



OFFICIAL

REQUEST FOR QUOTATION

‘Reframing the Tees’

Landscape Architecture Pilot Project

Date: 08 September 2023

Version: v.01

Request for Quotation

Background on Natural England - What we do

We are the government's adviser for the natural environment in England, helping to protect England's nature and landscapes for people to enjoy and for the services they provide.

Natural England is an executive non-departmental public body, sponsored by the Department for Environment, Food & Rural Affairs.

Further information can be found at www.gov.uk/natural-england

We provide practical advice, grounded in science, on how best to safeguard England's natural wealth for the benefit of everyone.

Our remit is to ensure sustainable stewardship of the land and sea so that people and nature can thrive. It is our responsibility to see that England's rich natural environment can adapt and survive intact for future generations to enjoy.

Request for Quotation

'Reframing the Tees' Landscape Architecture Pilot Project

You are invited to submit a quotation for the requirement described in the specification, Section 2. Please confirm by email, receipt of these documents and whether you intend to submit a quote or not.

Your response should be returned to the following email address by:

Email: vicky.ward@naturalengland.org.uk

Date: Monday 9 October 2023

Time: 12.00pm

Please label your quotation '**Response to Request for Quotation: Reframing the Tees LAPP - Final Submission**' in the subject field to make it clear that it is your response.

Key Contacts

Vicky Ward

T.E.R.N. Project Manager

Lancaster House

Hampshire Court

Newcastle upon Tyne

Mob: 07442 881515 vicky.ward@naturalengland.org.uk

Vicky Ward will be your contact for any questions linked to the content of the quote pack or the process. Please submit any questions by email and note that, unless commercially sensitive, both the question and the response will be circulated to all tenderers.

Timetable

Action	Date
Date of issue of RFQ	08 September 2023 at 12:00pm BST
Deadline for clarifications questions	04 October 2023 at 12:00 BST
Deadline for receipt of Quotation	09 October 2023 at 12:00 BST
Intended date of Contract Award	16 October 2023
Intended Contract Start Date	23 October 2023
Intended Delivery Date / Contract Duration	23 October 2023 to 31 March 2024

Section 1: General Information

Glossary

Unless the context otherwise requires, the following words and expressions used within this Request for Quotation shall have the following meanings (to be interpreted in the singular or plural as the context requires):

“Authority”	means Natural England who is the Contracting Authority.
“Contract”	means the contract to be entered into by the Authority and the successful supplier.
“Response”	means the information submitted by a supplier in response to the RFQ.
“RFQ”	means this Request for Quotation and all related documents published by the Authority and made available to suppliers.

Conditions applying to the RFQ

You should examine your Response and related documents ensuring it is complete and in accordance with the stated instructions prior to submission.

Your Response must contain sufficient information to enable the Authority to evaluate it fairly and effectively. You should ensure that you have prepared your Response fully and accurately and that prices quoted are arithmetically correct for the units stated.

By submitting a Response, you, the supplier, are deemed to accept the terms and conditions provided in the RFQ. Confirmation of this is required in Annex 2.

Failure to comply with the instructions set out in the RFQ may result in the supplier’s exclusion from this quotation process.

Acceptance of Quotations

By issuing this RFQ the Authority does not bind itself to accept any quotation and reserves the right not to award a contract to any supplier who submits a quotation.

Costs

The Authority will not reimburse you for any costs and expenses which you incur preparing and submitting your quotation, even if the Authority amends or terminates the procurement process.

Self-Declaration and Mandatory Requirements

The RFQ includes a self-declaration response (Annex 1) which covers basic information about the supplier, as well as any grounds for exclusion. If you do not comply with them, your quotation will not be evaluated.

Any mandatory requirements will be set out in Section 2, Specification of Requirements and, if you do not comply with them, your quotation will not be evaluated.

