

F0780

Contract Menu LVAC ATC

This Contract Menu must be used in conjunction with Category 1
Standard S1552 "Contract QUENSH Conditions"



Title: Contract Menu
Number: F0780
Issue no: A16
Issue date: November 2014
PSEE0040 LVAC ATC

Contract Menu

Contract No: PSEE0040

Contract Name ATC LVAC PSEE 0040

Client: Robert Townsend– London Underground Limited

Supplier: Subject to tender

Principal Contractor: Yes No ☒



Guidance

The menu is a tool which is used by the Client to identify conditions that apply to specific contracts and communicate these conditions to the Supplier.

How to complete the menu

1. The Client evaluates the scope of work and enters 'Y' or 'N' in the 'Identified by the Client' column of the menu against each condition selected as applicable or not applicable to the Contract. In the 'Other documents / comments' column the Client can make references to other documents which are supplementary information which is available although not contained within the QUENSH manual but should be considered by the Supplier when they review the conditions. Copies of any additional documents identified in the menu shall be made available to the Supplier. All documents referenced in the Menu shall be current issue, unless otherwise advised. This column can also be used to communicate information (comments) to the Supplier which may be of use to the Supplier when reviewing the conditions.
2. The Client fills in 'Client menu (Invitation to Tender)' section on the last page of the menu and issues the menu as part of the ITT.
 - (1) The Supplier receives the ITT, evaluates the scope of work and, as a requirement of the tendering process, inserts 'Y' or 'N' in the 'Identified by the Supplier' column of the menu against each condition selected as being applicable. These selections may be different from those identified by the Client. Where the Supplier's selection differs from the Client's selection, a clear explanation of the reason for these differences shall be given by the Supplier. A reference to these explanations shall be put in the 'Reference to explanation' column on the menu.
 - (2) The Supplier representative signs and dates the 'Supplier menu (Tender)' on the last page of the menu and submits it with the tender, for consideration by the Client.
 - (3) Differences in the Client and Supplier menu selections will be discussed and resolved with the Client at subsequent tender review meetings. The agreed final version of the menu selections shall form a mandatory part of the Contract and shall be complied with by all Suppliers and their sub-contractors.
 - (4) The menu shall be subject to project version and document control.

Queries on the menu

Any queries in relation to the Contract QUENSH Conditions selected on the menu are to be referred to the Client representative, see contact details/address on last page of the menu.



Contract menu

Requirements in QUENSH

Applicable requirements identified by Client				Identified by Supplier	
Section	Topic	Other documents / Comments	Y / N	Agreed? Y / N	Reference to explanation
4	Agreement of the applicable QUENSH contract conditions				
5	Supplier's selection of sub-contractors		Y		
6	Identification of Safety Critical Activities		N		
7	Works Environmental Management	Deliveries to site will fall under the PC on site.	N		
8	Emergency Plan	EM Plan will fall under the PC on site. LUL Rules to apply to all sites.	N		
9	Method Statements		Y		
10	Health, Safety and Environment File		Y		
11	Pre-start health, safety and environment meeting		N		
12	Supplier's site induction	PC on site will brief all staff on arrival to the site.	Y		
13	Site Person in Charge - Possessions		N		
14	Staff requirements				
14.1	Behaviours				
14.1.1	Alcohol and drugs				
14.1.2	Control of hours worked		Y		
14.2	Knowledge		Y		
14.2.1	English language				
14.2.2	Access Card and Worksite Briefing		Y		
14.2.3	Visitors to sites		Y		
14.3	General competence				
14.3.1	Evidencing competence of safety critical staff				
14.3.2	Identification of safety critical staff		Y		
14.3.3	Competent external safety critical personnel		N		



Applicable requirements identified by Client				Identified by Supplier	
Section	Topic	Other documents / Comments	Y / N	Agreed? Y / N	Reference to explanation
14.3.4	Training		Y		
14.3.5	Asset specific competence		Y		
14.4	Medical requirements		Y		
14.5	Identification of Suppliers staff		Y		
14.6	Clothing		Y		
15	Permits and licences				
15.1	LU specific permits and licences		Y		
15.2	Permits, licences and certificates for Supplier's staff		Y		
16	The Principles of Access				
16.1	Introduction		Y		
16.2	Access to Stations		Y		
16.3	Access to Track		Y		
16.4	Access to depots		Y		
17	Applying for Planned Access				
17.1	Introduction	This will Fall under the PC on site	N		
17.2	Private Finance Initiative Suppliers and Third parties		N		
17.3	Suppliers contracting with Tube Lines	This will Fall under the PC on site	N		
18	Applying for Generic Access	This will Fall under the PC on site	N		
18.1	Constraints that apply to Generic Access	This will Fall under the PC on site	N		
19	Access for fault repair	This will Fall under the PC on site	N		
20	Operational Assurance	This will Fall under the PC on site	N		
21	Closures and possessions				
21.1	Requirements for closures		N		
21.2	Requirements for possessions		N		



