

REDACTED  
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REDACTED

Attn: REDACTED  
REDACTED

Date: 20<sup>th</sup> June 2018

Procurement ref: CCIH18A41

Dear REDACTED,

**Award of contract for the Provision of Digital Recording Equipment**

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of the Home Office (HO) (the "Authority"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submitted proposal.

The call-off contract shall commence 21<sup>st</sup> day of June 2018 and the Expiry Date will be on 1<sup>st</sup> July 2020, following expiry of the twenty-four (24) month equipment warranty and support period, which will commence on satisfactory delivery of the Goods. There will be no options to extend the contract. The total contract value shall be £13,984.00 excluding VAT.

This procurement activity was a further competition under CCS framework RM3733 Technology Products 2, Lot 1 Hardware, and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite by **1400hrs, Thursday 21<sup>st</sup> June 2018**. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of the Home Office (HO)

Name: REDACTED  
REDACTED

REDACTED



Date: 20/06/2018