

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of **Level 6 Digital & Technology Solutions Professional Apprenticeship**. Dated October 2021.

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	K280021541
From	Driver & Vehicle Standards Agency ("Customer")
To	NCH at Northeastern Ltd ("Supplier")

1. CONTRACT PERIOD

1.1	Commencement Date	01.01.2022
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	31.12.2027 The apprenticeship is 3 years in duration, factored in additional 2 years to allow for a learner to take a Break in Learning if required.

2. SERVICES REQUIRED

2.1	Services Required.	Level 6 Digital & Technology Solutions Professional Apprenticeship
	APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH.	Both
	LOCATION	Blended learning – online and at London workshop
	APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD	L6 Digital & Technology Solutions Professional Apprenticeship ST0119 (UKPRN 10048199)
	NUMBER OF STUDENTS	2
	CLASS BASED	Mixture of online and face to face workshop
	ADDITIONAL SERVICES	Monthly MI Report (RAG status) and progress meetings

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3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard [ie the required apprenticeship course]	L6 Digital & Technology Solutions Professional Apprenticeship ST0119 (UKPRN 10048199)
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3.1	Quality Standards	Continued adherence to the relevant Institute for Apprenticeships industry standard. (www.instituteforapprenticeships.org/) Maintained ESFA registration and accreditation. General industry good practice
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4. PAYMENT

4.1	Contract Charges	Contract Charges = £50,000 Contract Charges comprises: Levy services funded by ESFA £50,000; Top up for fees in excess of ESFA band £0; Additional extra services £0 Includes the cost of any subcontractors and the cost of an approved end point assessor.
4.2	Payment terms/Profile	Payment to be made in accordance with the current in force ESFA funding rules. Further additional terms in Annex 2 of Contract Schedule 3
4.3	Customer billing address	XXXX Redacted Under FOIA Section 40.

5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	(Clause 26 of the Contract Terms): Professional Indemnity Insurance cover of £1 million any one claim. Public Liability Insurance cover of £1 million any one claim. Employers Liability insurance cover of £5 million any one claim.

FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

Name and Title	XXXX Redacted under FOIA Section 40.
Date	13 th October 2021

For and on behalf of the Customer:

Name and Title	XXXX Redacted under FOIA Section 40.
Date	13 th October 2021