

5 - Process Security (For requirements please see Appendix D – Process Security)

We do not believe Sepura will hold any data that is relevant to this section.

Question;

5a. Please provide details of the format in which HMRC data will be held, how you will ensure segregation of HMRC data, and the locations where this data will be processed.

See response to question 5.

5b. Please confirm your understanding and agreement that the transfer of any HMRC asset to third parties (any individual or group other than the main Contractor) is prohibited without prior written consent from HMRC. If you anticipate transferring data, especially using portable media during the delivery of this project, please set out your proposed transfer procedures for consideration.

See response to question 5.

5c. Please confirm that you understand that HMRC Data must not be processed or stored outside the United Kingdom without the express permission of HMRC.

See response to question 5.

If you are considering transferring data outside of the UK, please provide details on how and where the data will be processed or stored.

To the extent that any data offshoring would include the transfer of Personal Data (as defined in the United Kingdom General Data Protection Regulation (UK GDPR)) outside of the UK, please provide details of the protections and safeguards which would be applied to ensure that such data is afforded a level of protection that is essentially equivalent to that guaranteed in the UK by UK GDPR, including in relation to access to the data by the country's public authorities.

Please note: In line with HMRC's current policies, the successful supplier(s) will not be permitted to transfer any Personal Data provided by HMRC in connection with any contract resulting from this procurement exercise to any country outside of the UK where such transferred data will not be afforded a level of protection essentially equivalent to that guaranteed in the UK by UK GDPR.

On this basis, HMRC reserves the right to reject a bidder's entire tender submission and/or terminate any contract awarded where it becomes apparent to HMRC that the supplier is transferring/is proposing to transfer Personal Data outside of the UK without ensuring the transferred data is afforded a level of protection essentially equivalent to that guaranteed in the UK by UK GDPR.

See response to question 5.

5d. In order to protect against loss, destruction, damage, alteration or disclosure of HMRC data, and to ensure it is not stored, copied or generated except as necessary and authorised, please provide details of the technical and organisational measures you have in place (including segregation of duties and areas of responsibility) to protect against accident or malicious intent.

See response to question 5.

5e. What arrangements are in place for secure disposal of HMRC assets that may be in your possession once no longer required?

See response to question 5.

5f. How and when will you advise HMRC of security incidents that impact HMRC assets that may be in your possession?

See response to question 5.

5g. Please describe your disciplinary procedures in the event of a security breach involving HMRC data.

See response to question 5.

5h. Do you have a List X accreditation?

Yes - 5898

If 'yes', please answer the following:

- **What is the name of your Security Controller?**

[REDACTED]

What/Where does the List X accreditation cover?

MOD AES256 Airwave radios, SECRET information

Secure Room, Sepura, Waterbeach

- **For what purpose?**

To comply with Home Office requirements, Sepura shall comply with, and maintain certification pursuant to, the Security Requirements for List X Contractors where Sensitive Material is used or stored, and where AES256 radios for Airwave are stored when returned for repair or disposal.

Please provide evidence the Department who sponsored the List X accreditation has agreed to share the environment.

Home Office – within current scope.