



Efficio Limited  
33 Regent Street  
St James's  
London  
SW1Y 4NE

Attn: REDACTED

Date: 31 July 2020

Contract ref: CCCC20A00

Dear REDACTED,

**Award of contract for the supply of Imperial Vaccine Readiness Review**

On behalf of the Department for Business, Energy & Industrial Strategy (the "Authority"), I am pleased to inform you that we would like to award the contract to you.

The call-off contract shall be deemed to have commenced 6 July 2020 and the Expiry Date will be 14 August 2020. The total contract value shall be £47,250.00 (ex VAT).

This procurement activity was a Direct Award under Commercial RM6008 Management Consultancy Framework Two – Lot 2 Procurement, Supply Chain and Commercial Consultancy Services and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call Off Order Form and forward to the Procurement Lead electronically by 12:00 3 August 2020.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely,

Signed for and on behalf of Department for Business, Energy & Industrial Strategy

REDACTED