



**National College for
Teaching & Leadership**

Mr James Toop
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Email enquiry form:
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Date: 21 December 2016

WITHOUT PREJUDICE

SUBJECT TO CONTRACT

Dear James,

Contract with Teaching Leaders for the High Potential Middle Leaders Primary Contract (HPML (Primary) and the National College for Teaching and Leadership (NCTL) Contract Reference: RD931 ("the Contract")

Thank you for submitting your proposals for the HPML Primary Contract to cover delivery of the programme to an additional cohort of participants. NCTL have now considered all of the information Ambition School Leadership have supplied as part of the negotiation process.

On the basis of this consideration, I am pleased to inform you that we will be recommending an extension to the existing contract to accommodate recruitment and delivery of the two-year programme to an additional cohort of 600 participants in Year One and 300 in Year Two, subject to contract. The decision to recommend an extension to the Contract is based on the details outlined in your proposal dated 25 November and subsequent telephone conference with Ian Anderson on 6 December 2016, which are summarised below, and is subject to agreement of a Change Control Note to vary and extend the existing Contract.

Contract extension details

Ambition School Leadership will recruit and deliver the HPML primary programme to 600 participants in Year One and 300 participants in Year Two. This additional cohort will start the programme in September 2017 and second year participants will complete by September 2019. A minimum of 60% of participants will be recruited from schools in Category 5 and 6 areas (listed at Annex A), including Opportunity Areas¹.

NCTL will allow Ambition School Leadership to make limited adjustments to the existing programme school eligibility criteria in Opportunity Areas only to enable viable recruitment in these locations. As proposed by Ambition School Leadership in the information

¹ This includes the first group of Opportunity Areas announced on 6th October 2016 (Blackpool, Derby, Norwich, Oldham, Scarborough and West Somerset) and any new Opportunity Areas announced.

submitted on 25 November, schools with more than 20% of pupils registered for free school meals at some point in the last six years (Ever 6 FSM) can be included in Opportunity Areas only and we will extend eligibility in West Somerset only to include all primary schools.

The cost to NCTL of recruiting and delivering the programme to this additional cohort will be a maximum of £2.848m including VAT.²

Feedback on the negotiation process

As you are aware, we have focused closely on your proposed costs of the extension; as it is important that DfE/NCTL has a clear understanding of the total cost of delivery of the services Ambition School Leadership are providing through this contract.

[REDACTED]

[REDACTED]

Next steps

We will be in contact in early January to arrange a mobilisation meeting in Nottingham and are working towards having the Change Control Note (contract variation/extension) fully executed by mid-January 2017.

To help us to start to develop the Change Control Note can you please provide the following information by **5:00pm on Friday 6th January**:

- An implementation plan for recruitment and delivery of the programme to the additional cohort;
- A monthly recruitment trajectory for recruiting 600 participants in Year One; and
- An updated risk register for recruitment and delivery of the programme to the additional cohort.

Please note that this list is not exhaustive and we may need further details as we finalise the Change Control Note.

As part of this Change Control Note, we will also be looking to align payment milestones to delivery and outcomes, particularly in respect of performance against Key Performance Indicators.

² This £2.848m includes £12k for school visits (based on £25 per school visit, a 60% success rate and 2.2 participants nominated per school). These school visits will be delivered by Ambition School Leadership at this maximum cost. Ambition School Leadership have confirmed any potential increase in this cost would be at their own risk and be borne by them with no additional cost to NCTL.

It would also be helpful if you could confirm who will be your point of contact in drawing up the details of the Change Control Note.

Finally, I would like to remind you that before the Contract Change Note has been fully executed, neither NCTL/DfE nor the Secretary of State will be liable for any costs (or any other commitment you may enter into) as a result of this contract variation/extension process. Once the Contract Change Note has been completed, any liabilities of the NCTL for your costs will be strictly as set out in the Contract Change Note. If you, (Ambition School Leadership) commence/complete any work, incur any expense or enter into any binding agreements prior to the completion of the Contract Change Note, this will be at your own risk and cost.

The terms and expressions used in this letter have the meanings given in the Contract unless indicated otherwise.

If you have any queries about the content of this letter, then please contact Claire Wilkinson on 0114 274 2016.

Yours sincerely,

Graham Tanfield
Head of Leadership Delivery, NCTL

Annex A – Category 6 and 5 Local Authority District Areas

Category 6

Derby
Amber Valley
Bolsover
Chesterfield
Erewash
High Peak
North East Derbyshire
South Derbyshire
South Holland
Corby
Daventry
East Northamptonshire
Kettering
Northampton
Wellingborough
Nottingham
East Cambridgeshire
Fenland
Huntingdonshire
Breckland
Great Yarmouth
King's Lynn and West Norfolk
Norwich
Peterborough
Forest Heath
Ipswich
Waveney
Middlesbrough
Northumberland
Blackpool
Knowsley
Liverpool
Oldham
Hastings
Gosport
Isle of Wight
Portsmouth
Crawley
Worthing
Weymouth and Portland
West Somerset
Sandwell
East Staffordshire
Tamworth
Stoke-on-Trent
Walsall
Wolverhampton
Barnsley
Bradford
Doncaster
East Riding of Yorkshire
Kingston upon Hull, City of
North East Lincolnshire
Scarborough

Category 5

Leicester
East Lindsey
Lincoln
Ashfield
Broxtowe
Mansfield
Newark and Sherwood
Braintree
Tendring
Stevenage
Luton
Babergh
Mid Suffolk
St Edmundsbury
Allerdale
Carlisle
Eden
Halton
Burnley
Pendle
Rochdale
Salford
Sefton
St. Helens
Tameside
Warrington
Wirral
Bracknell Forest
Lewes
Basingstoke and
Deane
Havant
Ashford
Gravesham
Thanet
Medway
Milton Keynes
Reading
Arun
Torridge
Swindon
Coventry
Dudley
Cannock Chase
South Staffordshire
Stafford
Staffordshire
Moorlands
Telford and Wrekin
North Warwickshire
Nuneaton and
Bedworth
Wychavon
Wyre Forest
Kirklees
North Lincolnshire
Sheffield

