



Department
for Environment
Food & Rural Affairs

Environment Agency
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CEFAS
Pakefield Road
Lowestoft
Suffolk
NR33 0HT

Our ref: 29581
Date: 08/04/2021

Dear [REDACTED],

29581 – Environmental Risk Assessment & Management Services for Chemicals - Lot 1 Risk Assessment

I am pleased to inform you that the Environment Agency hereby accepts your tender dated 29/10/2020 in respect of the above contract. The contract shall be carried out in accordance with:

- This contract award letter
- Our Invitation to Tender issued 25/09/2020
- Your response received dated 29/10/2020
- Clarifications to T&C's dated 08/03/2021

The price for this contract is from £0 to £300,000. As detailed in the Invitation to Tender, we do not guarantee any work under this framework depending on budget availability and competed call-offs.

These price will remain fixed for the duration of the contract.

The contract is awarded for an initial period of 24 months, from 12/04/2021 to 11/04/2023. There are 2 further 12 month extension options available, subject to business requirement, performance and price. All extension requests and subsequent prices will be agreed in writing by both parties and will not be greater than RPI prevailing at the time

The Purchase Order number will be sent shortly. We will require you to quote this on all invoices to ensure timely payment. Invoices should be sent to APinvoices-ENV-U@gov.sscl.com

Invoices not containing the correct Purchase Order number will mean we are unable to process them and they will be returned to you.

This contract will be managed on behalf of the Environment Agency by [REDACTED], Tel: [REDACTED], email: [REDACTED]@environment-agency.gov.uk. The contract reference and title given above should be quoted on all correspondence.

The contract will be governed by the attached terms and conditions.

Please can you sign the Form of Agreement in the attached document and return via Bravo, which will act as the signed Contract document.

We look forward to working with you.

Yours sincerely

[Redacted signature]

[Redacted]
Senior Category Officer
Defra Group Commercial

T: [Redacted]
[Redacted]@environment-agency.gov.uk