

| Question | Answer |
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| Will the slides be shared with attendees afterwards? | Yes |
| Are the alternate delegates new positions? Or did they previously have people appointed - if so, can you say who these were for the current TCPs in this tender? | All TCPs had previous Alternate Delegates and we plan to organise handover sessions for the successful applicants and the previous Alternate Delegate for that TCP where possible |
| Can you explain a bit more about 'pricing scenarios'? Do we need to submit a full costing of how money should be spent and you compare to your scenario? | The workload of the AD is variable so indicative estimates of the numbers of days will be included in the ITT, bids will be compared on their estimates and therefore day rates to fulfill the work. The role, and annexes, may be filled by any person or persons who can fulfil the criteria. It should be noted that any application must be able to demonstrate the level of expertise that will be given to this contract at any time. |
| Is the Alternate Delegate a personal role or can it be covered by different people within the same organisation at different times? | |
| Are you able to accept tender from individuals (sole traders) as well as those operating through limited companies? (i.e. consultancy directed through a personal limited company) | Bids from sole traders or limited companies are both acceptable. |
| The day rate seems quite low considering the expertise required - is there a particular grade of individual you may be expecting - e.g. very senior, professor etc.? | There is no specific expectation of seniority. The level of expertise and knowledge is a key criteria and will be weighted as such in the ITT. |
| How does IPR relate to things like publications e.g. we hold a conference and write a paper - is that info released to us to be able to publish? | BEIS is to own all IP arising. The annual report on TCP activities for the BEIS governing board is not to be published publicly and is for internal monitoring purposes only. Outputs produced for the IEA TCP such as the annual country report, annex outputs are to be published on the relevant IEA TCP websites by the IEA TCP Secretariat. |
| | We require the following: Employer's (Compulsory) Liability Insurance = £5,000,000 Public Liability Insurance = £5,000,000 Professional Indemnity Insurance = £2,000,000 |
| Do we need a certain level of personal liability insurance cover to be eligible for the tender? | *It is a legal requirement that all companies hold Employer's (Compulsory) Liability Insurance of £5 million as a minimum. Please note this requirement is not applicable to Sole Traders. |
| What support is available in terms of guiding and developing success in the role? | This will be between the BEIS ExCo member and the relevant AD, who will be expected to be an expert in the field and develop their own knowledge and network. |
| For Lot 3 Bioenergy, it was noted on the slide that there is no current UK National Team. Will one of the responsibilities of the AD for this Lot therefore be to establish one? | Yes |
| Is the contract the length of the TCP - so until 2025? What is the process of reappointment - is it competitive again? What is typical tenure length? | The contract is expected to run from May 2023 to end of March 2025. The procurement process at that time, assuming the UK continues to participate in the TCP will be a competitive tender, reapplication of the incumbent AD is possible. |
| Is there any ongoing performance review/management? | The BEIS ExCo member and the AD will set the work scope and targets at the beginning of each year, the review process will be set at that time if necessary |