



Department for Transport

EFQM Private Sticing
Olympiadenlaan
2/5de verdieping
1140 Evere
Belgie
Brussels

[REDACTED]
Commercial Relationship Manager
Group Commercial Directorate
4/12 Windsor House
50 Victoria Street
Westminster, London SW1H 0TL
Direct line: [REDACTED]
[REDACTED]

Web site: www.dft.gov.uk

Wednesday, 20 March 2019

F.A.O [REDACTED]

Dear [REDACTED],

DfT Reference: **TROO0069 – EFQM Membership**

1. Thank you for submitting your quotation. On behalf of the Secretary of State for Transport, this contract has been awarded to EFQM Private Sticing for the provision of EFQM membership.
2. The contract is to be let under Department for Transports standard terms of agreement (attached).
3. The value for this contract is up to **£50,000** excluding VAT.
4. This contract will run from **1 April 2019 to 31 March 2020**.
5. You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

6. Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.
7. If you are content to enter into a binding contract please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

OFFICIAL

Yours sincerely,

[Redacted signature]

[Redacted name]

By authority of the Secretary of State for Transport

CC: [Redacted] (Department for Transport)
[Redacted] (Department for Transport)

[Redacted signature]

Signed:	[Redacted]
Name:	[Redacted]
Position	CEO
Date:.....	20 MARCH 2019