

Coastal Forces: Spitfires of the Seas

Queries and Clarification Requests 26 January 2018

Most importantly: please note that the budget for this project is £450,000 as per the ITT, NOT the lower figure which mistakenly appeared on Contracts Finder for the first two days of the listing.

Secondly the INTERVIEW DATE has moved to FRIDAY 9 FEBRUARY

	Question	Response
1	Can I clarify the interview date? There is a table on p.6 of the ITT which suggests it would be 9 Jan but later on p.9 (section 4.4.6) it states that interviews will be the week commencing 29 January which is next week. I'm assuming its a typo?	Interviews are on 9 February. 4.4.6 is an error carried over from previous iterations of the ITT and has now been corrected.
2	In section 2.1 of the response it states we can submit an electronic copy of one recent exhibition design - can this be photographic? is there a limit on how many pages we can submit for this? Can this be included as part of the tender response or does it need to be a separate attachment clearly labelled?	Yes, this can be photographic. There is no page limit – obviously any work carried out for a tender submission is at risk, and it is up to applicants to determine how much time and effort they wish to invest.
3	Can you tell me if we would be rejected if we cannot produce the certificates for Working at Heights or Confined Space training at the time we submit the tender?	These must be produced before accessing the boats. It is not necessary to produce it in time for your submission.
4	Who will be responsible for text/script writing?	NMRN client team will research and write first drafts of all text and script, and carry out image and object selection. We would expect the successful Lead Consultant to have editorial input, and provide feedback on length, language used etc. Lead Consultants should produce first draft AV scripts, if required, with NMRN client side providing feedback on historical content and tone.
4	There is no allowance for hot water or boiler	Included, sited in WC

5	No allowance for heating (note a gas supply has been allowed for but no plant). Please confirm what the minimum and maximum temperature and humidity that the internal environment is intended be as this will have a major impact on the type of finishes and graphic displays we can offer.	General heating 'to a conservation level' will be supplied. This will be operated 24 hours a day to avoid big spikes in temperature and RH and protect the boats. We will aim to keep the RH range from 40% to 65% as an ideal. However the building is a single skinned heritage building and until we occupy it is hard to be sure. At this stage you should assume as a worst case RH may be as high as 80%
6	There is no allowance for a fire alarm	Included
7	There is no allowance for security alarm	Included for building, but NOT case alarms (if required)
8	There is allowance for cleaners lighting	Emergency/House Lighting included.
9	There is no allowance for cleaners power	Included
10	There is no cleaners cupboard allowed for	Not included.
11	At present I believe there are insufficient number fire exits (and sufficient clear escape widths) as the main loading bay door is impractical to be used as an escape. The proposed exhibition layout should be used to identify where additional base build fire exits could be provided.	There will be three fire exits: the north (main) door, the external door into the anteroom containing WCs; AND a pedestrian 'pass door' built into the main loading bay doors. Our information is that this is appropriate and no additional fire exits will be needed, as long as the exhibition design takes them into account – essentially there will need to be a sight line down the central spine of the building.
12	No allowance for improvements to the visitor access route from Explosion reception to Block P	This is subject to negotiation but should not be considered part of the exhibition brief. Immediate landscaping around the building footprint will be improved as part of the base build.
13	Mains electrical distribution board to be installed to an agreed position and be of a suitable size and capacity to suit all of the exhibition works	Electrical supply is intended to support the exhibition. Any unusual requirements should be raised with the base build contractors at an early stage.
14	Please clarify what is intended with demountable internal walls? Toilet cubicle system??	Yes. The three offices and workshops identified in the early layouts, which are all we have presently available, are no longer in the design. The only subdivision is the WC block, which is an existing (historic) anteroom.

Nick Hewitt

Head of Exhibitions and Collections, NMRN

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