BDO LLP

150 Aldersgate Street

London

EC1A 4AB

Attn: **Redacted**

**Redacted**

Date: 29th November 2019

Procurement ref: CCCC19A98

Dear **Redacted**

**Award of contract for the provision of CGI Payroll Audit Consultancy**

Further to your submission of a Proposal for the above Procurement, on behalf of Government Internal Audit Agency (the “Authority”), I am pleased to inform you that your submission was successful and therefore we would like to award the contract to you.

The call-off contract shall commence 2nd December 2019 and the Expiry Date will be 30th April 2020. The total contract value shall be £20,745.00 (excluding VAT).

This procurement activity was a direct award under RM3745 Management Consultancy Framework, Lot 3 Audit, and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite by 15:00 on 29th November 2019. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely,

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| --- | --- |
| Signed for and on behalf of Government Internal Audit Agency  **Redacted** | |
|  |  |
| Signature: |  |