

WOKINGHAM BOROUGH COUNCIL

Invitation to Tender for Sewage Treatment Plant, Septic Tanks, Cess Pits and Stand Alone Pumping Stations Maintenance Services

CLARIFICATION NOTE 1

The following requests for clarification have been received, alongside each of these is the clarification:

Clarification request	Details of clarification
Can we have clarification on the invoicing, will this be per job? (invoicing methods section 12 of schedule 1)	Invoicing should be in accordance with clause 7 of the terms and conditions of contract, however a separate invoice should be issued for each site (in the week following the month end) so that site based accounting can be better managed by the Council and recharges accurately evidenced.
There are several references to a 48 hour delay from tankering or servicing to a sample being taken. In our experience this should be two weeks minimum as it takes time for the tank to settle.	The specification says that 'no sampling shall be undertaken within 48 hours of tank emptying'. This is a minimum period and the Service Provider will be required to use its expertise and experience in determining an appropriate time to allow to elapse based on the individual site circumstances; it will also be required to adhere to any requirements for compliance with consents in place.
The BoQ on site 7 shows spec – which is fine however.... Within the Sec2 Sch1 this shows as below (however it may be you wish for pricing should it become live again – appreciate your confirmation: 'Other comments: surface water only. Not currently being used without consequences, therefore not to be maintained.'	Site 7, Dowling Court, has a surface water pump that has been out of use for some time without any adverse consequences and work is not anticipated to be required at this site, however, a price should be included in the Bill of Quantities (BoQ Site 7 Dowling Court) so that should it become necessary to maintain this site in the future, an agreed price is already within the contract.
The BoQ Volume total reflects 778,500 however the actual appears to be 702,000 (as we are pricing by line item and therefore it doesn't form part of the calculation it doesn't actually have a financial impact).	The 'Totals' figure should indeed be 702,000 but as has been pointed out this should not be a material issue since tenderers are required to price for the volumes site by site. The figures for each site are correct, it is only the total that is in error.
Nb it is also titled "BoQ Site 8 – 11" should that be "BoQ Site 9 – 11"? Pedantic perhaps	The file would be better named 'BoQ Sites 9 - 11' as this reflects the content of the file. The sites in the file are correct it is only the naming of the file that may be considered an error.

14/3/2018 Clarification Note Ends. Issued to all parties having expressed an interest and also placed on the Contract Finder web page for the tender.