**NHS CROYDON CCG**

**Market Engagement Questionnaire (MEQ)**

**October 2018**

# Disclaimers

Organisations considering whether to respond to this information request should note the following:

* NHS Croydon CCG Clinical Commissioning Group (the Commissioner) is still finalising its decision in regards to this solution and is undertaking market engagement in order to seek the views and opinions of those organisations that may be interested in helping to deliver the solution if it decides to procure it;
* This Market Engagement Questionnaire (MEQ), and any subsequent information provided in response to it, does not form an integral part of any potential future procurement exercise and should be considered as an attempt by the Commissioner to engage with the potential market for delivering solution;
* This MEQ, the accompanying draft documentation and the responses received arising from it are in no way legally binding on any party;
* **Participation in the engagement exercise is not a mandatory requirement for participating in any potential future procurement; however, responses received will assist to inform the Commissioner as to the level of interest from the market and will be used to evidence a decision as to whether or not to undertake a competitive procurement. CONFIRMATION OF YOUR EXPRESSION OF INTEREST IS THEREFORE IMPORTANT.**

# Instructions for Responding to this MEQ

Please ensure you have read the supporting information provided with this MEQ before responding, including the draft current Specification of Requirements, noting that these may be subject to change (in both form and content) if the CCG decides to procure the solution.

Responses to this MEQ should be provided as a single document and be limited to a maximum of 5 sides of A4 paper – this does not include additional requested supporting information, just your written responses.

# Market Engagement Questionnaire

Note: the solution being described in this questionnaire relate to the Commissioner’s intention to establish a contract for 3 years (with the option to extend to extend) for a potential financial package between £700,000 to £800,000 in total.

1. Please provide a summary/introduction about your organisation outlining your current activities and the reasons for your interest in this market engagement questionnaire.

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| response: |
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1. If you have specific expertise and experience in providing the same or similar services to a CCG or local authority as outlined within the Service Specification, can you briefly outline what this is.

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| response: |
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1. Do you have any comments and/or feedback and/or suggestions about the draft specification being shared with you? In your view, is it outlining the most appropriate service model? Your thoughts, experience and ideas would be helpful to assist us to specify out future requirements in the most appropriate way possible.

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| response: |
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1. As we consider and develop an approach to price and payment for a new service, would you be interested to engage further with us about this? Do you have any initial views or thoughts on this at this time?

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| response: |
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1. Is there any framework(s) you are a member/party to that you feel would be appropriate for this type of solution?

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| response: |
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1. Are there any key challenges you foresee in delivering a service to achieve the outcomes being sought by the CCG (whether as currently specified, or otherwise), which you think the CCG should give consideration to before commencing any potential procurement process?

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| response: |
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1. What is the approximate timeframe you believe you will require in order to safely prepare, mobilise and implement the delivery of this solution based on your experience? Please advise the minimum & maximum timeframe.

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| response: |
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Please outline your views on the proposed contracting mechanism: 95% for delivery of service and 5% based on investment in community backed initiatives. Is this a feasible approach and can you give examples of where this has been successfully delivered elsewhere. If you have alternative suggestions for an incentive mechanism, please give details.

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| response: |
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1. If you were to be invited to provide these services, are you likely to provide the services wholly through your own organisation or through some partnership or sub-contracting arrangement with other organisations? Please explain your response.

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| response: |
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1. The CCG is happy to facilitate collaborative provide solutions. Are you happy for us to share your details, along with confirmation of your interest with other potentially interested providers (YES /NO)?

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| --- | --- |
| Yes | No |
|[ ] [ ]

1. Would you be willing to discuss further with the Commissioner your views about this service and the Commissioner’s intentions as outlined (YES /NO)?

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| --- | --- |
| Yes | No |
|[ ] [ ]

Please complete the table below providing details for the main point of contact:

|  |  |
| --- | --- |
| **CONTACT NAME:** |  |
| **ROLE / POSITION:** |  |
| **EMAIL ADDRRESS:** |  |
| **CONTACT NUMBER:** |  |

Thank you for taking the time to respond and share your interest and views of the Commissioner’s current intentions for the future provision of this solution for NHS Wandsworth & Merton CCG.

**Please help to return this questionnaire by no later than 12 noon on 16th October 2018 to Kieran Houser (****Kieran.Houser@swlondon.nhs.uk****) & Phillip Gouldbourn (phil\_gouldbourn@nhs.net).**

*Interested parties will not be prejudiced by any response or failure to respond to this market engagement exercise and a response to this notice does not guarantee any invitation to participate in any future public procurement process that the Commissioning Authority may conduct.*

*Any responses provided will not be treated as commercially confidential and may be used by the Commissioning Authority in the final solution specifications used for the contracts but no organisation will be individually identified.*