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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity** | **Area** | **Frequency** | **When** | **No of visits** | **Cost per visit** | | **Cost per annum (Fixed)** |
| **Grass cutting** | Village greens | Every two weeks | 1 March to 31 October | 18 |  | |  |
| Verges | Every two weeks | 1 March to 31 October | 18 |  | |  |
| The Hidden Green | Every two weeks | 1 March to 31 October | 18 |  | |  |
| Playing field & play area | Every 7 to 10 days (depending on growing conditions) | 1 March to 31 October | 30 |  | |  |
| Playing field – trim perimeter to prevent encroachment | 3 times per year | End of May, June & October | 3 |  | |  |
| Churchyard & cemetery | Weekly | 1 March to 31 October | 36 |  | |  |
| **Hedge cutting** | Churchyard | Twice per year | Feb/March & September | 2 |  | |  |
| Cemetery | Twice per year | Feb/March & September | 2 |  | |  |
| Wide verge, Ladbroke Rd (opposite school) | Twice per year | Feb/March & September | 2 | ? | |  |
| Playing field car park (from kissing gate to play area) | Twice per year | Feb/March & September | 2 |  | |  |
|  | Playing field entrance – keep kissing gate clear of overhanging branches and any other vegetation | Twice per year | Feb/March & September | 2 |  | |  |
| **Tree pruning** | Buffer Zone (rear of Mandale Close) | Annually | Winter |  |  | |  |
| **Strimming** | Buffer Zone (rear of Mandale Close) | 4 times per year | March, May, July & October | 4 |  | |  |
| Old Hedgerow (area beneath), Mandale Close | Monthly | 1 March to 31 October | 8 |  | |  |
| Playing field – rear of tennis courts | Monthly | 1 March to 31 October | 8 |  | |  |
| Footpaths  (see below for locations) | Twice per Month | 1 March to 31 October | 16 |  | |  |
| **Activity** | **Area** | **Frequency** | **When** | **No of visits** | **Cost per visit** | | **Cost per annum** |
| **Leaf collection** | Pelletts Lane | Weekly | 1 October to 31 December | 14 |  | |  |
| **Litter picking** | Greens & verges | Every two weeks | 1 March to 31 October | 18 |  | |  |
| Playing field & play area | Every 7 to 10 days | 1 March to 31 October | 30 |  | |  |
| Cemetery & churchyard | Weekly | 1 March to 31 October | 36 |  | |  |
| **Weeding** | Knightcote Grange shrub borders | Monthly | 1 March to 31 October | 8 |  | |  |
| **Other maintenance not already included above** | Cemetery   * Level any sunken graves with soil and re-seed. * Remove Christmas wreaths from graves and place in bin provided. * Remove dead flowers throughout the year and place in bin provided.   Playing Field   * Keep area surrounding the car park, i.e., along the hedge and immediately in front of pavilion, weed free.   Footpaths   * Remove and dispose of litter and debris * Check and remove any glass and other sharp objects   (NB. Footpaths  References to footpaths are public footpaths /alleyways which link different areas of the village and include the following:   * Link between Starbold Road to Lakin Drive * Link between Lakin Drive to Chapel Street * Link between St Michael’s Close to Gaydon Road * Pellett’s Lane (leads off from the bottom of Mount Pleasant) * Rear of Starbold Road garages to first kissing gate in Scowcroft Drive) | As required  Annually  Weekly  As required  Twice per Month  Twice per Month | As required  End of February  Year round  1 March to 31 October  1 March to 31 October  1 March to 31 October | 16 |  | |  |
|  | | | | | | **TOTAL** |  |