

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
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Order Form (Lots 1 and 2)

CALL-OFF REFERENCE: 0066g00002aKWpLAAW / SR614532094

THE BUYER: **HM Revenue & Customs**

BUYER ADDRESS

[REDACTED]

THE SUPPLIER:

Quadient UK Limited

SUPPLIER ADDRESS:

[REDACTED]

REGISTRATION NUMBER:

[REDACTED]

DUNS NUMBER:

[REDACTED]

SID4GOV ID:

Not applicable

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 20/06/2022

It's issued under the Framework Contract with the reference number RM6017 for the provision of Quadient Web Tracking Solution (WTS).

Hardware	Quantity
WTS PROFESSIONAL ACCOUNT SETUP	1
WTS HANDHELD PDA (INCLUDE 3YR WARRANTY)	14
WTS HONEYWELL CT60 4 SLOT DOCKING STN with ethernet	5
Printer	4
Corded Scanner	3
Thermal Printer Labels	100
WTS SOFTWARE CONSULTANCY (PER DAY)	3
DEDICATED SERVER SETUP	1
Subscriptions	Quantity
WTS PROFESSIONAL SUBSCRIPTION PLAN	1
WTS FTP AUTO IMPORT	1
WTS HANDHELD SW SUBSCRI PA (UP TO 4 HH)	4
WTS HANDHELD SW SUBSCRI PA (5-9 HH)	5
WTS Mobile Software Annual Subscription per PDA (10+ devices)	4

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DEDICATED SERVER ANNUAL SUBSCRIPTION

1

CALL-OFF LOT(S):

Lot Number	Lot Description	Relevant (Yes / No)
1	Low to Medium Volume Franking Machines and Associated Consumables	NO
2	Franking Machines, Mailroom Equipment and Associated Consumables	YES

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those Schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6017**
3. The following Schedules in equal order of precedence:
 - Not Applicable
4. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6017**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 8 (Guarantee)
 - Joint Schedule 9 (Minimum Standards of Reliability)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 12 (Supply Chain Visibility)
 - Joint Schedule 13 (Continuous Improvement)
 - Joint Schedule 14 (Benchmarking)
 - Call-Off Schedules for 0066g00002aKWpLAAW
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)

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- *Call-Off Schedule 1 - Transparency Reports_V1.0*
- *Call-Off Schedule 2 - Staff Transfer_V1.0*
- *Call-Off Schedule 4 - Call-Off Tender_V1.0*
- *Call-Off Schedule 5 - Pricing Details_V1.0*
- *Call-Off Schedule 6 - ICT Services_V1.0*
- *Call-Off Schedule 7 - Key Supplier Staff_V1.0*
- *Call-Off Schedule 8 - Business Continuity and Disaster Recovery_V1.0*
- *Call-Off Schedule 9 - Security_V1.0*
- *Call-Off Schedule 10 - Exit Management_V1.0*
- *Call-Off Schedule 11 - Installation Works_V1.0*
- *Call-Off Schedule 12 - Clustering_V1.0*
- *Call-Off Schedule 13 - Implementation Plan and Testing_V1.0*
- *Call-Off Schedule 14 - Service Levels_V1.0*
- *Call-Off Schedule 15 - Call Off Contract Management_V1.0*
- *Call-Off Schedule 17 - MOD Terms_V1.0*
- *Call-Off Schedule 18 - Background Checks_V1.0*
- *Call-Off Schedule 19 - Scottish Law_V1.0*
- *Call-Off Schedule 20 - Call-Off Specification_V1.0*
- *Call-Off Schedule 21 - Northern Ireland Law_V1.0*
- *Call-Off Schedule 22- Lease Terms_HMRC CMU*
- *Call-Off Schedule 23 - Franking Meter Terms_V1.0*

5. CCS Core Terms (version 3.0.6)

6. Joint Schedule 5 (Corporate Social Responsibility) **RM6017**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

[None]

CALL-OFF START DATE: 20th June 2022CALL-OFF EXPIRY DATE: 19th June 2024

CALL-OFF INITIAL PERIOD: 2 Years

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CALL-OFF DELIVERABLES

Hardware	Quantity
WTS PROFESSIONAL ACCOUNT SETUP	1
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WTS Mobile Software Annual Subscription per PDA (10+ devices)	4
DEDICATED SERVER ANNUAL SUBSCRIPTION	1

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

[REDACTED]

[REDACTED]

Total Estimated Cost = **£73,650.32 (VAT Excl)**

CALL-OFF CHARGES

Products and services shown are being supplied on a lease basis at a cost of [REDACTED] + VAT, per quarter, inclusive of lease, subscription and totalcare service cost.

PAYMENT METHOD

By invoice, to be paid by due date.

BUYER'S INVOICE ADDRESS:

[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Head of Mail, Courier & Fleet

Framework Ref: RM6017

Project Version: v1.0

Model Version: v3.3

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[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

Available online at www.hmrc.gov.uk

BUYER'S SECURITY POLICY

Available online at www.hmrc.gov.uk

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]
Director of Public Sector Strategy
[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]
Central Government Business Manager
[REDACTED]
[REDACTED]

PROGRESS REPORT FREQUENCY

As and when requested

PROGRESS MEETING FREQUENCY

As and when requested

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Product, service and pricing plus implementation plan and methodology

TECHNICAL STANDARDS

Accessibility and Quadient Compliance to WCAG 2.1 AA standard

- Quadient will supply WTS that is WCAG 2.1 AA compliant by January 2023.
- To achieve WCAG 2.1 AA compliance, the buyer understands the supplier's 3rd party provider 'Ubiqua' will carry out and fulfil accessibility WCAG 2.1 AA compliance accreditation on the supplier's behalf.
- Once the accessibility work is complete, Ubiqua will present the necessary VPAT 2.4 accreditation certification to the supplier (January 2023).

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- The Supplier will carry out further independent accessibility testing to confirm its compliance / adherence to WCAG 2.1 AA. The Supplier will inform the buyer of the independent 3rd party providers details and results.
- The supplier will then hand over WTS to the Buyer for User Acceptance Testing (January/February 2023). WTS will be WCAG 2.1 AA / VPAT 2.4 compliant on the parts of the service, which are relevant to the Buyer. This will include certification and an accessibility statement to confirm compliance.
- To comply with WCAG 2.1 AA, the Buyer will undertake (and cover the cost) for its own independent testing. Details of the company will be confirmed to the supplier nearer the time.
- Should the Buyer's independent tester find any WCAG 2.1 AA compliance gaps, after the supplier have issued the accessibility statement, then the supplier will review the report provided by the buyer.

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

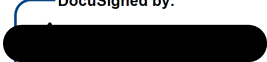
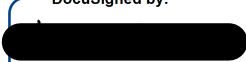
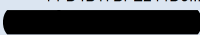
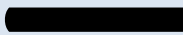


Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	 <small>DocuSigned by: FFD4B17BFE244D3...</small>	Signature:	 <small>DocuSigned by: EBF794CD564A46B...</small>
Name:		Name:	
Role:		strategy Role:	
Date:	