



Town Mayor: Cllr David Ogg

Town Clerk: Jane Coleman

MALDON TOWN COUNCIL

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14th February 2022

Invitation to tender for design, supply and installation of its Christmas Lights Display in Maldon Town Centre

Maldon Town Council is seeking quotations for the design, supply and installation of its Christmas Lights Display in Maldon Town Centre from Christmas 2022.

Maldon Town Council would like the following elements to be incorporated into the design:

1. The entry to the town at West Square should be a feature
2. Moot Hall balcony to be the central feature of the upper High Street
3. Lights/decorations on a 20ft Christmas Tree in All Saints Churchyard (Council provides and installs the tree)
4. Lighting to feature along the whole length of the High Street by using streetlight columns (28) or alternatives (13 existing wall brackets).
5. Lighting to the exterior of the Town Hall
6. Lighting to trees in All Saints churchyard and St Peters Churchyard
7. Other elements subject to budget and ideas from the contractor.
8. Demonstration of how environment change issues are addressed.

Options: To offer a fixed price contract for:

- a. 3 year lease
- b. 5 year lease

Contractor to provide evidence of compliance with all current legislation, including method statements for safe working, and any other necessary requirements of the

Highways Authority. Contractors are requested to provide references from other organisations or contact details, so references may be obtained.

If you are interested in this opportunity please contact me if you would like to make a site visit.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jane Coleman'.

JANE COLEMAN
Town Clerk
Maldon Town Council