

**Managing Director**

**REDACTED**

Attn: **REDACTED**

**REDACTED**

Date: **22 October 2020**

Contract ref: CCZZ20A66 –Lot 2

Dear **REDACTED**

**Award of contract for the supply of Qualitative Research for Cabinet Office**

**Lot 2 - Qualitative research to inform communications - General Public Audiences**

Further to your submission of a bid for the above Procurement, on behalf of the Cabinet Office (the “Authority”), I am delighted to inform you that we would like to award the Contract for Lot 2 to you your organisation, subject to your signature.

**REDACTED**

The attached appendix provides detailed feedback on your submission for both Lot 1 and Lot 2.

As detailed in the Outcome Letter Appendix for Lot 2, CM Monitor (BritainThinks) were the 1<sup>st</sup> ranked Supplier however they were awarded the Contract for Lot 1. As you were the 2<sup>nd</sup> ranked Supplier, the Award of the Contract for Lot 2 is to Solutions Strategy Research Facilitation Ltd.

The call-off contract shall commence 23 day of October 2020 and the Expiry Date will be 22 day of October 2022. The Contracting Authority reserves the option to extend the call-off contract by 2 periods of 12 months (2 +1+1). The total contract value shall be £1,600,000.00 excluding VAT, including all extension options.

This procurement activity was a Call Off under Commercial Agreement RM6018 Research Marketplace DPS and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign a copy of the Letter of Appointment and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 17:30hrs Friday 23 October 2020. A copy of the Letter of Appointment signed on by the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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Signed by the Cabinet Office

**REDACTED**

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