Applicable requirements identified by Client

Section	Topic	Other documents / Comments	Y / N	Agreed? Y / N	Identified by Supplier Reference to explanation
22	Controls at point of access				
22.1	Publication of works	This will Fall under the PC on site	N		
22.2	Checks at point of access	This will Fall under the PC on site	N		
22.3	Signing-on with the Station Supervisor - The Station Visitors Record Sheet and Person in Charge Evacuation Register (PICER)	This will Fall under the PC on site	N		
22.4	Track specific requirements				
22.4.1	Protection Master				
22.4.2	Possessions (Possession Master, Technical Officer, Cable Lineman, Signal Operator, etc.)		N		
23	Removal of supplier's personnel from LU Premises				
24	Incidents		Y		
25	Notification of regulatory concern or action		Y		
26	Confidential Incident Reporting and Analysis System (CIRAS)		Y		
27	Monitoring		Y		
27.1	LU inspections				
27.2	Monitoring the supply chain		Y		
27.3	Health, safety and environmental audits, inspection and tours by the Supplier's personnel		N		
27.4	Work location inspection and audit		Y		
27.5	Timescales for rectifying non-compliances		Y		
28	Radio transmitters and transceivers		Y		
29	Mobile phones		Y		
30	Knives		Y		
31	Site health, safety and environment committee	PC on site will comply with all LUL Rules	Y		
32	Site housekeeping and security		Y		
33	Accidental damage, obstruction or interference with assets		Y		
34	Delivery of materials		Y		



Applicable requirements identified by Client					Identified by Supplier	
Section	Topic	Other documents / Comments	Y / N	Agreed? Y / N	Reference to explanation	
35	Conveyance of loads					
35.1	Conveyance of loads on lifts and escalators		N			
35.2	Conveyance of hazardous materials and substances		N			
36	Asbestos (non asbestos removal projects)		N			
37	Working in or near lifts and escalators		N			
38	Work on or adjacent to utilities and High Voltage cables (buried)		Y			
39	Working on or about the track		Y			
40	Access to electrical sub-stations, working equipment, relay and other secure rooms		Y			
41	Entering areas with gaseous fire suppression systems		N			
42	Fire prevention					
42.1	General requirements		Y			
42.2	Temporary fire points		N			
42.3	Timber		N			
42.4	Composites		N			
42.5	Sheeting materials		N			
42.6	Gas cylinders					
42.6.1	Use of gas cylinders in below ground locations		N			
42.6.2	Storage of gas cylinders (above ground)		N			
42.7	Flammable and highly flammable materials					
42.7.1	Use of flammable and highly flammable materials below ground		N			
42.7.2	Storage of flammable and highly flammable materials below ground		N			
43	Hot work and fire hazards					
43.1	Hot work		N			
43.2	Reasonable notice of works		N			
43.3	Precautions					
43.3.1	Buildings, assets etc.		Y			
43.3.2	Gas cylinders		N			
43.3.3	Gas detection		N			
44	Storage					



Applicable requirements identified by Client				Identified by Supplier	
Section	Topic	Other documents / Comments	Y / N	Agreed? Y / N	Reference to explanation
44.1	General requirements for storage	Storage of any materials on site will fall under the PC on site.	N		
44.2	Trackside storage	All SA will be submitted by the PC on site.	N		
44.3	Hazardous materials and substances		N		
44.4	Allocation of space on operational property	All SA will be submitted by the PC on site.	N		
45	Plant and equipment		N		
46	Clearance approvals		N		
47	Access equipment		Y		
48	Temporary works		N		
49	Temporary fences and hoardings		N		
50	Temporary lighting and power supplies				
50.1	General requirements		Y		
50.2	Lighting in tunnels and shafts		N		
51	Screening of lights and positioning		N		
52	Environmental requirements				
52.1	General environmental requirements		Y		
52.2	Environmental nuisance		N		
52.3	Water		N		
52.4	Waste management		N		
52.5	Noise and vibration	This will also fall under the PC onsite. Section 61	Y		
52.6	Archaeology, historical interest and listed buildings		N		
52.7	Wildlife and Habitats		N		
52.8	Resource Use		N		
52.9	Pest control		N		
52.10	Land and water pollution prevention		N		
53	Quality requirements				



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Section	Topic	Other documents / Comments	Y / N	Agreed? Y / N	Reference to explanation
53.1	Records		Y		
53.2	Retention period		Y		
53.3	Availability of records for inspection		Y		
53.4	Statistical process control, audit and inspection procedures		Y		
53.5	General quality requirements		N		
53.6	Quality Plan		Y		
53.7	Testing and inspection		Y		
53.8	Certification of conformity		Y		
53.9	Quarantine		Y		
53.10	Traceability		Y		
53.11	Maintenance and servicing		Y		
53.12	Design		N		
53.13	Computer aided design		N		
53.14	Asset commissioning and handover		N		

Other requirements / comments

This document has been produced in line with the current LUL procedures. All deliveries to site will fall under the PC in charge and they will interface with the supplier via LUL to ensure that LUL rules are adhered to.