



Department
for Transport

[REDACTED]
Safeguard Finance Limited
14 Brook Green
London, W6 7BL

Group Commercial Directorate
2/29, Great Minster House
33 Horseferry Road
London SW1P 4DR

Mobile: [REDACTED]
[REDACTED]@dft.gov.uk

30 April 2018

Email: [REDACTED]@safeguardfinance.com

**Contract Reference: P040550174F – CR2 Affordability Review 2018
(Revised Award Letter & Contract documents)**

Dear [REDACTED],

On behalf of the Secretary of State for Transport, I wish to thank you for agreeing to provide your expertise in the above Review. This letter and the following attached documents form the contract between **Safeguard Finance Limited** and Department for Transport (DfT):

- DfT Conditions of Contract for Services *(Pages 3 to 94)*
- Supplementary Conditions Intermediaries Legislation 2017 *(Pages 82 to 94)*
- Specification - Project Initiation Document *(Pages 83 to 94)*
- Person Specifications *(Pages 92 to 94)*

For the avoidance of doubt, the contract includes the following elements:

- a) Your role in the review is **Panel Member**.
- b) In consideration of the Services provided, the authority shall pay a maximum of **£1,500.00** per day excluding Value Added Tax (VAT).
- c) The maximum cost of this contract is **£58,500.00** excluding VAT. This amount must not be exceeded without written authority.
- d) Unless agreed by the parties this contract expires **31 December 2018**.

The DfT Contract Manager for this program is [REDACTED], contactable by phone on [REDACTED] or via email [REDACTED]@dft.gov.uk

In accordance with the attached you will be issued a Purchase Order for the work assigned. Invoices must quote the correct PO Number and be submitted to:

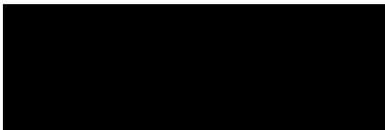
**Accounts Payable
DfT Shared Service Avarto,**

**5 Sandringham Park Swansea Vale
Swansea SA7 0EA**

Or via email: ssa.invoice@sharedservicesarvato.co.uk

Please acknowledge receipt of this letter and associated documents via email, thereby confirming your acceptance of the awarded contract.

Yours sincerely

A large black rectangular redaction box covering the signature area.

, Commercial Relationship Management Lead (Rail)
By authority of the Secretary of State for Transport

cc: , *Crossrail 2, High Speed Rail Group*