

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **con_6683**

THE BUYER: **The Secretary of State for the Department for Education**

BUYER ADDRESS **20 Great Smith St, Westminster, London SW1P 3BT**

THE SUPPLIER: **XMA LTD**

SUPPLIER ADDRESS: **UNIT 44 WILFORD INDUSTRIAL ESTATE
RUDDINGTON LANE WILFORD NOTTINGHAM
NG11 7EP**

REGISTRATION NUMBER: **2051703**

DUNS NUMBER: **29-848-4148**

SID4GOV ID: **NOT APPLICABLE**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 20th October 2020.

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):
Lot 2 Hardware & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068

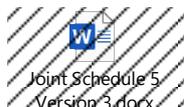
3. The following Schedules in equal order of precedence:

- Joint Schedules for RM6068
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - REDACTED**
 - Joint Schedule 11 (Processing Data)



Joint Schedule
11.docx

- Call-Off Schedules for con_6683
 - Call-Off Schedule 5 (Pricing Details)



Joint Schedule 5
Version 3.docx

- Call-Off Schedule 9 (Security)



Joint Schedule
9.docx

- Call-Off Schedule 13 (Implementation Plan and Testing)



Joint Schedule 13
Version 3.docx

- Call-Off Schedule 20 (Call-Off Specification)



Joint Schedule 20
Version 3.docx

4. CCS Core Terms (version 3.0.6)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6068
6. [Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.]
7. Annexes A to E Call-Off Schedule 6 (ICT Services)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

None.

CALL-OFF START DATE: 20th October 2020

CALL-OFF EXPIRY DATE: 19th October 2021

CALL-OFF INITIAL PERIOD: 12 months

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CALL-OFF OPTIONAL EXTENSION PERIOD **N/A**

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification).

LOCATION FOR DELIVERY

The Supplier will deliver the hardware units to Delivery location: Computacenter, Hatfield Warehouse.

DATES FOR DELIVERY OF THE DELIVERABLES

See details in Call-Off Schedule 13 (Implementation Plan & Testing).

TESTING OF DELIVERABLES

See details in Call-Off Schedule 13 (Implementation Plan & Testing).

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be the duration of any guarantee or warranty period the Supplier has received from the third party manufacturer or supplier.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

Each Party's total aggregate liability under this Call-Off Contract (whether in tort, contract or otherwise) is 125% of the Contract Value.

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details).

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

None.

PAYMENT METHOD

The Supplier shall submit invoices directly to the billing address as per the Buyer's order. The Supplier shall invoice the Buyer for Goods and for Services in accordance with Call-Off Schedule 5 (Pricing Details).

Payment to be made by BACS payment.

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BUYER'S INVOICE ADDRESS:

Department for Education
Sanctuary Buildings
20 Great Smith Street
London
SW1P 3BT

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

BUYER'S ENVIRONMENTAL POLICY

N/A

BUYER'S SECURITY POLICY

See Call-Off Schedule 9 (Security).

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED

SUPPLIER'S CONTRACT MANAGER

REDACTED

PROGRESS REPORT FREQUENCY

Daily inbound stock position report to be provided to the DfE. DfE will provide template and data fields required within 5 days of contract signature, agreed between parties.

Report to be provided to the following Buyer Representatives:

REDACTED

PROGRESS MEETING FREQUENCY

Weekly progress meetings.

More frequent sessions may be required for specific operational handovers between DfE and Computacenter as appropriate and to be defined and agreed by the parties.

KEY STAFF

REDACTED

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALY SENSITIVE INFORMATION

See Joint Schedule 4 (Commercially Sensitive Information).

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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SERVICE CREDITS

N/A

ADDITIONAL INSURANCES

N/A

GUARANTEE

N/A

SOCIAL VALUE COMMITMENT

N/A

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	