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Contract notice
(Directive 2004/18/EC)

Section I : Contracting authority

I.1) Name, addresses and contact point(s):

Official name: [East Midlands Housing Group](#)

National ID: *(if known)*

Postal address: [Memorial House Stenson Rd Whitwick Business Park Coalville Leicestershire](#)

Town: [Coalville](#)

Postal code: [LE67 4JP](#)

Country: [United Kingdom \(UK\)](#)

Contact point(s): [East Midlands Housing Group](#)

Telephone: [+44 1530278190](#)

For the attention of: [Bob Crabb](#)

E-mail: bob.crabb@emhgroup.org.uk

Fax: [+44 1530276006](#)

Internet address(es): *(if applicable)*

General address of the contracting authority/entity: *(URL)* <http://www.emhgroup.org.uk>

Address of the buyer profile: *(URL)* <http://www.emhgroup.org.uk>

Electronic access to information: *(URL)* <http://xantive.supplierselect.com>

Electronic submission of tenders and requests to participate: *(URL)* <http://xantive.supplierselect.com>

Further information can be obtained from

- The above mentioned contact point(s) Other (please complete Annex A.I)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from

- The above mentioned contact point(s) Other (please complete Annex A.II)

Tenders or requests to participate must be sent to

- The above mentioned contact point(s) Other (please complete Annex A.III)

I.2) Type of the contracting authority

- Ministry or any other national or federal authority, including their regional or local sub-divisions
- National or federal agency/office
- Regional or local authority
- Regional or local agency/office
- Body governed by public law
- European institution/agency or international organisation
- Other: *(please specify)*

I.3) Main activity

- General public services
- Defence

- Public order and safety
- Environment
- Economic and financial affairs
- Health
- Housing and community amenities
- Social protection
- Recreation, culture and religion
- Education
- Other: *(please specify)*

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities:

yes no

information on those contracting authorities can be provided in Annex A

Section II : Object of the contract

II.1) Description :

II.1.1) Title attributed to the contract by the contracting authority :

Property Maintenance in Rural Area

II.1.2) Type of contract and location of works, place of delivery or of performance :

choose one category only – works, supplies or services – which corresponds most to the specific object of your contract or purchase(s)

- | | | |
|---|---|--|
| <input type="radio"/> Works | <input type="radio"/> Supplies | <input checked="" type="radio"/> Services |
| <input type="checkbox"/> Execution | <input type="checkbox"/> Purchase | Service category No: 1 |
| <input type="checkbox"/> Design and execution | <input type="checkbox"/> Lease | Please see Annex C1 for service categories |
| <input type="checkbox"/> Realisation, by whatever means of work, corresponding to the requirements specified by the contracting authorities | <input type="checkbox"/> Rental | |
| | <input type="checkbox"/> Hire purchase | |
| | <input type="checkbox"/> A combination of these | |

Main site or location of works, place of delivery or of performance :

UKF

NUTS code: UKF1

NUTS code: UKG2

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS):

- The notice involves a public contract
- The notice involves the establishment of a framework agreement
- The notice involves the setting up of a dynamic purchasing system (DPS)

II.1.4) Information on framework agreement : (if applicable)

Framework agreement with several operators Framework agreement with a single operator

Number :

or

(if applicable) maximum number : of participants to the framework agreement envisaged

Duration of the framework agreement

Duration in years : or in months :

Justification for a framework agreement, the duration of which exceeds four years :

Estimated total value of purchases for the entire duration of the framework agreement (if applicable, give figures only)

Estimated value excluding VAT : Currency :

or

Range: between : : and : : Currency :

Frequency and value of the contracts to be awarded : (if known)

II.1.5) Short description of the contract or purchase(s) :

Peak District Rural Housing Association (an associate company of emh group), wish to award a contract for maintenance of its 225 social housing properties. Primarily responsive repairs with 24/7 service, voids, planned maintenance and some property improvements

