# **Request for Proposal**

# Ministry of Justice Commissioned Rehabilitative Services (CRS) – Supply Chain Partnerships

Deadline for receipt of the completed Response Document is **on Thursday 21st of August at 2pm**.

All information provided will be treated in the strictest confidence.

**Thank you for your interest in working with us**

# **Overview of the CRS Opportunity**

The Ministry of Justice (MoJ), through HMPPS, is commissioning a combined rehabilitative service to support men (aged 18+) in custody and in the community. This service aims to reduce reoffending and improve long-term stability for individuals returning to the community. It focuses on the following core areas:

* **Community Links**: Providing practical, relational, and motivational support to build confidence, connect with services and social networks, and foster desistance.
* **Housing Support**: Addressing immediate housing needs at the point of release and supporting progression into safe, suitable, and stable long-term accommodation.
* **Finance, Benefits, and Debt (FBD)**: Promoting financial resilience, accessing benefits, managing debt, and enhancing financial literacy and capability.

This integrated model replaces previous siloed contracts and is expected to be flexible, trauma-informed, person-centred, and locally responsive.

Our vision is for a supply chain of providers who share our commitment to rehabilitation and desistance, innovation, co-production, and social impact.

**Our commissioning approach**

Fedcap is a not-for-profit organisation dedicated to transforming lives and strengthening communities. We are actively preparing to bid as a prime provider for CRS opportunities and are seeking to build a supply chain of like-minded, high-quality delivery partners to ensure comprehensive and effective service delivery. Due to the specialist nature of this opportunity, we are seeking applications from organisations with relevant, current experience of delivering services to people with convictions.

We are seeking to procure suppliers regarding the following:

## **Finance, Benefit, and Debt (FBD) Providers**

* + Must be **FCA accredited**
  + Must demonstrate strong evidence of having improved the financial capability and stability of people with convictions or while serving community sentences.

**Please complete sections: 1, 2, 3, 4, 7,8 and 10**

## **Housing Providers**

* + Must demonstrate experience supporting individuals at the point of release from custody
  + Must offer a clear model for progression into long-term, sustainable accommodation, including working with landlords, local authorities, and supported housing providers

**Please complete sections: 1,2,5,7,8 and 10**

## **Community Link Worker Providers**

* + Individuals or organisations able to evidence success in delivering person-centred, trauma-informed support
  + Able to support people with convictions in connecting to community services, relationships, and positive social opportunities

**Please complete sections: 1,2,6,7,8 and 10**

**If applying for all 3 service lines, please complete all sections.**

We welcome interest from national, regional, and local VCSEs, consortia, and user-led organisations who align with our values.

This RFP sets out the information which is required by Fedcap to assess the suitability of potential providers to meet the requirement(s). In addition, once the specification regarding this opportunity is released by the MOJ we may request further information as part of the evaluation process.

**Timetable of activity**

Set out below is the proposed procurement timetable. This is intended as a guide and whilst Fedcap does not intend to depart from the timetable it reserves the right to do so at any stage**.**

**Return Submissions and Clarification Points to:** [**partnerships@fedcap.org.uk**](mailto:partnerships@fedcap.org.uk)

| **Activity** | **Dates** |
| --- | --- |
| CRS (MOJ) RFP issued | Thursday 14th of August |
| Deadline for bidders to issue points for clarification | Tuesday 19th of August at 12noon |
| Deadline for receipt of RFP submissions | Thursday 21st of August at 2pm |
| RFP Evaluations | Friday 22nd of August |
| RFP Evaluation Notifications | Wednesday 27th of August |

# **RFP Instructions**

All responses must be submitted in the template provided. This is the first stage of our partner selection process. Shortlisted organisations may be invited for further due diligence and provider verification.

**RFP Response Template & Evaluation Criteria**

1. **Organisation Information**

Please complete the following organisational details for your company

|  |  |
| --- | --- |
| 1.1 Company Name |  |
| 1.2 Registered Company Name if different to 1.1 Company Name |  |
| 1.3 Registered Company Address |  |
| 1.4 Registered Company Number or Registered Charity Number |  |
| 1.5 Primary Contact Name, Job Title, Email Address and Phone Number |  |
| 1.6 Organisation Website |  |
| 1.7 Company type (Public, Private, Charity, Social Enterprise etc.) |  |
| 1.8 Date Organisation Established |  |
| 1.9 Is your Organisation a Small/Medium Enterprise (SME) (yes or no) |  |