Clarifications

Any request for clarification regarding the RFQ and supporting documentation must be submitted via email no later than the deadline for clarifications set out in the Timetable. The Authority shall be under no obligation to respond to queries raised after the clarification deadline.

The Authority will respond to all reasonable clarifications as soon as possible but cannot guarantee a minimum response time. The Authority will publish all clarifications and its responses to all suppliers via email unless deemed commercially sensitive.

If a supplier believes that a request for clarification is commercially sensitive, it should clearly state this when submitting the clarification request. However, if the Authority considers either that:

- the clarification and response are not commercially sensitive; and
- all suppliers may benefit from its disclosure,

then the Authority will notify the supplier (via email), and the supplier will have an opportunity to withdraw the request for clarification by sending a further message requesting the withdrawal of the clarification request. If not withdrawn by the supplier within 2 working days of the Authority's notification, the Authority may publish the clarification request and its response to all suppliers and the Authority shall not be liable to the supplier for any consequences of such publication.

The Authority reserves the right to seek clarification of any aspect of a quotation and/or provide additional information during the evaluation phase to carry out a fair evaluation. Where the Authority seeks clarification on any aspect of the quotation, the supplier must respond within the timeframe requested by the Authority.

Amendments

The Authority may amend the RFQ at any time prior to the deadline for receipt. If it amends the RFQ the Authority will notify you via email.

Suppliers may modify their quotation prior to the deadline for Responses. No Responses may be modified after the deadline for Responses.

Suppliers may withdraw their quotations at any time by submitting a notice via the email to the named contact.

Conditions of Contract

The Authority's standard Terms and Conditions provided as part of the RFQ will be included in any contract awarded as a result of this quotation process. The Authority will not accept any changes to these terms and conditions proposed by a supplier.

Suppliers should note that the quotation provided by the successful bidder will form part of the Contract.

Prices

Prices must be submitted in £ sterling, **inclusive** of VAT.

Disclosure

All Central Government Departments, their Executive Agencies and Non-Departmental Public Bodies are subject to control and reporting within Government. In particular, they report to the Cabinet Office and HM Treasury for all expenditure. Further the Cabinet Office has a cross-Government role delivering overall Government policy on public procurement, including ensuring value for money and related aspects of good procurement practice. For these purposes, the Authority may disclose within Government any details contained in your quotation. The information will not be disclosed outside Government during the procurement.

In addition, the Authority is subject to the Freedom of Information Act 2000 and the Environmental Information Regulations 2004, which provide a public right of access to information held by public bodies. In accordance with these two statutes, the Authority may be required to disclose information contained in your quotation to any person who submits a request for information pursuant to those statutes.

Further to the Government's transparency agenda, all UK Government organisations must advertise on Contract Finder in accordance with the following publication thresholds:

- Central Contracting Authority's: £12,000
- Sub Central Contracting Authority's and NHS Trusts: £30,000

For the purpose of this RFQ the Authority is classified as a Central Contracting Authority with a publication threshold of £12,000 inclusive of VAT.

If this opportunity is advertised via Contracts Finder, we are obliged to publish details of the awarded contract including who has won the contract, the contract value, and indicate whether the winning supplier is a small and medium-sized enterprise ("SMEs") or voluntary organisation or charity. A copy of the contract must also be published with confidential information redacted.

By submitting a Response, you consent to these terms as part of the procurement.

Disclaimers

Whilst the information in this RFQ and any supporting information referred to herein or provided to you by the Authority have been prepared in good faith the Authority does not warrant that this information is comprehensive or that it has been independently verified.

The Authority does not:

- make any representation or warranty (express or implied) as to the accuracy, reasonableness or completeness of the RFQ.
- accept any liability for the information contained in the RFQ or for the fairness, accuracy or completeness of that information; or
- accept any liability for any loss or damage (other than in respect of fraudulent misrepresentation or any other liability which cannot lawfully be excluded) arising as a result of reliance on such information or any subsequent communication.

