RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)

**Order Form**

CALL-OFF REFERENCE: **708431451**

THE BUYER: ***Redacted***

BUYER ADDRESS Defence Infrastructure Organisation, Kentigern House,

65 Brown Street, Glasgow**,** G2 8EX

THE SUPPLIER: Tetra Tech Limited

SUPPLIER ADDRESS: 3 Sovereign Square,

Sovereign Street, Leeds LS1 4ER

REGISTRATION NUMBER: 1959704

DUNS NUMBER: 296 336 647

SID4GOV ID: [Not Known]

# Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 07/08/2023 It’s issued under the Framework Contract with the reference number RM6187 for the provision of ‘Operational Energy Uplift Cost Study Continuation’.

# CALL-OFF LOT(S): Lot 9 Environmental Sustainability & Socio-Economic Development

**Call-off incorporated terms**

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

# Joint Schedules for RM6187 Management Consultancy Framework Three

* + Joint Schedule 1 (Definitions)
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 6 (Key Subcontractors)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)

# Call-Off Schedules

* + Call-Off Schedule 3 (Continuous Improvement)
  + Call-Off Schedule 6 (ICT Services)
  + Call-Off Schedule 7 (Key Supplier Staff)
  + Call-Off Schedule 8 (Business Continuity and Disaster Recover)
  + Call-Off Schedule 10 (Exit Management)
  + Call-Off Schedule 12 (Clustering)
  + Call-Off Schedule 13 (Implementation Plan and Testing)
  + Call-Off Schedule 14 (Service Levels)
  + Call-Off Schedule 15 (Call-Off Contract Management)
  + Call-Off Schedule 16 (Benchmarking)
  + Call-Off Schedule 17 (MOD Terms)
  + Call-Off Schedule 18 (Background Checks)
  + Call-Off Schedule 19 (Scottish Law)
  + Call-Off Schedule 20 (Call-Off Specification)
  + Call-Off Schedule 23 (HMRC Terms)

1. CCS Core Terms
2. Joint Schedule 5 (Corporate Social Responsibility) - Mandatory
3. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above**.**

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

# Call-off special terms

Where there is a discrepancy between a Defence Condition (DEFCON) and a CCS term, the DEFCON will be used.

These are available through <https://www.gov.uk/guidance/knowledge-in-defence-kid>

The following (DEFCONS) are incorporated into this Call-Off Contract:

* DEFCON 5J (Edn 18/11/16) - Unique Identifiers
* DEFCON 76 (Edn 11/22) - Contractors Personnel at Government Establishments
* DEFCON 501 (Edn 10/21) - Definitions and Interpretations
* DEFCON 503 (Edn 06/22) - Formal Amendments to Contract
* DEFCON 513 (Edn 04/22) – Value Added Tax and Other Taxes
* DEFCON 514 (Edn 08/15) - Material Breach
* DEFCON 515 (Edn 06/21) - Bankruptcy and Insolvency
* DEFCON 516 (Edn 04/12) - Equality
* DEFCON 522 (Edn 11/21) - Payment and Recovery of Sums Due
* DEFCON 530 (Edn12/14) – Dispute Resolution (English Law)
* DEFCON 531 (Edn 09/21) - Disclosure of Information
* DEFCON 534 (Edn 06/21) - Subcontracting and Prompt Payment
* DEFCON 537 (Edn 12/21) - Rights of Third Parties
* DEFCON 538 (Edn 06/02) - Severability
* DEFCON 539 (Edn 01/22) – Transparency
* DEFCON 540 (Edn 05/23) – Conflicts of Interest
* DEFCON 550 (Edn 02/14) - Child Labour and Employment Law
* DEFCON 566 (Edn 10/20) - Change of Control of Contractor
* DEFCON 602B (Edn 12/06) - Quality Assurance (Without Deliverable Quality Plan)
* DEFCON 642 (Edn 07/21) - Progress Meetings
* DEFCON 649 (Edn 12/21) - Vesting
* DEFCON 656A (Edn 08/16) - Termination for Convenience – (Contracts Under

£5M)

* DEFCON 658 (Edn 10/22) - Cyber (Cyber Risk Profile for the contract – in accordance with the Guidance).
* DEFCON 659a (Edn 09/21) - Security Measures
* DEFCON 660 (Edn 12/15) - Official-Sensitive Security Requirements
* DEFCON 670 (Edn 02/17) - Tax Compliance
* DEFCON 703 (Edn 06/21) - Intellectual Property Rights

**Call-off start date:** 4th of September 2023

**Call-off expiry date:** 31st of March 2026

**Call-off initial period:** 30 Months

# CALL-OFF OPTIONAL EXTENSION PERIOD 12 MONTHS

**Call-off deliverables:**

Option A: Provision of consultancy advice as set out in ‘SOR\_Operational\_Energy\_Uplift\_Cost\_Study\_V1.docx’ Dated April 2023

