



Department  
for Environment  
Food & Rural Affairs



The European Agricultural  
Fund for Rural Development:  
Europe investing in rural areas



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1<sup>st</sup> November 2018

**COMMERCIAL IN CONFIDENCE**  
Farm Advice Framework (contract ECM\_6695)

<b>Farm Advice Framework Theme:</b>	<b>Water Quality and Protection</b>
<b>Mini-Contract Title:</b>	<b>Severn Trent Catchment One-to-one On-farm Advice</b>
<b>Mini-Contract Reference:</b>	<b>FAFNE/STWM004</b>

IT IS AGREED as follows:

As per the mini-contract invitation, the delivery of Severn Trent Water advice across the East & West Midlands Lots will commence on 05/11/2018. Activities and payment details are summarised overleaf.

**Table 1**

<b>Activity Type</b>	<b>Delivery Deadline</b>	<b>Funding Source (RDPE or GiA)</b>	<b>No. of Units</b>	<b>Unit Cost (£s ex VAT)</b>	<b>Total Cost (£s ex VAT)</b>
<b>Nutrient Management Plan: Preparation (WQ1/B1)</b>	31/07/2019	GiA	■	■	■
<b>Nutrient Management Plan: Review (WQ1/B2)</b>	31/07/2019	GiA	■	■	■
<b>Farm Infrastructure Audit (WQ1/C)</b>	31/07/2019	GiA	■	■	■
<b>Slurry/ Manure Handling &amp; Storage (WQ1/D)</b>	31/07/2019	GiA	■	■	■
<b>Water Management (WQ1/E)</b>	31/07/2019	GiA	■	■	■
<b>Machinery Testing &amp; Calibration (Fertiliser and Manure Spreaders) (WQ1/G)</b>	31/07/2019	GiA	■	■	■
<b>Soil Husbandry (WQ1/H)</b>	31/07/2019	GiA	■	■	■
<b>Pesticide Handling and Application (WQ1/I)</b>	31/07/2019	GiA	■	■	■
<b>Pesticide Filling - Washdown Facilities &amp; Bio-bed/ Biofilter Design (WQ1/J)</b>	31/07/2019	GiA	■	■	■
<b>Water Holding Structure Design &amp; Management Advice (WQ1/L)</b>	31/07/2019	GiA	■	■	■
<b>Soil and Nutrient Management Plan (WQ1/Q)</b>	31/07/2019	GiA	■	■	■
<b>Standard Soil Sampling Certificate with Interpretation and Recommendations (P,K, Mg, pH, lime requirement) (WQ1a/M2)</b>	30/04/2019	GiA	■ ■	■	■
<b>Standard Soil Sampling including estimation of Soil Nitrogen Status (SNS), Certificate with Interpretation and Recommendations (SNS, P, K, Mg, pH, lime requirement) (WQ1a/M3)</b>	30/04/2019	GiA	■ ■	■	■

<b>Standard Soil Sampling, Soil Texturing including estimation of Soil Nitrogen Status (SNS) plus Organic Matter (OM). Certificate with Interpretations and Recommendations (OM, SNS, P, K, Mg, pH, lime requirement) (WQ1a/M4)</b>	30/04/2019	GiA	█ ██████	████	████0
<b>Soil Mineral Nitrogen (SMN) Sampling and Analysis with estimation of SNS. Certificate with Interpretation with Recommendations (SMN, SNS) (WQ1a/M5)</b>	30/04/2019	GiA	█ ██████	████	████
<b>Slurry/Manure Sampling and Analysis. Certificate with Interpretation and Recommendations (pH, dry matter, total N, Ammonium N, total P, K, Mg, Ca, S, Uric Acid N) (WQ1b/M6)</b>	30/04/2019	GiA	█ ██████	████	████
<b>Grand Total:</b>					<b>£88,350.00</b>

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. The mini-tender specification dated 17/10/2018 issued by Natural England.
2. The mini-tender submission of the Service Provider submitted to Natural England on 21/10/2018.
3. The delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. This Work Order (including Annex A).
2. The mini-tender specification issued by Natural England as referred to above.
3. The Framework Agreement.
4. The mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 11/09/2019 (within 6 weeks of the mini-contract delivery end date).

**Upon receipt of the signed mini contract award letter, Natural England will raise an official purchase order (for the GiA funded element of this mini contract) which must be quoted on all invoices prior to claims submission.** To note the terms and conditions attached with the purchase order are not applicable as the terms and conditions of the main FAF framework contract take precedence.

Please arrange for an authorised signatory to sign this amendment in manuscript and return a copy via Bravo messaging.

**ON BEHALF OF NATURAL ENGLAND**

**ON BEHALF OF Promar International Ltd**

By (capitals): [REDACTED]
Signature: [REDACTED]

By (capitals): [REDACTED]
Signature: [REDACTED]

Title: <b>Network Corporate Services</b>
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Title:
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Date: 02/11/18
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Date:
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## Annex A: Delivery Milestones

Deadline	Activity
W/C 05/11/2018	Inception Meeting to be held. 12 of the total contact names to be provided following the Inception Meeting.
W/C 05/11/2018	Severn Trent Water to deliver briefing update on STEPS to the Supplier delivery team.
05/11/2018	Delivery of one-to-one visits to commence.
30/11/2018	25 of the total contact names to be provided by Severn Trent Water.
31/12/2018	10 one-to-one visits delivered and reports sent to farmers.
21/12/2018	40 of the total contact names to be provided by Severn Trent Water.
31/01/2019	25 one-to-one visits delivered and reports sent to farmers.
31/01/2019	65 of the total contact names to be provided by Severn Trent Water.
28/02/2019	40 one-to-one visits delivered and reports sent to farmers.
28/02/2019	100 of the total contact names to be provided by Severn Trent Water.
31/03/2019	All contact names for soil/ manure sampling to be provided by Severn Trent Water.
31/03/2019	65 one-to-one visits delivered and reports sent to farmers.
31/03/2019	150 of the total contact names to be provided by Severn Trent Water.
30/04/2019	All soil/ manure sampling to be completed.
30/04/2019	90 one-to-one visits delivered and reports sent to farmers.
30/04/2019	161 contact names to be provided by Severn Trent Water.
31/05/2019	115 one-to-one visits delivered and reports sent to farmers.
30/06/2019	140 one-to-one visits delivered and reports sent to farmers.
31/07/2019	161 one-to-one visits delivered and reports sent to farmers.
11/09/2019	Final claim to be submitted.

**Please note:** claims and relevant supporting documentation (including contract outputs for all activity covered by the claim) should be submitted on a *monthly* basis.