Any supplier considering entering into contractual relationships with the Authority following receipt of the RFQ should make its own investigations and independent assessment of the Authority and

its requirements for the goods and/or services and should seek its own professional financial and legal advice.

Protection of Personal Data

In order to comply with the General Data Protection Regulations 2018, the supplier must agree to the following:

You must only process any personal data in strict accordance with instructions from the Authority.

- You must ensure that all the personal data that we disclose to you or you collect on our behalf under this agreement are kept confidential.
- You must take reasonable steps to ensure the reliability of employees who have access to personal data.
- Only employees who may be required to assist in meeting the obligations under this agreement may have access to the personal data.
- Any disclosure of personal data must be made in confidence and extend only so far as that which is specifically necessary for the purposes of this agreement.
- You must ensure that there are appropriate security measures in place to safeguard against any unauthorised access or unlawful processing or accidental loss, destruction or damage or disclosure of the personal data.
- On termination of this agreement, for whatever reason, the personal data must be returned to us promptly and safely, together with all copies in your possession or control.

General Data Protection Regulations 2018

For the purposes of the Regulations the Authority is the data processor.

The personal information that we have asked you provide on individuals (data subjects) that will be working for you on this contract will be used in compiling the tender list and in assessing your offer. If you are unsuccessful the information will be held and destroyed within two years of the award of contracts. If you are awarded a contract it will be retained for the duration of the contract and destroyed within seven years of the contract's expiry.

We may monitor the performance of the individuals during the execution of the contract, and the results of our monitoring, together with the information that you have provided, will be used in determining what work is allocated under the contract, and in any renewal of the contract or in the award of future contracts of a similar nature. The information will not be disclosed to anyone outside the Authority without the consent of the data subject, unless the Authority is required by law to make such disclosures.

Equality, Diversity & Inclusion (EDI)

The Client is striving to create a diverse and inclusive working environment where every individual has equality of opportunity to progress and to apply their unique insights to making the UK a great place for living. The Service Provider is expected to respect this commitment in all dealings with Natural England staff and service users.

Suppliers are expected to:

- support Defra group to achieve its Public Sector Equality Duty as defined by the Equality Act 2010, and to support delivery of [Defra group's Equality & Diversity Strategy](#).
- meet the standards set out in the [Government's Supplier Code of Conduct](#)

- work with Defra group to ensure equality, diversity and inclusion impacts are addressed (positive and negative) in the goods, services and works we procure, barriers are removed and opportunities realised.

Sustainable Procurement

Addressing global sustainability impacts and realising additional community benefits within commercial activity is core to Defra group's approach, working with its supply chain is key to achieving sustainable outcomes. In addition to supporting Defra group to meet its outcomes we look to understand and reduce negative sustainability impacts associated with our commercial activity and realise benefits.

The Client encourages its suppliers to share these values, work to address negative impacts and realise opportunities, measure performance and success.

Suppliers are expected to have an understanding of the Sustainable Development Goals, the interconnections between them and the relevance to the Goods, Services and works procured on the Client's behalf.

Conflicts of Interest

The concept of a conflict of interest includes but is not limited to any situation where an Involved Person or Relevant Body has directly or indirectly, a financial, economic or other personal interest which might be perceived to compromise their impartiality and independence in the context of the procurement procedure and/or affect the integrity of the contract award.

We expect suppliers to mitigate appropriately against any real or perceived conflict of interest through their work with government. A supplier with a position of influence gained through a contract should not use that position to unfairly disadvantage any other supplier or reduce the potential for future competition.

Where the supplier is aware of any circumstances giving rise to a conflict of interest or has any indication that a conflict of interest exists or may arise you should inform the Authority of this as soon as possible (whether before or after they have submitted a quotation). Tenderers should remain alert to the possibility of conflicts of interest arising at all stages of the procurement and should update the Authority if any new circumstances or information arises, or there are any changes to information already provided to the Authority. Failure to do so, and/or to properly manage any conflicts of interest may result in a quotation being rejected.

