# **SCHEDULE 7**

# **ORDER FORM**

# **ORDER FORM**

Master Licence

# FROM

Licence User:	Health Education England - National (Digital Readiness Education)
Service address:	Health Education England Blenheim House, Duncombe Street, Leeds, LS1 4PL
Invoice address:	By email: xxxxxxxx and
Authorised Representative:	Ref:, Head of Digital Readiness On behalf of, Director of Innovation, Digital and Transformation, signatory to Licence Holder Agreement  Phone: contact via Teams E-mail: xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
Order number:	DRE HSMA (to be quoted on all correspondence relating to this order)
Order date:	19/9/22

# TO

Supplier:	South West Academic Health Science Network Limited (SWAHSN)
For the attention of: E-mail: Telephone number:	Partnerships Director  xxxxxxxxx
Address:	South West Academic Health Science Network, Vantage Point, Pynes Hill, Exeter EX2 5FD

#### **SERVICE REQUIREMENTS**

#### Services required:

Delivery of Health Service Modelling Associates (HSMA) Programme as defined in the attached specification.

#### **Services Commencement Date:**

4/10/22

# Funding by Licence User and payment profile:

As defined in the attached specification.

### Completion date (including any extension period or periods):

2 years from services commencement date.

This date may be varied by agreement of both parties.

#### ADDITIONAL REQUIREMENTS

### **Supplemental requirements in addition to Future Licence Terms and Conditions:**

None

#### **Variations to Future Licence Terms and Conditions:**

[Please specify whether any of the provisions of the Future Licence concerning the use or ownership of IP are to be varied. For example, if the Authority is to own the Foreground IP generated in the Services. Please note that variations to the IP position set out in the Future Licence may cause procurement issues and so legal advice should be sought prior to entering into the Future Licence if such a variation is required.]

None

### PERFORMANCE OF THE SERVICES

### Key personnel of the Supplier to be involved in the Services:

As defined in the attached specification.

#### Performance standards:

SWAHSN will report to HEE Digital Readiness Education on the delivery of the specified capacity and will be accountable for the performance and conduct of postholders and commissioned staff during the delivery of the services.

### Location(s) at which the Services are to be provided:

Remote by default, face to face if appropriate and Covid secure.

#### **Quality standards:**

SWAHSN will be accountable for the quality of work produced by SWAHSN employed and commissioned staff. Both parties will work together to assure the overall quality of

the HSMA programme delivered and associated wider benefits as referenced in the attached specification.

# **Contract monitoring arrangements:**

Activity covered by this order will be monitored by the HEE Digital Readiness Education team.

# **Management Information and meetings:**

Both parties will work together via the key touchpoints defined in the attached specification on an 'as required' basis to ensure the overall joint working arrangement and delivery of the HSMA programme are effectively progressed.

### **CONFIDENTIAL INFORMATION**

The following information shall be deemed Confidential Information:

To be defined within the scope of individual projects.

### Duration that the information shall be deemed Confidential Information:

To be defined within the scope of individual projects.

#### BY SIGNING AND RETURNING THIS ORDER FORM THE SERVICE PROVIDER AGREES

to enter a legally binding contract with the Licence User to provide to the Licence User the Services specified in this Order Form (together with, where completed and applicable, the additional requirements set out in section 2 of this Order Form) incorporating the rights and obligations in the Future Licence Terms and Conditions set out in the Master Licence entered into by the Supplier and the Authority on [enter date].

For and on behalf of the Supplier:

Name and title:	Director of Partnerships
Signature:	
Date:	07/11/2022

For and on behalf of Health Education England:

Name and title:	
	Head of Digital Readiness
Signature:	
Date:	22/9/22