**2. Please provide a brief description of your organisation, its vision, mission & values) and relevant experience**

|  |
| --- |
| ***(maximum 200 words) Not scored*** |
|  |

1. **FCA Accreditation and Compliance**

|  |
| --- |
| Confirm your FCA registration and outline how you meet regulatory standards.  ***(maximum 250 words) Scored Weighting x4*** |
|  |

1. **Finance, Benefit & Debt Impact**

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| --- |
| Describe how your organisation has improved financial outcomes (e.g. debt reduction, benefit access, financial literacy). Please describe how you involve people with lived experience in your service design, delivery and governance.  ***(maximum 500 words) Scored Weighting x5*** |
|  |

1. **Housing Delivery Model**

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| Explain how you support individuals at release and into long-term housing. Provide evidence of partnerships, impact, or innovation and describe how you involve people with lived experience in your service design, delivery and governance.  ***(maximum 500 words) Scored Weighting x5*** |
|  |

1. **Community Link Support**

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| --- |
| Describe how you provide practical and emotional support to build motivation, confidence, and engagement please include how you involve people with lived experience in your service design, delivery and governance.  ***(maximum 500 words) Scored Weighting x5*** |
|  |

1. **Performance and Outcomes**

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| --- |
| Share contract delivery experience over the past 3 years. Include key performance data, outcome evidence, and commissioner feedback  ***(maximum 500 words) Scored Weighting x4*** |
|  |

1. **Social Value**

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| --- |
| What wider benefit does your service bring (e.g. local investment, lived experience employment, volunteering)?  ***(maximum 300 words) Scored Weighting x2*** |
|  |

1. **Mandatory Policies and Compliance Standards**

|  |
| --- |
| *Not scored* |
| Acceptance onto our supply chain will be subject to due diligence checks and confirmation that you have the following polices, processes or procedures in place or would be willing to be subject to ours for the period of the contract. **Signature and submission of this document will be taken as confirmation that you agree to have any necessary checks undertaken and agreement to provide any evidence requested with respect to:**   * Financial Performance and standing (including credit checks) * Safeguarding and prevent * Delivery accreditation or professional memberships (where applicable) * Cyber Security and data protection * Health and Safety * Social Value * Equality, Diversity and Inclusion * Modern Slavery * Fraud Prevention including Corruption and Bribery |

1. **Please Indicate below which geographical areas your service can cover (need boxes for all areas)**

|  |  |  |  |
| --- | --- | --- | --- |
| **UK Region** | **Local Areas** | **Check areas in scope** | **If you are only able to provide services in a specific location within these areas, please provide details below** |
| Northeast | * Cleveland * Durham * Northumberland |  |  |
| Northwest | * Cheshire and Merseyside * Cumbria * Lancashire |  |  |
| Yorkshire and Humber | * Humberside and North Yorkshire * South Yorkshire * West Yorkshire |  |  |
| Wales | * Gwent South Wales |  |  |
| South Central | * Thames Valley * Hampshire * Isle of Wight |  |  |
| Southwest | * Avon and Somerset * Gloucester and Wiltshire |  |  |
| Kent Surrey Sussex | * Kent * Surrey and Sussex |  |  |

# **Are you considering bidding as a Prime Provider for this opportunity? If yes, please provide a list of the areas.**

|  |
| --- |
| *Not scored* |
|  |

# **Evaluation and Scoring**

Responses will be scored on a 0–5 basis:

* 0 – No or poor response
* 1 – Weak; lacks evidence
* 2 – Limited; some relevant detail
* 3 – Satisfactory; meets basic expectations
* 4 – Strong; clearly evidenced and relevant
* 5 – Excellent; fully aligned and compelling

Scores will be weighted as per above.

# **Declaration**

**I declare that to the best of my knowledge the answers submitted in this document are correct.**

|  |  |
| --- | --- |
| **FORM COMPLETED BY: -** | |
| Name |  |
| Job Title |  |
| Date |  |
| Telephone Number |  |
| Signature |  |

For the purposes of this electronically transmitted document, it is sufficient that typed names are permitted rather than signatures. A typed name will be deemed to have been signed by the person stated with the necessary responsibility required within the organisation.

All information you give us is deemed confidential.

**Please note – it is up to you to update us if the information you have given changes, or if you do not want us to keep your details on file anymore, please contact** **partnerships@fedcap.org.uk**