

Actica Consulting

[REDACTED]

Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Our ref: T/IT 0292

Date: 07 October 2021

Dear Supplier

**T/IT 0292 – IDAM Discovery  
Digital Outcomes & Specialists 5 Framework RM1043.7**

On behalf of the Secretary of State for Transport, I accept your tender as competed for via the Crown Commercial Service (CCS) RM1043.7 Digital Outcomes and Specialists 5 Framework and subsequent proposal dated 22 September 2021 under the CCS framework's Terms and Conditions. This letter and the documents listed below form a binding contract between you and the Department for Transport:

1. Buyer Specification
2. Supplier Proposal dated 22 September 2021
3. Call-Off Order Form (TBC) and Terms and Conditions of Framework RM1043.7

The contract start date is To Be Confirmed in the Call Off Order Form and the set price for the Discovery phase is £184,200.00 excluding VAT. There is also the option to progress to Alpha phase subject to a satisfactory discovery phase and quote.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below:



Invoicing%20Procedu  
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[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]

Yours sincerely  
*Sent via email unsigned*

**Department for Transport  
Swansea (DVLA)**

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