Provided that it has been carried out in an open, fair and transparent manner, routine pre-market engagement carried out by the Authority should not represent a conflict of interest for the supplier.

Section 2: The Invitation

Background to the Project

The Tees Estuary Recovering Nature Project (TERN) is a multi-partnership project that was formally launched in July 2023. It is one of twelve national nature recovery projects that have been funded by DEFRA and Natural England to take forward the objectives of the National Nature Recovery Network (NRN) and to demonstrate national delivery of the Environment Act (2021) at landscape-scale through habitat creation and enhancement, species recovery, carbon sequestration, improvements to access, clean air and water at landscape scale.

TERN covers 17,179 hectares to include both sides of the Tees Estuary and existing international, national and local nature designations (see appendix 1 for a map of the TERN project area). Creating networks and improving connectivity across this landscape for both nature and people lies at the heart of TERN's ambition, underpinned by a desire to deepen and build upon the commitment to strengthening partnership working across organisations already delivering nature conservation projects in the area, the communities who live there, and the industrial business who are based in and around the Estuary.

Natural England believe that an understanding of landscape can provide the unifying thread between nature, people and place. Landscape architecture can offer new ways of understanding and making relationships with nature around the Tees Estuary, and in the process work to transform perceptions of the area.

A key to creating a “step change” in nature recovery is to articulate a clear narrative and set of messages for a wide range of different audiences, to help develop an understanding of what TERN is seeking to achieve and how they can support its delivery.

Reframing the Tees Estuary – why adopt a landscape architectural approach.

Landscape is an integral part of any conversation about sustainability, liveability, and/ resilience on Teesside because no matter how these terms are defined – nutrient and carbon neutrality, biodiversity, health and wellbeing, place-making, economic and industrial vitality, inclusivity or ‘levelling up’ – they require landscape solutions.

On Teesside, landscape architecture has the potential to re-imagine the spaces of nature, access, and residence, as they are continually interwoven with 21st century industry. The many recognisable industrial features - the hulking nuclear power station, the spaghetti pipework and belching stacks of the Wilton or Seal Sands complexes – are very much operational, and new developments are planned elsewhere. This context raises the question: how might the Tees estuary be re-interpreted through the transition from a carboniferous to a ‘zero-carbon’ economy?

This particular conjunction of opportunities and challenges within the landscape are found within the TERN catchment area and demand an ambitious response. There are opportunities to acknowledge the ecological and industrial networks lying both above and below the surface of water and land. Moreover, as the coastal and downstream catchment impacts of climate change and urbanisation are keenly felt around the Tees estuary, the TERN team would like to learn from existing landscape architecture projects, for example, the Millennium Coastal Park and Newport Wetlands in South Wales and South Bay Sponge, California, that demonstrate aspects of the desired outcomes for this pilot.

Landscape architecture will support the TERN partnership to utilise a range of specialist knowledges, skills, and techniques to help research, visualize, plan, deliver, and communicate our vision and subsequent projects.

In developing our vision, TERN seeks to bring people from diverse backgrounds together towards co-creating a shared 'vision' of the Tees estuary, while accepting differing meanings, imaginings, experiences, feelings, and outcomes within this, and therefore an inclusive design and delivery process is a key part of the process.

Specification of Requirements

We wish to develop our Nature Recovery Project based around the Tees Estuary and want to appoint contractors to deliver a pilot/ foundational landscape architecture project that will help us to:

