

**ANNEX C to DFFS/5072 – INVITATION TO COMPETE (ITC)**

ITC No DFFS/5072/0059

Dated 24 January 2019

## INVITATION TO COMPETE (ITC)

You are invited to compete for the requirement detailed below under the Terms and Conditions of the Framework Agreement DFFS/5072, in accordance with the ITC process detailed at Clauses 10, 11 and 12 of the Framework Agreement.

REQUIREMENT	
FUEL TYPE	<b>F-34 (AVTUR-FSII) – Turbine Fuel Aviation; Kerosene type with Fuel System Icing Inhibitor Latest Issue (available at <a href="http://www.dstan.mod.uk">www.dstan.mod.uk</a>).</b>
VOLUME	<b><i>Estimated Requirements –</i></b> <b><i>Total Estimated Volume – 2,200m<sup>3</sup> during the 21-month delivery period.</i></b> <b><i>Guaranteed minimum order quantity is 3 loads per quarter, where each load amounts to 37m<sup>3</sup>. Typical consignment size is expected to be 37m<sup>3</sup></i></b>
DELIVERY METHOD/LOCATION	<b>Road tanker to RAF Aldergrove – Please refer to Annex B, Appendix 1 section 19.</b>
LAYCAN / DELIVERY PERIOD	<b><i>01 March 2019 – 14 November 2020</i></b>
PRICING	
PLATTS INDEX	<b>CIF NWE Basis / ARA JET (Code PJAAU00)</b> <p>For the purpose of the price competition only, in accordance with clause 3.8 of the Framework Agreement, The Authority will calculate an estimated Platts Price, based on the average of the ‘mean’ figures published by Platts Marketscan for the month prior to the ITC issue date, for the purpose of estimating the total value of the resultant Call-off Contract, and to confirm that the total value does not exceed the Authority’s financial approval limit. In the event that the estimated total value of the resultant Call-off Contract exceeds the Authority’s financial approval limit, the Authority reserves the right to cancel the Mini-Competition. The actual Platts Price which will be paid shall be calculated in accordance with Clause 22 – Pricing.</p> <p>For the purpose of payment, in accordance with Clause 22.4 of the Framework Agreement. Each Business Day the Platts Marketscan publishes ‘low’, ‘high’ and ‘mean’ figures for each Platts Index. The relevant Platts Index will be</p>

	<p>detailed in the ITC and the Call-off Contract. The Platts Price shall be calculated by taking the average of the published 'mean' figures for this Platts Index for the month prior to delivery (M-1 – see Definitions).</p> <p>Premium/Discounts to be determined by this ITC. All premium/discounts shall remain firm for the duration of the main contract period (i.e. the main contract period premium/discounts are to be firm priced in this competition)</p>
<b>FOB WEIGHTING FACTOR (IF APPLICABLE)</b> <b>Clause 13 of the Framework Agreement refers</b>	
AUTHORITY VESSEL START POINT	<b>N/A</b>
AUTHORITY VESSEL END POINT	<b>N/A</b>
<b>ITC RESPONSE</b>	
SUPPLIER'S RESPONSE TO ITC	<p>The Supplier shall:</p> <ol style="list-style-type: none"> <li>1. fully complete and submit the attached Bidding Sheet in response to an ITC by the final date and time for submission detailed below;</li> <li>2. submit a completed Supplier's Commercially Sensitive Information Form (Annex G);</li> <li>3. submit a complete DEFFORM 47 – Annex A (offer);</li> <li>4. submit a Firm Premium (inclusive of all costs and not subject to variation) and, if applicable the FOB Weighting Factor, in accordance with Clause 13 – Pricing;</li> <li>5. Submit any further information as requested by the Authority under Additional Information below.</li> </ol>
FINAL DATE FOR SUBMISSION OF COMPLETED BIDDING SHEET.	<p>Bidding Sheets shall be sent by e-mail to:</p> <p><a href="mailto:DESCommodities-Comrc1-Fuel@mod.uk">DESCommodities-Comrc1-Fuel@mod.uk</a></p> <p>by <b>10:00 GMT on Monday 04 February 2019</b></p> <p>An award decision will be notified by 14:00 (GMT) the same day.</p>
<b>BIDDING SHEET EVALUATION</b>	
AWARD DECISION	<p>The Call-off Contract will be awarded to the most economically advantageous tender (MEAT) in accordance with the evaluation criteria detailed at <b>Appendix 1 of Annex C.</b></p>
<b>ADDITIONAL INFORMATION</b>	
<b>Please note that the final time for the submission of clarification questions to the</b>	

**Authority shall be no later than 24 hours prior to the final time for submission of the completed bidding sheet and must be submitted before this time.**

**Aldergrove flying station will place orders directly with the supplier using form at Annex J to DFFS/5072, in accordance with Clause 16 – Call Off contract ordering process.**