

RATES

FIRM CHARGING RATES FOR ADDITIONAL TASKINGS

1. Travel and Subsistence

1.1 Claims for Travel and Subsistence shall be in accordance with the actual limits listed below, unless the Authority agrees otherwise. The limits listed are inclusive of VAT:

1.1.1 The Contractor may claim up to a maximum of [REDACTED] per night for accommodation;

1.1.2 The Contractor may claim up to a maximum of [REDACTED] for lunch and/or [REDACTED] for an evening meal, including all drinks;

1.1.3 Any price in excess of these limits will require justification and the approval of the Authority's Contract Branch;

1.1.4 For any car journeys made in the performance of the Contract, The Contractor may claim [REDACTED]. Claims including vehicle insurance are inadmissible.

1.2 The above limits for Travel and Subsistence shall remain unchanged throughout the duration of the Contract.

1.3 In exceptional circumstances and with the prior authorisation of the Authority, where it is deemed to be in the public interest, the Contractor may request reimbursement for short-term car hire to meet specifically the performance of the Contract.

1.4 For Air, Sea and Rail, wherever possible the Contractor shall use any benefits obtained as a direct consequence of the Contractor's performance under the Contract (e.g. Air Miles) to offset the costs of further travel required in performance of the Contract.

1.4.1 For Air, Sea and Rail Travel, wherever possible the Contractor shall book standard or economy class and wherever possible pre-book tickets to take advantage of reduced advanced fares. The Contractor may only book first/business class tickets where value for money can be demonstrated, for example where first/business class are cheaper than standard fare tickets.

1.4.2 The Contractor shall retain copies of receipts to support for T&S claims. Copies of receipts shall be provided upon request. The Contractor shall retain receipts in accordance with Clause 18 – Contractor's Records.

1.5 For the avoidance of doubt, any claims for T&S under the Contract shall not include any handling charge or Contractors profit or have VAT charged more than once.

2. Labour Rates

2.1 The following firm hourly labour rates, **inclusive of overheads and profit** will apply for Additional Taskings:

OFFICIAL SENSITIVE – COMMERCIAL

Annex F to Contract 700008576

Grade/Labour Rates*	Year 1 (£) Firm Price	Year 2 (£) Firm Price	Year 3 (£) Firm Price	Year 4 (£) Fixed Price	Year 5 (£) Fixed Price
Z3	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Z4	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Project Management	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Grade/Labour Rates*	Year 6 (£) Fixed Price	Year 7 (£) Fixed Price	Year 8 (£) Fixed Price	Year 9 (£) Fixed Price	Year 10 (£) Fixed Price
Project Management	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Engineering	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Manufacturing	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]