

# DPS Schedule 6 (Order Form Template and Order Schedules)

## Order Form

ORDER REFERENCE:	<b>TANL3026</b>
THE BUYER:	The Department for Transport
BUYER ADDRESS	Great Minster House, 33 Horseferry Road, London, SW1P 4DR
THE SUPPLIER:	Ove Arup & Partners Ltd
SUPPLIER ADDRESS:	8 Fitzroy Street, London, W1T 4BJ
REGISTRATION NUMBER:	01312453
DUNS NUMBER:	227760899
DPS SUPPLIER REGISTRATION SERVICE ID:	██████████

### APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 25/04/2024.

It's issued under the DPS Contract with the reference number RM6126 for the provision of software which replaces components of the National Trip End Model (NTEM) with forecasting software that generates a Synthetic Population, as outlined in Order Schedule 20 (Order Specification).

DPS FILTER CATEGORY(IES):  
**47207**

## ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. RM6126 Joint Schedule 1 (Definitions and Interpretation)
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6126
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 6 (Key Subcontractors)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Order Schedules
    - Order Schedule 1 (Transparency Reports)
    - Order Schedule 2 (Staff Transfer): Parts C and E
    - Order Schedule 3 (Continuous Improvement)
    - Order Schedule 5 (Pricing Details)
    - Order Schedule 9 (Security): Part A
    - Order Schedule 15 (Order Contract Management)
    - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. RM6126 - Joint Schedule 5 (Corporate Social Responsibility)
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## ORDER SPECIAL TERMS

None

ORDER START DATE: 1<sup>st</sup> May 2024

ORDER EXPIRY DATE: 30<sup>th</sup> April 2026

ORDER INITIAL PERIOD: Twenty-four (24) Months

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### DELIVERABLES

See details in Order Schedule 20 (Order Specification)

### MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£100,000.00**

### ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in DPS Schedule 3 (DPS Pricing). The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Indexation
- Specific Change in Law
- Benchmarking using Order Schedule 16 (Benchmarking)

### REIMBURSABLE EXPENSES

None

### PAYMENT METHOD

You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to:

Via email: [REDACTED]

Or post:

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

### BUYER'S INVOICE ADDRESS:

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

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### BUYER'S AUTHORISED REPRESENTATIVE

██████████ (██████████@[dfc@df.gov.uk](mailto:dfc@df.gov.uk))

DfT Commercial Relationship Manager

Great Minster House  
33 Horseferry Road  
London  
SW1P 4DR

### BUYER'S ENVIRONMENTAL POLICY



DfT Corporate  
Environmental Policy

### BUYER'S SECURITY POLICY



DfT cyber security  
policy.docx

### SUPPLIER'S AUTHORISED REPRESENTATIVE

██████████, Director, Transport Consulting London,

██████████@arup.com

### SUPPLIER'S CONTRACT MANAGER

██████████, Associate Director, Transport Consulting London, ██████████@arup.com

### PROGRESS REPORT FREQUENCY

The frequency of progress reports will vary over the contract term (between weekly and monthly) and will be agreed between the Buyer and the Supplier at contract inception.

### PROGRESS MEETING FREQUENCY

The frequency of progress meetings will vary over the contract term (between weekly and monthly) and will be agreed between the Buyer and the Supplier at contract inception.

### KEY STAFF

██████████

Associate Director,

██████████@[arup.com](mailto:arup.com)

8 Fitzroy St, London, W1T 4BJ

██████████

Associate Director

██████████@[arup.com](mailto:arup.com)

8 Fitzroy St, London, W1T 4BJ

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██████████  
Associate

██████████@arup.com

8 Fitzroy St, London, W1T 4BJ

██████████  
Senior Consultant

██████████@arup.com

8 Fitzroy St, London, W1T 4BJ

### KEY SUBCONTRACTOR(S)

#### University of Leeds (company no. RC000658)

- Registered Address: Woodhouse Lane, Leeds, LS2 9JT
- Contact details: Contact Name - ██████████ ██████████@leeds.ac.uk), Contact Address – Faculty of Environment, Level 9, Priestley Centre, University of Leeds, Leeds, LS2 9JT
- Services to be provided: Advisory and consultancy services

#### University College London (company no. RC000631)

- Registered Address: University College London, Gower Street, London, WC1E 6BT
- Contact details:
- Services to be provided: Advisory and consultancy services

#### Alexander Mann Solutions (AMS)

- Registered Address: 7-11 Bishopsgate, London, EC2N 3AQ
- Contact details: ██████████@weareams.com
- Services to be provided: Advisory and consultancy services

### E-AUCTIONS

Not applicable

### COMMERCIALLY SENSITIVE INFORMATION

Information in Order Schedules 5 and 20

### SERVICE CREDITS

Not applicable

### ADDITIONAL INSURANCES

Not applicable

### GUARANTEE


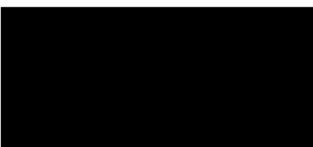


Not applicable

### SOCIAL VALUE COMMITMENT

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The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:	Director	Role:	Commercial Relationship Manager
Date:	26 April 2024	Date:	29/04/2024