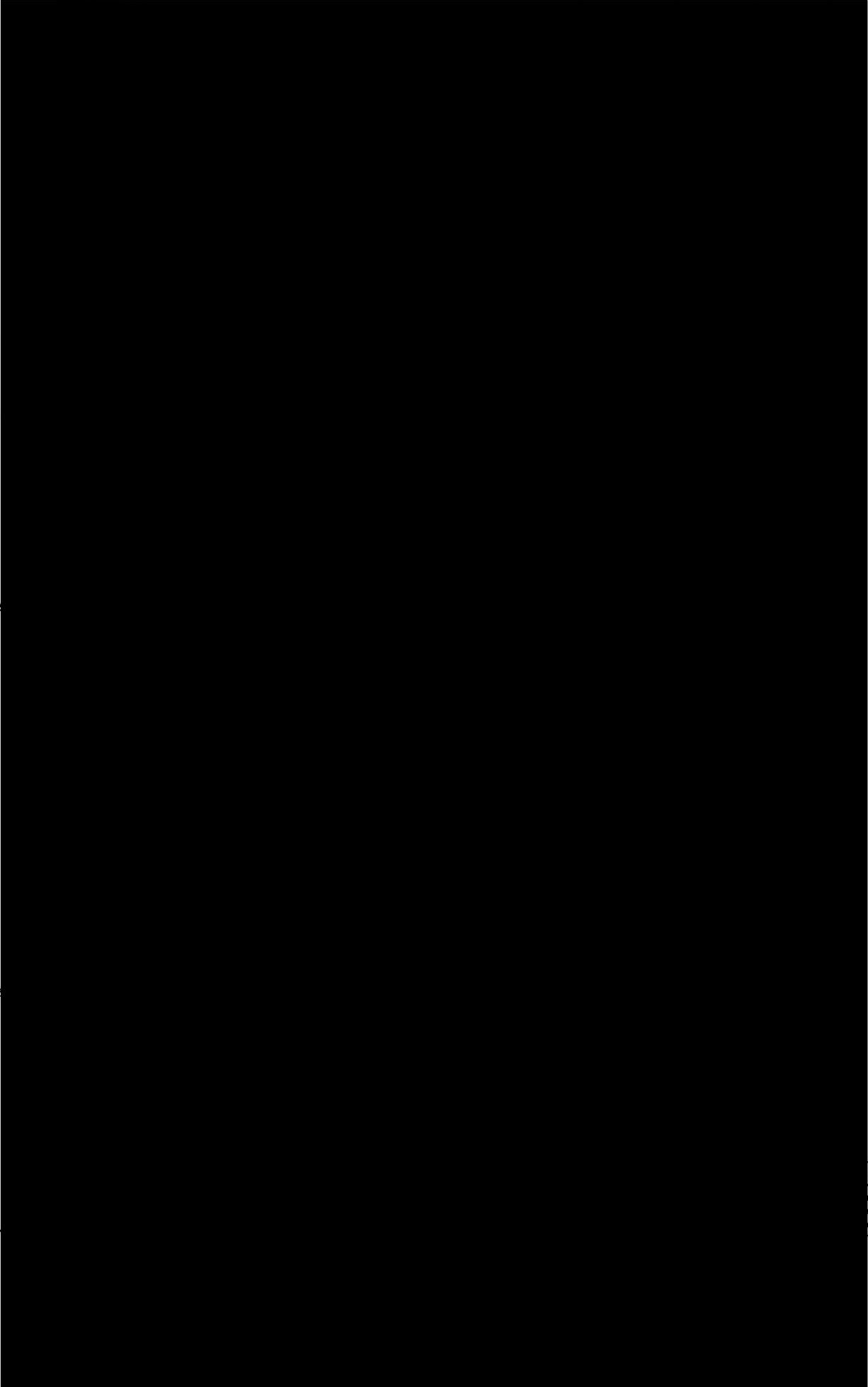
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