II.1.6) Common procurement vocabulary (CPV) :

| | Main vocabulary | Supplementary vocabulary (if applicable) |
|-----------------------------|------------------------|---|
| Main object | 50700000 | |
| Additional object(s) | 50711000 | |
| | 45442110 | |
| | 45451000 | |
| | 45421110 | |
| | 45332200 | |
| | 45342000 | |
| | 45410000 | |
| | 45431000 | |
| | 45453100 | |

II.1.7) Information about Government Procurement Agreement (GPA) :

The contract is covered by the Government Procurement Agreement (GPA) : yes no

II.1.8) Lots: (for information about lots, use Annex B as many times as there are lots)

This contract is divided into lots: yes no
(if yes) Tenders may be submitted for
 one lot only

one or more lots

all lots

II.1.9) Information about variants:

Variants will be accepted : yes no

II.2) Quantity or scope of the contract :

II.2.1) Total quantity or scope : (including all lots, renewals and options, if applicable)

Peak District Rural Housing Association (PDRHA) manage 225 properties in rural areas of North Derbyshire into Staffordshire.

The 4 main concentrations are in Ashbourne, Bakewell, Buxton and Matlock.

The requirement is to provide a range of property maintenance services including:

- Responsive Repairs (incl. Out of Hours)

- Voids

- External Redecoration

- Window & Door Replacement

- General Planned Maintenance

Initially excluded, but will be considered on expiry of current contracts are:

- Kitchen & Bathroom Replacement

- Gas Servicing, Repairs, Boiler Replacement

- EICR certification

Based on recent activity there are circa 700 Responsive and Void jobs per year and committed budgets allocated to planned and improvement works.

Historic spend is circa £140k pa.

This work has previously been contracted ; the current agreement expires in March 2017. Previously only responsive repairs were included; the scope has now been extended to include the varieties of planned maintenance and improvements.

The proposal is that we now award a new contract for 4 years with the option to extend for a further 2. The contract form will be JCT Measured Terms.

(if applicable, give figures only)

Estimated value excluding VAT : Currency :

or

Range: between : 500000.00 : and : 600000.00 : Currency : GBP

II.2.2) Information about options : *(if applicable)*

Options : yes no

(if yes) Description of these options :

(if known) Provisional timetable for recourse to these options :

in months : or in days : (from the award of the contract)

II.2.3) Information about renewals : *(if applicable)*

This contract is subject to renewal: yes no

Number of possible renewals: *(if known)* 1 or Range: between : and:

(if known) In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 or in days: (from the award of the contract)

II.3) Duration of the contract or time limit for completion:

Duration in months : 48 or in days: (from the award of the contract)

or

Starting: (dd/mm/yyyy)

Completion: (dd/mm/yyyy)

Section III : Legal, economic, financial and technical information

III.1) Conditions relating to the contract:

III.1.1) Deposits and guarantees required: *(if applicable)*

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:

Payment of completed orders by BACS in 30 days
Invoices submitted electronically (PDF)

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded: *(if applicable)*

Legal entity only

III.1.4) Other particular conditions: *(if applicable)*

The performance of the contract is subject to particular conditions : yes no

(if yes) Description of particular conditions:

Contract will be a JCT Measured Terms 2011

III.2) Conditions for participation:

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:

Information and formalities necessary for evaluating if the requirements are met:

Membership of Constructionline required prior to contract award

III.2.2) Economic and financial ability:

Information and formalities necessary for evaluating if the requirements are met: Minimum level(s) of standards possibly required: *(if applicable)*

Annual Turnover to be a minimum of the 4 year contract value - accepted as £500k As detailed in the PQQ

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if the requirements are met: Minimum level(s) of standards possibly required: *(if applicable)*

Full range of building trades - subcontracting only accepted for specialisms Recognised electrical qualifications

III.2.4) Information about reserved contracts: *(if applicable)*

The contract is restricted to sheltered workshops

The execution of the contract is restricted to the framework of sheltered employment programmes

III.3) Conditions specific to services contracts:

III.3.1) Information about a particular profession:

Execution of the service is reserved to a particular profession: yes no
(if yes) Reference to the relevant law, regulation or administrative provision :

III.3.2) Staff responsible for the execution of the service:

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: yes no

Section IV : Procedure

IV.1) Type of procedure:

IV.1.1) Type of procedure:

Open

Restricted

Accelerated restricted

Justification for the choice of accelerated procedure:

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) : yes no
(if yes, provide names and addresses of economic operators already selected under Section VI.3 Additional information)

Accelerated negotiated

Justification for the choice of accelerated procedure:

Competitive dialogue

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate: (restricted and negotiated procedures, competitive dialogue)

Envisaged number of operators:

or

Envisaged minimum number: 5 and (if applicable) maximum number 8

Objective criteria for choosing the limited number of candidates:

Compliant questionnaires submitted will be assessed as per the evaluation criteria in the PQQ Candidates will be ranked according to their total score - the top scores will be invited to tender. Depending on range of scores, that number is envisaged as between 5 and 8

IV.1.3) Reduction of the number of operators during the negotiation or dialogue: (negotiated procedure, competitive dialogue)

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated : yes no

IV.2) Award criteria

IV.2.1) Award criteria (please tick the relevant box(es))

Lowest price

or

The most economically advantageous tender in terms of

the criteria stated below (the award criteria should be given with their weighting or in descending order of importance where weighting is not possible for demonstrable reasons)

the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

| Criteria | Weighting | Criteria | Weighting |
|------------|-----------|----------|-----------|
| 1. Price | 60 | 6. | |
| 2. Quality | 40 | 7. | |

| Criteria | Weighting | Criteria | Weighting |
|----------|-----------|----------|-----------|
| 3. | | 8. | |
| 4. | | 9. | |
| 5. | | 10. | |

IV.2.2) Information about electronic auction

An electronic auction will be used yes no

(if yes, if appropriate) Additional information about electronic auction:

IV.3) Administrative information:

IV.3.1) File reference number attributed by the contracting authority: (if applicable)

EMHG 16-05

IV.3.2) Previous publication(s) concerning the same contract:

yes no

(if yes)

Prior information notice Notice on a buyer profile

Notice number in the OJEU: of: (dd/mm/yyyy)

Other previous publications (if applicable)

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document: (in the case of a competitive dialogue)

Time limit for receipt of requests for documents or for accessing documents

Date: 19/01/2017 Time:

Payable documents yes no

(if yes, give figures only) Price: Currency:

Terms and method of payment:

IV.3.4) Time limit for receipt of tenders or requests to participate:

Date: 19/01/2017 Time:

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates: (if known, in the case of restricted and negotiated procedures, and competitive dialogue)

Date:

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:

Any EU official language

Official EU language(s):

EN

Other:

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

until: :

or

Duration in months : or in days : (from the date stated for receipt of tender)

IV.3.8) Conditions for opening of tenders:

Date : (dd/mm/yyyy) Time

*(if applicable)*Place:

Persons authorised to be present at the opening of tenders *(if applicable)* :

yes no

(if yes) Additional information about authorised persons and opening procedure:

Section VI: Complementary information

VI.1) Information about recurrence: *(if applicable)*

This is a recurrent procurement : yes no

(if yes) Estimated timing for further notices to be published:

72 months

VI.2) Information about European Union funds:

The contract is related to a project and/or programme financed by European Union funds : yes no

(if yes) Reference to project(s) and/or programme(s):

VI.3) Additional information: *(if applicable)*

Applicants must register at <http://xantive.supplierselect.com/>

You will be asked to create an account and then register interest in this Public Project

The PQQ and following ITT will be managed entirely through this system.

If required, the registration instructions may be obtained from bob.crabb@emhgroup.org.uk

VI.4) Procedures for appeal:

VI.4.1) Body responsible for appeal procedures:

Official name: [East Midlands Housing Group](#)

Postal address: [Memorial House Stenson Rd Whitwick Business Park](#)

Town: [Coalville](#)

Postal code: [LE67 4JP](#)

Country: [United Kingdom \(UK\)](#)

Telephone: [+44 01530276000](#)

E-mail: enquiries@emhgroup.org.uk

Fax: [+44 01530276006](#)

Internet address: *(URL)* <http://www.emhgroup.org.uk>

Body responsible for mediation procedures *(if applicable)*

Official name:

