

	2017									
	N/A	19-Jun-17	26-Jun-17	17-Jul-17	July 21-Jul-17	24-Jul-17	August 10-Aug-17	12-Sep-17	before 06-Sep-17	
Milestone	Bidder should state the date they propose to complete their design work	Assumed award of contract	Bidder should state the date they propose their first communication to target participants	PID + Plan for reviews	First 100 participants recruited	Bidder should state the date they propose to first meet with the Authority to present progress (first review board)	PID + Plan agreed	First participant session delivered	Bidder should state the date they propose to start their programme	
Notes	N/A design exists prior to project	Planned date for the Authority to sign contracts	RAM will need to recruit as many schools as possible before the summer holiday recruitment starts to start as soon as possible, as 1 week after contract is awarded	4 weeks post award	2 weeks after first communications to target participants	End of Summer Term - update about recruitment capacity	7 weeks post award	First available Regional Training dates close to in priority areas for Reading Leader to attend	First available date in training/shorts to start training project schools	
Assumptions			We will be able to start recruiting before the Authority agrees final PID + Plan - the programme starts to start training schools at the beginning of the Autumn Term 2017/2018. In order to recruit schools in time we need to recruit during the Summer Term 2016/2017. While the Authority plans to review PID + Plan.							

2018					
January 31-Jan-18	March 23-Mar-18		September 01-Sep-18		December 26-Dec-18
Deadline for first [REDACTED] schools to test the first day of literacy training including handwriting and Reading Leader	Deadline to recruit second [REDACTED] schools		Start Training second wave of schools		Deadline for second [REDACTED] schools to have first five days of literacy training including handwriting and Reading Leader
	To give schools plenty of time to allocate funds for resources		Start of Autumn term 2018/2019		

2019
July 30-Jul-19
First wave of schools to finish programme and move to legacy phase

2020	
31-Mar-20	31-May-20
Second wave of schools to finish programme and move to legacy phase	Duration of proposal - end date
	The date you intend to finish your contract and the final invoice (this is included in case your proposal is for a short period, say 12 months)
	As stated in Attachment E, we would ask the Department to consider following the [REDACTED] schools recruited in Year 2 to continue working with RAMF until July 2020 in Year 3. Milestones and Plan and Tab 8 of the Attachment E, they have been represented as completing the programme in March 2020. All training could be done before the end of the financial year if required.