

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

PART A: Further Competition Order Form Template

CALL-OFF REFERENCE:	Project_24550 – Cisco Meraki Wi-Fi Upgrades
THE BUYER:	Department for Work and Pensions
BUYER ADDRESS:	Caxton House, Tothill Street, London SW1H 9NA
SUPPLIER REFERENCE:	CPQ-46378
THE SUPPLIER:	British Telecommunications plc
SUPPLIER ADDRESS:	81 Newgate Street, London, EC1A 7AJ
REGISTRATION NUMBER:	180000
DUNS NUMBER:	Not Applicable
SID4GOV ID:	Not Applicable

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 15th December 2021.

It's issued under the Framework Contract with the reference number RM3808 for the provision of Network Services.

CALL-OFF LOT(S):

Lot 2 – Local Connectivity Services

CALL-OFF INCORPORATED TERMS:

The following documents are incorporated into this Call-Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM3808
3. The following Schedules in equal order of precedence:
 - Joint Schedules for framework reference number RM3808
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)

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- Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
- **Call-Off Schedules for Cisco Meraki Upgrades:**
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 11 (Installation Works)
- 4. CCS Core Terms (version 3.0.4)
- 5. Joint Schedule 5 (Corporate Social Responsibility)
- 6. **Call-Off Schedule 4 (Call-Off Tender)**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

Not Applicable.

CALL-OFF START DATE 20th December 2021

CALL-OFF EXPIRY DATE 19th December 2022

CALL-OFF INITIAL PERIOD 1 year

CALL-OFF OPTIONAL EXTENSION PERIOD 1 year + 1 year

MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION

90 days.

CALL-OFF DELIVERABLES

The Supplier will deliver the services included in the attached quotation below.

REDACTED

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £392,012.12 excluding VAT.

CALL-OFF CHARGES

£392,012.12 plus VAT = £470,414.54.

RM3808 Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4 and 5 in Framework Schedule 3 (Framework Prices).

The Charges will not be impacted by any change to the Framework Prices.

REIMBURSABLE EXPENSES

Not recoverable

PAYMENT METHOD

BACS Payment.

BUYER'S INVOICE ADDRESS

Department for Work and Pensions

PO Box 406, SSCL

Phoenix House

Celtic Springs Business Park, Newport

NP10 8FZ

APInvoices-DWP-U@sscl.gse.gov.uk

BUYER'S AUTHORISED REPRESENTATIVE – REDACTED UNDER FOIA SECTION 40

BUYER'S ENVIRONMENTAL POLICY

The Buyer will provide a copy of its' environmental policy to the Supplier on request which the Supplier will comply too.

The Supplier must provide reasonable support to enable the Buyer to work in an environmentally friendly way, for example to recycle or lower their carbon footprint.

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

STAFF TRANSFER

Not applicable

QUALITY PLAN

Not applicable

MAINTENANCE OF ICT ENVIRONMENT

Not applicable

BUSINESS CONTINUITY AND DISASTER RECOVERY

In accordance with Call-Off Schedule 8 (Business Continuity and Disaster Recovery) Part A, the Supplier's BCDR Plan will apply

SECURITY REQUIREMENTS

In accordance with Call-Off Schedule 9, Part A (Short Form Security Requirements) applies.

BUYER'S SECURITY POLICY

Available online at www.gov.uk/government/publications/dwp-procurement-security-policies-and-standards.

INFORMATION SECURITY MANAGEMENT SYSTEM (ISMS)

Not Applicable

CLUSTERING

Not Applicable

SERVICE LEVELS AND SERVICE CREDITS

Not Applicable

PERFORMANCE MONITORING

Not Applicable

SUPPLIER'S AUTHORISED REPRESENTATIVE - REDACTED UNDER FOIA
SECTION 40

SUPPLIER'S CONTRACT MANAGER – REDACTED UNDER FOIA SECTION 40

PROGRESS REPORT FREQUENCY

Not Applicable

PROGRESS MEETING FREQUENCY

Not Applicable

OPERATIONAL BOARD

Not Applicable

KEY STAFF

Not Applicable

KEY SUBCONTRACTOR(S)

None

COMMERCIALLY SENSITIVE INFORMATION

Please refer to Joint Schedule 4 (Commercially Sensitive Information) for detail.

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	REDACTED	Role:	REDACTED
Date:	16.12.2021	Date:	17.12.2021