Postal address:

Town:

Postal code:

Country:

Telephone:

E-mail:

Fax:

Internet address: *(URL)*

VI.4.2) Lodging of appeals: *(please fill in heading VI.4.2 or if need be, heading VI.4.3)*

VI.4.3) Service from which information about the lodging of appeals may be obtained:

Official name:

Postal address:

Town:

Postal code:

Country:

Telephone:

E-mail:

Fax:

Internet address: (*URL*)

VI.5) Date of dispatch of this notice:

[14/12/2016](#) (*dd/mm/yyyy*) - ID:2016-160703

Annex A
Additional addresses and contact points

I) Addresses and contact points from which further information can be obtained

Official name: National ID: *(if known)*
Postal address:
Town: Postal code: Country:
Contact point(s): Telephone:
For the attention of:
E-mail: Fax:
Internet address: *(URL)*

II) Addresses and contact points from which specifications and additional documents can be obtained

Official name: National ID: *(if known)*
Postal address:
Town: Postal code: Country:
Contact point(s): Telephone:
For the attention of:
E-mail: Fax:
Internet address: *(URL)*

III) Addresses and contact points to which tenders/requests to participate must be sent

Official name: National ID: *(if known)*
Postal address:
Town: Postal code: Country:
Contact point(s): Telephone:
For the attention of:
E-mail: Fax:
Internet address: *(URL)*

IV) Address of the other contracting authority on behalf of which the contracting authority is purchasing

Official name National ID (if known):
Postal address:
Town Postal code
Country

----- (Use Annex A Section IV as many times as needed) -----

Annex C1 – General procurement
Service categories referred to in Section II: Object of the contract
Directive 2004/18/EC

| Category No [1] | Subject |
|------------------------|--|
| 1 | Maintenance and repair services |
| 2 | Land transport services [2], including armoured car services, and courier services, except transport of mail |
| 3 | Air transport services of passengers and freight, except transport of mail |
| 4 | Transport of mail by land [3] and by air |
| 5 | Telecommunications services |
| 6 | Financial services: a) Insurances services b) Banking and investment services [4] |
| 7 | Computer and related services |
| 8 | Research and development services [5] |
| 9 | Accounting, auditing and bookkeeping services |
| 10 | Market research and public opinion polling services |
| 11 | Management consulting services [6] and related services |
| 12 | Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services |
| 13 | Advertising services |
| 14 | Building-cleaning services and property management services |
| 15 | Publishing and printing services on a fee or contract basis |
| 16 | Sewage and refuse disposal services; sanitation and similar services |
| Category No [7] | Subject |
| 17 | Hotel and restaurant services |
| 18 | Rail transport services |
| 19 | Water transport services |
| 20 | Supporting and auxiliary transport services |
| 21 | Legal services |
| 22 | Personnel placement and supply services [8] |
| 23 | Investigation and security services, except armoured car services |
| 24 | Education and vocational education services |
| 25 | Health and social services |
| 26 | Recreational, cultural and sporting services [9] |
| 27 | Other services |

1 Service categories within the meaning of Article 20 and Annex IIA to Directive 2004/18/EC.

2 Except for rail transport services covered by category 18.

3 Except for rail transport services covered by category 18.

4 Except financial services in connection with the issue, sale, purchase or transfer of securities or other financial instruments, and central bank services. The following are also excluded: services involving the acquisition or rental, by whatever financial means, of land, existing buildings or other immovable property or concerning rights thereon. However, financial service contracts concluded at the same time as, before or after the contract of acquisition or rental, in whatever form, shall be subject to the Directive.

- 5 Except research and development services other than those where the benefits accrue exclusively to the contracting authority for its use in the conduct of its own affairs on condition that the service provided is wholly remunerated by the contracting authority.
- 6 Except arbitration and conciliation services.
- 7 Service categories within the meaning of Article 21 and Annex IIB of Directive 2004/18/EC.
- 8 Except employment contracts.
- 9 Except contracts for the acquisition, development, production or co-production of program material by broadcasters and contracts for broadcasting time.