|  |  |
| --- | --- |
| Our ref: ITT 2699Your ref: WSP Civils Limitedvia Bravo | **Redacted**Procurement Officer2nd FloorWoodlandsManton LaneBedford MK41 7LWDirect Line: **Redacted**11 November 2015 |

**OFFICIAL - SENSITIVE**

**COLLABORATIVE DELIVERY FRAMEWORK (LOT 1)**

**PC1 0018 - M40 J3 to J8 Photovoltaic Noise Barrier Trial**

Dear Sirs

On behalf of Highways England Company Limited (Highways England), I am writing to accept your recent offer to carry out the above-mentioned Package Contract within the terms of the Collaborative Delivery Framework agreement.

The Package Contract is a Time Charge Order awarded under Lot 1.

This award is subject to confirmation by return that the Key People you have offered in your tender will be available to start the project.

The commencement date will be authorised by the Project Manager, **Redacted**. The value of this Package Contract is £300,000.00 and the end date specified in the Additional Contract Data is 31 March 2019.

Your offer and this letter, together with the documents listed at Annex A of this letter, will form a binding contract between yourselves and Highways England for the completion of the Package Contract in accordance with the CDF terms and conditions.

The Annex B to this letter sets out the feedback in the same format as supplied to the unsuccessful bidders. Please note that we are providing written feedback only.

You should note that we will not pay for any work unless it has been specifically authorised in writing within the terms of the Agreement.

Invoices should be sent to FS Payments at Highways England, The Cube, 199 Wharfside Street, Birmingham, B1 1RN, quoting the Project Manager’s name, Blanket Purchase Agreement number and release number, both obtainable from the Project Manager.

The arrangements for measuring performance on this Package Contract should be agreed with the Project Manager at the inception of the work. As an absolute minimum a completed KPI report will be required in accordance with the MST guidance and measured against the contract KPIs. This is one of a number of factors that will be considered by Highways England when allocating future work.

Please note you must not make any public announcements and all media enquiries should be directed to the Highways England Press Office.

Finally, please acknowledge by return safe receipt and understanding of the contents of this letter via Bravo.

Yours faithfully,

**Redacted**

Procurement Officer

Email: **Redacted**