

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: **Con_24064**

THE BUYER: **Department for Education**

BUYER ADDRESS: Sanctuary Buildings, Great Smith Street, London, SW1P3BT

THE SUPPLIER: London Economics

SUPPLIER ADDRESS: Somerset House, New Wing, Strand, London, WC2R 1LA

REGISTRATION NUMBER: 04083204

DUNS NUMBER: 22-081-8129

DPS SUPPLIER REGISTRATION SERVICE ID: DPS154746

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 20/02/2024.

It's issued under the DPS Contract with the reference number **RM6126 CCS Research & Insights Marketplace DPS** for the provision of **National Wraparound Childcare Programme: Impact Evaluation**.

DPS FILTER CATEGORY(IES):

Childcare, Primary, Employment, Local Government, Central Government, Policy analysis and development, Econometric analysis, Financial analysis (incl. cost-benefit analysis, return on investment analysis), Impact assessment, Multivariate analysis, Regression analysis, Multivariate modelling, Quantitative, Online, Postal, Impact evaluation, Experimental / quasi-experimental impact evaluation, Theory-based impact evaluation (incl. Theories of Change (ToC) and Logic Modelling), Value-for-money evaluation, Evaluation scoping / evaluability assessment, Feasibility study, Rapid Evidence Assessment (REA),

Scoping Review, Literature Review / Narrative Review / Narrative Literature Review, Random / stratified random sample, Probability-based sample, Push-to-web, School-age children / young people, Parents (incl. foster parents and adopted parents), England

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126 CCS Research & Insights Marketplace DPS**
3. DPS Special Terms
4. The following Schedules in equal order of precedence:

Joint Schedules for **RM6126 CCS Research and Insights Marketplace DPS**

- Joint Schedule 1
- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 5 is covered in '6.' Below, and *must b*
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 7 (Financial Difficulties)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Joint Schedule 12 (Supply Chain Visibility) OBJ

- Order Schedules for **Con_24064**

- Order Schedule 1 (Transparency Reports)
- Order Schedule 2 (Staff Transfer)
- Order Schedule 3 (Continuous Improvement)
- Order Schedule 4 (Order Tender)
- Order Schedule 5 (Pricing Details)
- Order Schedule 7 (Key Supplier Staff)
- Order Schedule 8 (Business Continuity and Disaster Recovery)
- Order Schedule 9 (Security)
- Order Schedule 10 (Exit Management)
- Order Schedule 15 (Order Contract Management)
- Order Schedule 20 (Order Specification)

5. CCS Core Terms (DPS version) v1.0.3

6. Joint Schedule 5 (Corporate Social Responsibility) RM6126 CCS Research & Insights Marketplace DPS

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

Special Term 1. Safeguarding Children and Vulnerable Adults

Special Term 2. Project outputs

Special Term 3. Departmental Security Standards for Business Services and ICT Contracts

ORDER START DATE: 20/02/2024.

ORDER EXPIRY DATE: 07/08/2027.

In the event that the feasibility study does not provide confidence that the preferred methodology for assessing the impact of the programme is viable; **and** an alternative approach is not identified, the Department may either:

- I. Request a variation to the contract under clause 24 of the Core Terms – DPS;
or
- II. Partially end the contract under clause 10.7 of the Core Terms – DPS

ORDER INITIAL PERIOD: 3 Years, 6 Months

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£168,887.80** (Estimated Charges in the first 12 months of the Contract).



ORDER CHARGES

Expenditure for the financial year 2023-24 shall not exceed **£12,433.13** exclusive of VAT.

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Expenditure for the financial year 2024-25 shall not exceed **£156,454.68** exclusive of VAT.

Expenditure for the financial year 2025-26 shall not exceed **£180,051.70** exclusive of VAT.

Expenditure for the financial year 2026-27 shall not exceed **£64,775.25** exclusive of VAT.

Expenditure for the financial year 2026-27 shall not exceed **£73,032.75** exclusive of VAT.

Total Project expenditure shall not exceed **£486,748** exclusive of VAT.

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 in DPS Schedule 3 (DPS Pricing)

The Charges will not be impacted by any change to the DPS Pricing. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Indexation
- Specific Change in Law

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Via Purchase Order, which will be set up once the order form is signed.

BUYER'S INVOICE ADDRESS:

Department for Education, Sanctuary Buildings, Great Smith Street,
London SW1P 3BT

Invoices must be submitted in pdf format, state the Purchase Order number (provided separately to this form), and sent via email to

AccountsPayable.OCR@education.gov.uk

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

Department for Education Sustainability and Climate Change Strategy, 21 April 2022, available online at [here](#)

BUYER'S SECURITY POLICY

RM6126 - Research & Insights DPS
Project Version: v1.0
Model Version: v1.3

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Department for Education Personal Information Charter available online [here](#)

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

London Economics, Somerset House New Wing, The Strand, London, WC2R 1LA

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

London Economics, Somerset House New Wing, The Strand, London, WC2R 1LA

PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month

PROGRESS MEETING FREQUENCY

Weekly. Moving to fortnightly where deemed appropriate.

KEY STAFF

[REDACTED]

KEY SUBCONTRACTOR(S)

[REDACTED]

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

See Joint Schedule 4

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

There's a guarantee of the Supplier's performance provided for all Order Contracts entered under the DPS Contract

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	██████████	Signature:	██████████
Name:	██████████	Name:	██████████
Role:		Role:	
Date:	21/02/2024	Date:	21/02/2024