**C0223a Query Log – 16 March 2023**

| **Date** | **Query** | **London Councils response** |
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| 27/02/23 | Is there an indicative budget for the programme that can be shared? | While we are unable to share the exact budget, it will be made up of the income from participant fees as well as an existing budget held by London Councils. The expectation is that bids will be around the contract value stated on the Contract Finder website (£100K). |
| 27/02/23 | Is this a new programme or a process of re-contracting for an existing programme? If the latter, please can the name of the current incumbent supplier be shared? | This is an entirely new programme |
| 27/02/23 | Is there an ideal length of time that programme participants could spend taking part in the programme or any specific limitations that we should be aware of – we are very conscious of the time limitations that the individuals are likely to face? | Our expectation is that this will be a short programme – less than six months. Bidders are encouraged to set out their timeline, taking into account the roles and availability of potential participants. |
| 27/02/23 | Please can you clarify whether the supplier should include venue (and catering) costs within their pricing schedule or not? | As per the Invitation to Tender, venue and catering costs should not be included. Bidders are encouraged to set out where these might be sourced on a pro bono basis. |
| 03/03/23 | Please advise if the programme budget has been allocated at a borough-level or if participation in the programme will be discretionary subject to local borough funding being available? | As per the ITT, the budget for delivery of the programme is held by London Councils. Boroughs wishing to nominate participants to the programme are responsible for funding the participant fee from their own budgets. |
| 03/03/23 | Please advise if programme design costs will be funded centrally or at a borough level? | As per the ITT, programme design and delivery is funded from budgets held by London Councils. |
| 03/03/23 | Please elaborate on expectations regarding “regular written reports” to the Self Improvement Board i.e. the frequency and level of detail. | Reporting to the Self Improvement Board is expected to be Biannually and consist of a programme manager’s report on progress on design and delivery of the programme and lessons learnt. This may be done either in person and/or by written report depending on the request of the Chair of the Self Improvement Board. |
| 03/03/23 | Please clarify if cohorts 1 & 2 will be run in parallel or sequentially? | Cohorts for the programme are to be run sequentially. |
| 03/03/23 | Is programme participation for each borough mandatory?  If not, what is the minimum threshold participation number for each cohort? | Participation in the programme is discretionary. There is no minimum threshold. |
| 03/03/23 | To what extent will the boroughs be willing and ready to put forward nominees / how much programme recruitment effort is anticipated? | As this is a new programme, we are unable to speak exactly to the willingness of boroughs to nominate, however, based on the experience from similar programmes and in the course of engagement with stakeholders we expect the majority to nominate to one of the two cohorts. As per the ITT, recruitment will involve working with London Councils to liaise with boroughs to source nominees for the programme. |
| 10/03/23 | Could you please clarify the current level of the participants who will be undertaking the Aspiring Chief Executive Programme?What roles and levels of experience are they drawn from? | This is a new programme and therefore no current participation. This programme is being aimed at senior officers who will imminently be applying or have recently applied for positions as a Chief Executive. |
| 14/03/23 | Please clarify that references to GDPR should be those elements of the GDPR written into UK law as the UK GDPR by virtue of s3 of the European Union (Withdrawal) Act 2018. i.e. the GDPR is no longer appropriate in a UK context following Brexit. | We confirm that this should relate to the UK GDPR.The UK GDPR is the retained EU law version of the General Data Protection Regulation (EU) 2016/679 (EU GDPR) as it forms part of the law of England and Wales, Scotland and Northern Ireland by virtue of section 3 of the European Union (Withdrawal) Act 2018 and as amended by Schedule 1 of the Data Protection, Privacy and Electronic Communications (Amendments etc) (EU Exit) Regulations 2019 (SI 2019/419). |
| 16/03/23 | Would you expect that some attendees will have previously attending the existing Leadership Programme? | It is possible that some participants on the Aspiring Chief Executive Programme will have attended the London leadership Programme, however this is not a pre-requisite |
| 16/03/23 | To what extent would you like bidders for the Chief Executive Programme to work with the current Leadership Programme providers to align the programmes? | It is not mandated that the appointed contractors for both programmes work together, however dependant on the programme design and offer of submitted bids, some synergy may be desirable |
| 16/03/23 | Our understanding around the number of participants for the programme is one per borough. The specification mentions, 32 boroughs. Please can you confirm if we should be catering for this number or an alternative number? | All 32 boroughs plus the City of London will be invited to nominate a participant to one of the two pilot cohorts covered by this programme. This is the number that should be catered for. |

**\*\*Notice to bidders - due to circumstances beyond our control, the evaluation process will now take place after Easter [w/c 10th April]. We will factor this delay into the project timings and bidders should assume that the project will now commence from late April/early May 2023.\*\***