

**REDACTED**

Attn: **REDACTED**  
**REDACTED**

Date: **20/06/2018**  
Procurement ref: **CCIH18A34**

Dear Sir/Madam,

**Award of contract for the supply of Media Excel Event Encoder/Transcoder**

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of the Ministry of Defence (the "Authority"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submitted proposal.

The call-off contract shall commence upon award and expire 12 months following completion of installation. The total contract value shall be £13,475.00.

This procurement activity was a further competition under framework RM3733: Technology Products 2 – Lot 4: Information Assured Products (List X) and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite by 12:00 on Thursday 21<sup>st</sup> June 2018. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Name: REDACTED  
REDACTED  
Signature: REDACTED  
Date: 20/06/2018