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| 1.1 A succinct report that builds on the previous work, for new build and major refurbish- ment of four asset types; SLA, SFA, Offices and a Workshop, a range of costed options to progress from the current baseline energy efficiency (kWh/m2 regulated energy) towards a cost-effective level of improvement or intervention for the remaining common asset types. Note: Particular focus on potential cost range of options for new builds and major refurbishments and associated lifetime cost savings. The report should identify the uplift costs that will be needed to be applied to the asset types. |
| 1.2 A true baseline for recent MOD new build and major refurbishment energy perfor- mance (kWh/m2 regulated energy, building fabric parameters, capital cost etc.) The base- line to be derived from the parameters used to produce the EPC and the performance fig- ures (kWh/m2) for recent projects and cover the BPS documents listed above. |
| 1.3 A Cost Calculator model which will allow the uplift capital costs derived from the output of the above to be able to manipulate a range of % uplift scenarios for each at asset types plus the associated impact on whole life management costs/savings. |
| 1.4 The results presented as a series of options at significant technology/cost intervention points. Building Regulation 2022 Part L be one benchmark point. |
| 1.5 Projected uplift costs for current infrastructure 10-year programme disaggregated by TLB. |
| 2.1 A succinct report that builds on the previous work, for new build and major refurbish- ment of four asset types; SLA, SFA, Offices and a Workshop, a range of costed options to progress from the current baseline energy efficiency (kWh/m2 regulated energy) towards a cost-effective level of improvement or intervention for the remaining common asset types. Note: Particular focus on potential cost range of options for new builds and major refurbishments and associated lifetime cost savings. The report should identify the uplift costs that will be needed to be applied to the asset types. |
| 2.2 A true baseline for recent MOD new build and major refurbishment carbon emissions (CO2e/m2 regulated energy, low carbon technology (built-in/dedicated near site), capital cost etc.) The baseline to be derived from the parameters used to produce the EPC, the performance figures (CO2e/m2) for recent projects and other relevant sources. |
| 2.3 A Cost Calculator model which will allow the uplift capital costs derived from the output of the above to be able to manipulate a range of % uplift scenarios for each at asset types plus the associated impact on whole life management costs/savings. |
| 2.4 The results presented as a series of options at significant technology/cost intervention points. Building Regulation 2022 Part L be one benchmark point. |
| 2.5 Projected uplift costs for current infrastructure 10-year programme disaggregated by TLB. |
| 3.1 Strategic Business case for to identify the cost impact over the 10-year programmes for each TLB delivering the four asset types, previously modelled and the remaining asset types listed above, at a range of energy efficiency and carbon emission options, with rec- ommendations. |
| 4.1 Target design standards for total operation energy use for each buildings type (new build and refurb) and methodology for calculation of metrics (including kWh/m2, CO2e/m2  and renewable % of total energy usage). Targets to be based on agreed performance |

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| standard from Output 1 and 2 with uplift for non-regulated energy consumption and asso- ciated carbon emissions. |
| 5.1 Following agreement to the performance standard to be adopted - a one stop guide for MOD requirements managers and building designers including guide to using the model, application of the data requirements, a contract specification(s)/clause and scrutiny re- quirements. - it needs to be a complete set of component parts and align with the BS/PAS. |

# Security

Short form security requirements apply

# And

Security Policy as per DEFCONS listed above

# Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are:

£166,085.56 Ex VAT

# Call-off charges

**Option B**: See details in 708431451 - Attachment 4 \_ Pricing Schedule and ‘DIO Operational Energy Study\_Commercial Response\_Tetra Tech\_Final’ Dated 21 July 2023. Also see below:

***Redacted***

***Redacted***

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

* + Specific Change in Law
  + Benchmarking using Call-Off Schedule 16 (Benchmarking)

# Reimbursable expenses

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.

# Payment method

Electronic Purchasing - You must note that use of the Contracting, Purchasing and Finance (CP&F) electronic procurement tool is a mandatory requirement for any resultant contract awarded following this Tender. By submitting this Tender you agree to electronic payment. Please consult the service provider on connectivity options.

# Buyer’s invoice address

***Redacted***   
***Redacted*** ***Redacted***

Infrastructure Strategic Advice | DIO S&P (Strategy & Planning) Team | Defence Infrastructure Organisation IDL 412 | Zone 1, Floor 2 | Ramillies Building | Marlborough Lines

| Monxton Road | Andover | SP11 8HJ

# Buyer’s authorised representative

***Redacted***   
***Redacted***   
***Redacted***

DIO, Kentigern House, 65 Brown Street, Glasgow, G2 8EX

# Buyer’s security policy

As per DEFCONs listed above

# Supplier’s authorised representative

***Redacted*** ***Redacted***

***Redacted***   
Tetra Tech Limited, 2nd Floor, 11 York St, Manchester M2 2AW

# Supplier’s contract manager

***Redacted*** ***Redacted***

***Redacted***   
Tetra Tech Limited, 2nd Floor, 11 York St, Manchester M2 2AW

# Progress report frequency

Monthly

# Progress meeting frequency

As required – minimum of monthly

# Key staff

Please refer to ‘DIO Operational Energy Study\_Commercial Response\_Tetra Tech\_Final’ Dated 21 July 2023

# Key subcontractor(s)

Not Applicable

# Commercially sensitive information

Not Applicable

# Service credits

Not Applicable

# Additional insurances

Not Applicable

# Guarantee

Not Applicable

**Buyer’s environmental and social value policy** [https://www.gov.uk/government/publications/social-value-act-information-and-](https://www.gov.uk/government/publications/social-value-act-information-and-resources/social-value-act-information-and-resources#policy) [resources/social-value-act-information-and-resources#policy](https://www.gov.uk/government/publications/social-value-act-information-and-resources/social-value-act-information-and-resources#policy)

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\_da](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/940826/Social-Value-Model-Edn-1.1-3-Dec-20.pdf) [ta/file/940826/Social-Value-Model-Edn-1.1-3-Dec-20.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/940826/Social-Value-Model-Edn-1.1-3-Dec-20.pdf)

<https://www.gov.uk/government/publications/sustainability-in-ukhsa/environmental-policy>

# Social value commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]. Please refer to ‘DIO Operational Energy Study\_Technical Response\_Tetra Tech\_Final’ Dated 21 July 2023

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# Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call- Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

# For and on behalf of the Supplier:

Signature: ***Redacted***

Name: ***Redacted***

Role: ***Redacted***   
Date: 01/09/2023

**For and on behalf of the Buyer**: Signature: ***Redacted***

Name: ***Redacted***

Role: ***Redacted***

Date: 01/09/2023