



Department  
for Environment  
Food & Rural Affairs



The European Agricultural  
Fund for Rural Development:  
Europe investing in rural areas



Natural England  
Suite D  
Unex House - 1<sup>st</sup> Floor  
Bourges Boulevard  
Peterborough  
PE1 1NG

Tel: 0208 026 [REDACTED]

[REDACTED]  
RSK ADAS Ltd  
Battlegate Road  
Boxworth  
Cambridge  
CB23 4NN

15<sup>th</sup> May 2018

**COMMERCIAL IN CONFIDENCE**  
**Farm Advice Framework (contract ECM\_6695)**

<b>Farm Advice Framework Theme:</b>	<b>Water Quality and Protection</b>
<b>Mini-Contract Title:</b>	<b>Severn Trent Catchment One-to-one On-farm Advice</b>
<b>Mini-Contract Reference:</b>	<b>FAFNE/STWM003</b>

IT IS AGREED as follows:

As per the mini-contract invitation, the delivery of Severn Trent Water advice across the East & West Midlands Lots will commence on 21/05/2018. Activities and payment details are summarised below.



**Table 1**

Activity Type	Delivery Deadline	Funding Source (RDPE or GiA)	No. of Units	Unit Cost (£s exc VAT)	Total Cost (£s exc VAT)
Nutrient Management Plan: Preparation (WQ1/B1)	14/12/2018	GiA			
Farm Infrastructure Audit (WQ1/C)	14/12/2018	GiA			
Water Management (WQ1/E)	14/12/2018	GiA			
Soil Husbandry (WQ1/H)	14/12/2018	GiA			
Pesticide Handling and Application (WQ1/I)	14/12/2018	GiA			
Bio-bed and Pesticide Facilities Design (WQ1/J)	14/12/2018	GiA			
Water Holding Structure Design & Management (Constructed Wetlands & SUD Features) (WQ1/L)	14/12/2018	GiA			
Standard Soil Sampling, Soil Texturing including estimation of Soil Nitrogen Status (SNS) plus Organic Matter (OM). Certificate with Interpretations and Recommendations (OM, SNS, P, K, Mg, pH, lime requirement) (WQ1a/M4)	12/10/2018	GiA			
<b>Grand Total</b>					<b>£123,775</b>

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. The mini-tender specification dated 01/05/2018 issued by Natural England.
2. The mini-tender submission of the Service Provider submitted to Natural England on 10/05/2018.
3. The delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. This Work Order (including Annex A).
2. The mini-tender specification issued by Natural England as referred to above.
3. The Framework Agreement.
4. The mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 01/02/2019 (within 6 weeks of the mini-contract delivery end date).

Upon receipt of the signed mini contract award letter, Natural England will raise an official purchase order (for the GiA funded element of this mini contract) which must be quoted on all invoices prior to claims submission. To note the terms and conditions attached with the purchase order are not applicable as the terms and conditions of the main FAF framework contract take precedence.

**Please arrange for an authorised signatory to sign this amendment in manuscript and return a copy via Bravo messaging.**

**ON BEHALF OF NATURAL ENGLAND**

By (capitals):

[Redacted Signature]

Signature:

Title: **Defra Group Commercial**

Date: 16<sup>th</sup> May 2018

**ON BEHALF OF RSK ADAS LTD**

By (capitals):

[Redacted Signature]

Signature:

Title: [Redacted] **MANAGER**

Date: 16<sup>th</sup> May 2018



## Annex A: Delivery Milestones

Deadline	Activity
18/05/2018 or 21/05/2018	Inception Meeting to be held. 90% of contact names to be provided following the Inception Meeting.
W/C 21/05/2018	Severn Trent Water to deliver briefing update on STEPS to the Supplier delivery team.
21/05/2018	Delivery of one-to-one visits to commence.
30/06/2018	20 one-to-one visits delivered and reports sent to farmers.
31/07/2018	45 one-to-one visits delivered and reports sent to farmers.
31/08/2018	60 one-to-one visits delivered and reports sent to farmers.
30/ 09/2018	100% of contact names to be provided by Severn Trent Water.
30/09/2018	80 one-to-one visits delivered and reports sent to farmers.
12/10/2018	All soil sampling to be completed.
31/10/2018	105 one-to-one visits delivered and reports sent to farmers.
30/11/2018	125 one-to-one visits delivered and reports sent to farmers.
14/12/2018	134 one-to-one visits delivered and reports sent to farmers.
01/02/2019	Final claim to be submitted.

**Please note:** claims and relevant supporting documentation (including contract outputs for all activity covered by the claim) should be submitted on a **monthly** basis.