- Undertake a detailed landscape assessment specific to the TERN project area to create a baseline, supported by existing NCA / LA assessments, plus GIS mapping and photographic images, which provides a clear analysis of the character of the landscape and its key features both natural and manmade. The assessment will include:
 - Physical landscape characteristics and subjective character responses within the project area.
 - An assessment of current and potential green infrastructure, public access and recreation.
 - Opportunities to increase connections: this can be between sites of nature, connecting communities, connecting people with nature, or a combination of opportunities.
 - Identification of key issues and areas for improvement.
- In consultation with partners and key stakeholders, help re-conceptualise a narrative and vision for the TERN area, aiming to co-create a strong identity for the area that reflects current and future place-making. The basis of this work will significantly contribute to the development of a strategic landscape masterplan for the TERN project area which will inform an action plan and future planning for TERN partners. The Masterplan will be communicated to different audiences and should be supported with images and proposed messages for different audiences.
- Identify a series of highlighted design examples from existing exemplar landscape architecture projects that can provide set piece elements, interventions or details which align with the aims of, and could be drawn upon, by TERN. The identification of exemplar projects should be agreed with the TERN project manager and be illustrative to show the breadth of ambition but be realistic in terms of their deliverability.

It is envisaged that, as part of this pilot project, the successful contractor will undertake some in-person and online consultation work with partners, the relevant planning authorities, local businesses and community representatives which will be supported by the TERN project manager and our partners.

It is expected that this pilot project's output will significantly influence the strategic direction of the TERN partnership, help in securing additional funding to realize our ambitions, and as a living document, will be open to addition and revision as the larger nature recovery project gains momentum. This larger project will use the materials produced in the pilot initiative to begin a wider conversation with local communities and industry alongside more in-depth consultation with partners. We expect it to inspire and inform the development of diverse initiatives linking people, nature and place, ranging for example, from the production of creative interpretation to the commission of new buildings and structures, or from the design of new access opportunities to novel and ecologically beneficial engagements with industry.

Specific Skills and Knowledge Requirements

- Applying Landscape Architecture to area-wide planning.
- Current knowledge of trends and policy drivers relating to nature recovery and planning
- Understanding of practical delivery issues in multi-partner/multi-agenda schemes.
- Good communication skills.
- Ability to engage and include a diverse range of partners and stakeholders, including working with local communities.

Quotation Content

Submitted quotations should include the following information:

- Outline of the approach the contractor will undertake on this brief.
- Any examples of similar types of work you have undertaken.
- Qualifications / experience of the individuals undertaking this work; identify who will be the main individuals involved in managing and delivering this contract. This must include details of any separate partner consultants, consortium members or subcontractors.
- Details of professional indemnity insurance.
- Risk assessment, provide an overview of the potential risks you have identified associated with the delivery of this work, and how you will manage these risks throughout to ensure that milestones are met, and delivery is completed to the required standard in a safe manner.
- Health and Safety, include details on how H&S will be managed and provide a copy of your health and safety policy if you have one.
- Sustainable Practice, highlight how your environmental policies/accreditation will ensure that sustainability is pursued in your operations and work delivery.
- The cost should be fully set out as directed by the Request for Tender and Commercial Response Template. Fees will be deemed to be inclusive of all staff and subcontractor costs and include costs for transport, subsistence, data processing and other associated costs and expenses.
- Confirmation of consultant day rates for any additional works.
- Total price including VAT.

Payment

The Authority will raise purchase orders to cover the cost of the services and will issue to the awarded supplier following contract award.

The Authority's preference is for all invoices to be sent electronically, quoting a valid Purchase Order number on completion of the project.

It is anticipated that this contract will be awarded for a period of 25 weeks to end no later than 31/03/2024. Prices will remain fixed for the duration of the contract award period. We may at our sole discretion extend this contract to include related or further work. Any extension shall be agreed in writing in advance of any work commencing and may be subject to further competition.

Evaluation Methodology

We will award this contract in line with the most economically advantageous tender (MEAT) as set out in the following award criteria:

Technical – **60%**

Commercial – **40%**

Evaluation criteria

Evaluation weightings are 60% technical and 40% commercial, the winning tender will be the highest scoring combined score.

