**Pre Market Engagement Event**

Please find enclosed the details of the in-person market engagement event for the **Nature for Climate Fund Monitoring and Evaluation: Scientific Indicators.** Please could you confirm your attendance and indicate the required details by **5pm** on **Monday 19th December**. This event will give an overview of the requirement with the focus of the session on facilitating your discussion and feedback on the opportunity, capability and capacity.

**Date:** Tuesday 10th January 2023

**Time:** please arrive ready for a 1.30pm meeting start time. The session will run until 4pm.

**Address:** Foss House, Kings Pool, Peasholme Green, York, YO1 7PX

**Room**: CR01 CR02

**Accessibility**: the room is wheelchair accessible

**Parking**: there is **no** onsite parking but the office is accessible from the train station via public transport, taxi or a 20 minute walk

**Materials:** there will be a questionnaire to complete during the session so please bring a device that can connect to Wifi and access Microsoft Forms

Please complete the following to ensure reception have your details for arrival-

|  |  |  |
| --- | --- | --- |
| **Attendee Name** | **Attendee Organisation** | **Contact Details** |
|   |   |   |

Please do let me know if you have any requirements to support health, safety and accessibility.

Emma Tully

Category Officer – Nature for Climate Fund | Defra Group Commercial | Department for Environment, Food and Rural Affairs | Grants & Grant Prominent Programmes |Direct Line: 07867 165575 | Email: Emma.Tully@defra.gov.uk | Address: Nobel House, London

Pronouns: she/her/hers