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| Commercial Directorate | |
| DVLA  Longview Road  Morriston  Swansea SA6 7JL | |
| www.gov.uk/browse/driving | |
| @dvlagovuk | |
| Our ref: | PS/24/22 |
| Date: | 19/07/2024 |

CloudThing Limited (trading as Kerv Digital)

1 Finsbury Avenue

London

United Kingdom

EC2M 2PF

**CONTRACT REFERENCE NUMBER: PS/24/22**

**CONTRACT TITLE: Provision of Microsoft Dynamics 365 and Power Platform Engineering Service.**

**FRAMEWORK REFERENCE NUMBER: Digital Outcomes 6 (DOS 6) RM1043.8**

Dear XXXXX “redacted under FOIA section No 40 – Personal Information”,

I refer to my letter dated 08/07/2024. I am writing to confirm that the standstill period has now ended.

On behalf of the Secretary of State for Transport, I accept your proposal dated **4/06/2024** for the above contract. The contract details Order Form, contract conditions and the [Annex/Annexes] set out the terms of the contract between DVLA and CloudThing Limited for the provision of the deliverables set out in the Order Form.

We thank you for your co-operation to date and look forward to forging a successful working relationship.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly after SoW 1 has been agreed, signed and returned. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA’s Invoicing Procedures below.

**Please ensure invoices are sent to Unity Business Services (UBS)** **and not DVLA. Invoices received without the correct PO Number will be returned to you and will delay receipt of payment.**

Supplier staff, who require access to DVLA site and/or systems under this contract, will be subject to the completion and acceptance by the Department of the evidence produced through the Baseline Personnel Security Standard (BPSS), or other higher HMG security level check. It is consistent with data protection legislation that an individual’s refusal to undergo an essential check could lead to a refusal of access to site and/or systems.

Please contact the Contract Owner XXXXX “redacted under FOIA section No 40 – Personal Information”via email XXXXX “redacted under FOIA section No 40 – Personal Information”, to discuss arrangements for commencement of the contract.

Please confirm your acceptance of the Conditions by signing and returning the Order Form along with any requested Schedules/Annexes, within [7] days from the date of this Award Form. No other form of acknowledgement will be accepted. Please remember to include the reference number above in any future communications relating to this contract.

The Order Form will be countersigned and will create a binding contract between the two named parties.

Yours sincerely,

XXXXX “redacted under FOIA section No 40 – Personal Information”Senior Category Lead

Commercial Directorate

XXXXX “redacted under FOIA section No 40 – Personal Information”

**By authority of the Secretary of State for Transport**