Criteria	Weighting (%)	To include:
Technical	60%	
Proposed methodology.	25	1) Demonstrate a clear understanding of the nature of the requirements. 2) Be a clear, practical, achievable, and cost-effective methodology to deliver these requirements. 3) Provide information in sufficient detail to allow a full appraisal of the suitability of the approach to deliver for the project.
Recent experience of carrying out similar contracts.	20	1) Evidence of skills and knowledge of engagement work with a diverse group of stakeholders. Ability to widen participation to be as inclusive as possible.
Key personnel who will be directly involved with this contract.	15	1) Provide information regarding the knowledge, skills and experience of key personnel who will be involved with this contract.
Commercial	40%	Cost completion of Commercial Response Template with schedule of rates. Prices must include VAT if applicable.

Technical (60%)

Technical evaluations will be based on responses to specific questions covering key criteria which are outlined below. Scores for questions will be based on the following:

Description	Score	Definition
Very good	100	Addresses all the Authority's requirements with all the relevant supporting information set out in the RFQ. There are no weaknesses and therefore the tender response gives the Authority complete confidence that all the requirements will be met to a high standard.
Good	70	Addresses all the Authority's requirements with all the relevant supporting information set out in the RFQ. The response contains minor weaknesses and therefore the tender response gives the Authority confidence that all the requirements will be met to a good standard.

Description	Score	Definition
Moderate	50	Addresses most of the requirements with most of the relevant supporting information set out in the RFQ. The response contains moderate weaknesses and therefore the tender response gives the Authority confidence that most of the requirements will be met to a suitable standard.
Weak	20	Substantially addresses the requirements but not all and provides supporting information that is of limited or no relevance or a methodology containing significant weaknesses and therefore raises concerns for the Authority that the requirements may not all be met.
Unacceptable	0	No response or provides a response that gives the Authority no confidence that the requirement will be met.

Technical evaluation is assessed using the evaluation topics and sub-criteria stated in the Evaluation Criteria section above.

Separate submissions for each technical question should be provided and will be evaluated in isolation. Tenderers should provide answers that meet the criteria of each technical question.

Commercial (40%)

The Contract is to be awarded as a fixed price which will be paid according to the completion of the deliverables stated in the Specification of Requirements.

Suppliers are required to submit a total cost to provide the deliverables stated in the Specification of Requirements. In addition to this the Commercial Response template must be completed to provide a breakdown of the whole life costs used in the delivery of this requirement.

Calculation Method

The method for calculating the weighted scores is as follows:

- Commercial

Score = (Lowest Quotation Price / Supplier's Quotation Price) x 40% (Maximum available marks)

- Technical

Score = (Bidder's Total Technical Score / Highest Technical Score) x [60%] (Maximum available marks)

The total score (weighted) (TWS) is then calculated by adding the total weighted commercial score (WC) to the total weighted technical score (WT): WC + WT = TWS.

Information to be returned

Please note, the following information requested must be provided. Incomplete tender submissions may be discounted.

Please complete and return the following information:

- completed Commercial Response template
- separate response submission for each technical question (in accordance with the response instructions)
- completed Mandatory Requirements (Annex 1)
- completed Acceptance of Terms and Conditions (Annex 2)

Award

Once the evaluation of the Response(s) is complete all suppliers will be notified of the outcome via email.

The successful supplier will be issued the contract via a Purchase Order.

Annex 1 Mandatory Requirements

Part 1 Potential Supplier Information

Please answer the following self-declaration questions in full and include this Annex in your quotation response.

Part 1.1 Potential Supplier Information:

Question no.	Question	Response
1.1(a)	Full name of the potential supplier submitting the information	
1.1(b)	Registered office address (if applicable)	
1.1(c)	Company registration number (if applicable)	
1.1(d)	Charity registration number (if applicable)	
1.1(e)	Head office DUNS number (if applicable)	
1.1(f)	Registered VAT number	
1.1(g)	Are you a Small, Medium or Micro Enterprise (SME)?	(Yes / No)

Note: See EU definition of SME https://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition_en

Part 1.2 Contact details and declaration

By submitting a quotation to this RFQ I declare that to the best of my knowledge the answers submitted and information contained in this document are correct and accurate.

