

RCloud Tasking Form – Part B: Statement of Requirement (SoR)

Title of Requirement	Roke Support to Dstl NR Trial
Requisition No.	100016779
SoR Version	0.1

1.	Statement of Requirements
1.1	Summary and Background Information
	Dstl have a requirement to run a trial using the Redacted under FOIA Exemption (CAT) equipment, which has been built by Roke under a previous Dstl contract. The data generated from this trial will be incorporated into the modelling work, ultimately to add to our understanding of the effect caused and provide a level of validation
1.2	Requirement
	<p>Dstl have a requirement to conduct test in house using the CAT, which requires Roke support in order to run the equipment; it's noted that this activity has been completed previous in February 2021 (Reference. Contract DSTLX1000140326).</p> <p>To support this activity Dstl have identified the following requirements:</p> <ol style="list-style-type: none"> 1. One member of Roke to operate the CAT for 1 week (likely to be during August 2021), Redacted under FOIA Exemption agreed between Dstl and Roke. These Redacted under FOIA Exemption will be deliverable by the CAT. 2. Confirmation the staff member is competent to operate the CAT and medically fit for the role will be required prior to the trial. 3. Transport of CAT equipment and all ancillaries required to operate it, to Dstl Porton Down and return to Roke facility at the end of the work. 4. Any alterations required to the CAT to allow it to be used in a Redacted under FOIA Exemption facility and evidence provided of compliance – this should have all been completed under the previous contract. 5. Roke to provide Dstl, in readily accessible form, all CAT data files. 6. Roke to carry out an initial analysis of the data as agreed between Dstl and Roke and provide Dstl with statistical confidence graphs post trial. <p>Dstl will provide:</p> <ol style="list-style-type: none"> 1. Trial facility. 2. Dstl will manage, direct and run the trial. 3. All trials paperwork required for Dstl to conduct the work. Dstl can provide a copy of the paperwork to Roke prior to their attendance – please inform Dstl the timescale needed. (If Roke require their own paperwork to allow their staff member to attend the trial then that can be written, however, it must be noted that the work will be conducted under Dstl trials plan and risk assessment not under Roke's paperwork). 4. The Dstl trials team will handle all materials under test.

	<p>5. The hard disk-drive to use during the trial for use with the Roke Manor supplied computer tower.</p> <p>To support this requirement the following assumptions have been identified:</p> <ol style="list-style-type: none"> 1. Cables produced under DSTLX1000140326 will be available for this contract and therefore will not need to be reproduced. 2. Roke Manor will provide the computer tower required to run the CAT equipment. 3. Roke Manor safety paperwork developed under contract DSTLX1000140326 is still valid and will not need to be re-written. <p>The following quality requirements are applicable to this task:</p> <ul style="list-style-type: none"> • ISO9001 (Quality Management System) <p>Dstl has identified that Government Furnished Information (GFi) shall be available to support this task:</p> <p>GFA-1: Raw Data from trial for further analysis at UK-S, which shall be available from the conclusion of the trial. This data can be requested through the Dstl Project Manager Redacted under FOIA Exemption), and it shall be due to be returned to Dstl or destroyed two (2) months after issue.</p>
1.3	Options or follow on work <i>(if none, write 'Not applicable')</i>
	Dstl request that costed options are provided for additional 2 weeks of time, in 1 week blocks, for additional testing together with results analysis and delivery of readily accessible data.
1.4	Contract Management Activities
	Managed under RCloud Terms and conditions
1.5	Health & Safety, Environmental, Social, Ethical, Regulatory or Legislative aspects of the requirement
	This work will be conducted under a Dstl trials plan and risk assessment

1.6	Deliverables & Intellectual Property Rights (IPR)					
Ref.	Title	Due by	Format	Expected classification (subject to change)	What information is required in the deliverable	IPR Condition
D1	Support to Trial	Proposed August 2021 (TBA between Dsl and Roke upon task placement)	Trial Support	Redacted under FOIA Exemption	N/A	
D2	CAT Raw Data Files	Trial + 1 Month	Excel (.xls) Document, in a readily accessible format to be read at Dstl	S	All CAT data files produced during the trial, provided in a format that can be readily imported in to excel and useable by Dstl.	Default RCloud Agreement Terms and Conditions shall apply. Full Rights Versions
D3	Statistical analysis Graphs	Trial + 1 Month	Word (.doc) or Excel (.xls) document	S	Statistical data curves covering all data collected during the trial.	Default RCloud Agreement Terms and Conditions shall apply. Full Rights Versions

1.7	Deliverable Acceptance Criteria
	Acceptance shall be in accordance with RCloud terms and conditions.

2	Evaluation Criteria
2.1	Method Explanation
	Technically affordable compliant proposal.
2.2	Technical Evaluation Criteria
	The technical assessment shall consider the technical proposal against the proposed schedule and scope of the requirement outlined in section 1.2
2.3	Commercial Evaluation Criteria
	The commercial assessment shall consider; Affordability against available budget (£25k), Rate alignment to RCloud Rate Card, Cyber security response, and research worker forms / confirmation of Security Clearances for proposed individuals delivering the task.