I declare that, upon request and without delay you will provide the certificates or documentary evidence referred to in this document.

I understand that the information will be used in the selection process to assess my organisation's suitability to be invited to participate further in this procurement.

I understand that the authority may reject this submission in its entirety if there is a failure to answer all the relevant questions fully, or if false/misleading information or content is provided in any section.

I am aware of the consequences of serious misrepresentation.

Question no.	Question	Response
1.2(a)	Contact name	
1.2(b)	Name of organisation	
1.2(c)	Role in organisation	
1.2(d)	Phone number	
1.2(e)	E-mail address	

Question no.	Question	Response
1.2(f)	Postal address	
1.2(g)	Signature (electronic is acceptable)	
1.2(h)	Date	

Part 2 Exclusion Grounds

Part 2.1 Grounds for mandatory exclusion

Question no.	Question	Response
2.1(a)	Please indicate if, within the past five years you, your organisation or any other person who has powers of representation, decision or control in the organisation been convicted anywhere in the world of any of the offences within the summary below.	
	Participation in a criminal organisation.	(Yes / No) If yes please provide details at 2.1 (b)
	Corruption.	((Yes / No) If yes please provide details at 2.1 (b)
	Fraud.	(Yes / No) If yes please provide details at 2.1 (b)
	Terrorist offences or offences linked to terrorist activities	(Yes / No) If yes please provide details at 2.1 (b)
	Money laundering or terrorist financing	(Yes / No) If yes please provide details at 2.1 (b)
	Child labour and other forms of trafficking in human beings	(Yes / No) If yes please provide details at 2.1 (b)
2.1(b)	If you have answered yes to question 2.1(a), please provide further details. Date of conviction, specify which of the grounds listed the conviction was for, and the reasons for conviction. Identity of who has been convicted	

Question no.	Question	Response
	If the relevant documentation is available electronically please provide the web address, issuing authority, precise reference of the documents.	
2.1 (c)	If you have answered Yes to any of the points above have measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion? (i.e. Self-Cleaning)	(Yes / No)
2.1(d)	Has it been established, for your organisation by a judicial or administrative decision having final and binding effect in accordance with the legal provisions of any part of the United Kingdom or the legal provisions of the country in which the organisation is established (if outside the UK), that the organisation is in breach of obligations related to the payment of tax or social security contributions?	(Yes / No)
2.1(e)	If you have answered yes to question 2.3(a), please provide further details. Please also confirm you have paid or have entered into a binding arrangement with a view to paying, the outstanding sum including where applicable any accrued interest and/or fines.	

Part 2.2 Grounds for discretionary exclusion

Question no.	Question	Response
2.2(a)	The detailed grounds for discretionary exclusion of an organisation are set out on this webpage , which should be referred to before completing these questions. Please indicate if, within the past three years, anywhere in the world any of the following situations have applied to you, your organisation or any other person who has powers of representation, decision or control in the organisation	
2.2(b)	Breach of environmental obligations?	(Yes / No) If yes please provide details at 2.2 (f)
2.2(c)	Breach of social obligations?	(Yes / No)

Question no.	Question	Response
		If yes please provide details at 2.2 (f)
2.2(d)	Breach of labour law obligations?	(Yes / No) If yes please provide details at 2.2 (f)
2.2(e)	Shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity, or a prior concession contract, which led to early termination of that prior contract, damages or other comparable sanctions?	(Yes / No) If yes please provide details at 2.2 (f)
2.2 (f)	If you have answered Yes to any of the above, explain what measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion? (Self Cleaning)	

Annex 2 Acceptance of Terms and Conditions

I/We accept in full the terms and conditions appended to this Request for Quote document.

Company _____

Signature _____

Print Name _____

Position _____

Date _____